

OVERVIEW AND SCRUTINY BOARD
Overview & Scrutiny Committee
Agenda

Date Tuesday 22 January 2019

Time 6.00 pm

Venue Lees Suite, Civic Centre, Oldham, West Street, Oldham, OL1 1NL

- Notes
1. DECLARATIONS OF INTEREST- If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote he/she is advised to contact Paul Entwistle or Lori Hughes at least 24 hours in advance of the meeting.
 2. CONTACT OFFICER for this agenda is Lori Hughes Tel. 0161 770 5151 or email lori.hughes@oldham.gov.uk
 3. PUBLIC QUESTIONS - Any Member of the public wishing to ask a question at the above meeting can do so only if a written copy of the question is submitted to the contact officer by 12 noon on Thursday, 17 January 2019.
 4. FILMING - The Council, members of the public and the press may record / film / photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Constitutional Services Officer who will instruct that they are not included in the filming.

Please note that anyone using recording equipment both audio and visual will not be permitted to leave the equipment in the room where a private meeting is held.

Recording and reporting the Council's meetings is subject to the law including the law of defamation, the Human Rights Act, the Data Protection Act and the law on public order offences.

MEMBERSHIP OF THE OVERVIEW AND SCRUTINY BOARD
Councillors Ball (Vice-Chair), J Larkin, Leach, McLaren (Chair), Taylor, Toor, Williamson and Curley

Item No

1 Apologies For Absence

2 Declarations of Interest

To Receive Declarations of Interest in any Contract or matter to be discussed at the meeting.

3 Urgent Business

Urgent business, if any, introduced by the Chair

4 Public Question Time

To receive Questions from the Public, in accordance with the Council's Constitution.

5 Minutes of Previous Meeting (Pages 1 - 12)

The Minutes of the Overview and Scrutiny Board held on 27th November 2018 are attached for approval.

6 Minutes of the Health Scrutiny Sub-Committee (Pages 13 - 20)

The minutes of the Health Scrutiny Sub-Committee held on 15th November 2018 are attached for noting.

7 Minutes of the Greater Manchester Combined Authority (GMCA) Housing, Planning and Environment Overview and Scrutiny Committee (Pages 21 - 38)

The minutes of the Greater Manchester Combined Authority (GMCA) Housing, Planning and Environment Overview and Scrutiny Committee meetings held on 11th October 2018 and 15th November 2018 are attached for noting.

8 Minutes of the Greater Manchester Combined Authority (GMCA) Corporate Issues and Reform Overview and Scrutiny Committee (Pages 39 - 58)

The minutes of the Greater Manchester Combined Authority (GMCA) Corporate Issues and Reform Overview and Scrutiny Committee meetings held on 23rd October 2018 and 20th November 2018 are attached for noting.

9 Minutes of the Greater Manchester Combined Authority (GMCA) Economy, Business Growth and Skills Scrutiny Committee (Pages 59 - 78)

The minutes of the Greater Manchester Combined Authority (GMCA) Economy, Business Growth and Skills Scrutiny Committee meetings held on 12th October 2018 and 16th November 2018 are attached for noting.

10 SEND - Progress Update (Pages 79 - 84)

11 Oldham Council Libraries Update (Pages 85 - 98)

12 Generation Oldham Update (Pages 99 - 106)

13 General Exceptions and Urgent Decisions

The Board is requested to note decision that have been taken under Rule 16 or



17 of the Council's Constitution since the last meeting of the Overview and Scrutiny Board held on 27th November 2018. The Board is requested to note that there were no decisions taken under Rule 16 or 17 since the last meeting.

14 Council Motions (Pages 107 - 110)

15 Overview and Scrutiny Board Work Programme (Pages 111 - 124)

The Board is requested to comment on and note the Overview and Scrutiny Board Work Programme for the 2018/19 Municipal Year.

16 Key Decision Document (Pages 125 - 144)

The Board is requested to note the latest Key Decision Document.

17 Date and Time of Next Meeting

The date and time of the next Overview and Scrutiny Board meeting will be Tuesday, 5th March 2019 at 6.00 p.m.

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OVERVIEW AND SCRUTINY BOARD
27/11/2018 at 6.00 pm

Present: Councillor McLaren (Chair)
Councillors Ball (Vice-Chair), J Larkin, Leach, Taylor, Williamson and Curley

Also in Attendance:

Councillor Roberts
Stephanie Bolshaw
Paul Axon
John Garforth
James Mallion
Mark Warren

Cabinet Member for Housing
Chief Executive, Positive Steps
Director Targeted Services, Positive Steps
Trading Standards and Licensing Manager
Acting Consultant in Public Health
Managing Director Community Health and Social
Care Services (DASS)
Children's Transformation
Independent Chair, Oldham Safeguarding Adults
Board and Oldham Local Safeguarding Children
Board
Principal Policy Officer
Strategy, Partnerships and Policy Manager
Strategic Director of Reform
Head of Planning and Development Management
Senior Planning Officer
Head of Business Intelligence
Principal Constitutional Services Officer

David Stringfellow
Dr Henri Giller

Justine Addy
Andrew Hunt
Rebekah Sutcliffe
Stephen Irvine
Clare Davison
Dami Awobajo
Sian Walter-Browne

1 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Toor.

2 **DECLARATIONS OF INTEREST**

There were no declarations of interest received.

3 **URGENT BUSINESS**

There were no items of urgent business received.

4 **PUBLIC QUESTION TIME**

There were no public questions received.

5 **MINUTES OF PREVIOUS MEETING**

RESOLVED that the minutes of the meeting held on 16th October 2018 be approved as a correct record.

6 **MINUTES OF THE HEALTH SCRUTINY SUB-COMMITTEE**

RESOLVED that the minutes of the Health Scrutiny Sub-Committee held on 11th September 2018 be noted.

7 **MINUTES OF THE GREATER MANCHESTER COMBINED
AUTHORITY (GMCA) HOUSING, PLANNING AND
ENVIRONMENT OVERVIEW AND SCRUTINY COMMITTEE**

RESOLVED that the minutes of the Greater Manchester Combined Authority (GMCA) Housing, Planning and Environment Overview and Scrutiny Committee meeting held on 13th September 2018 be noted.



8 **MINUTES OF THE GREATER MANCHESTER COMBINED
AUTHORITY (GMCA) CORPORATE ISSUES AND REFORM
OVERVIEW AND SCRUTINY COMMITTEE**

RESOLVED that the minutes of the Greater Manchester Combined Authority (GMCA) Corporate Issues and Reform Overview and Scrutiny Committee meeting held on 18th September 2018 be noted.

9 **MINUTES OF THE GREATER MANCHESTER COMBINED
AUTHORITY (GMCA) ECONOMY, BUSINESS GROWTH
AND SKILLS SCRUTINY COMMITTEE**

RESOLVED that the minutes of the Greater Manchester Combined Authority (GMCA) Economy, Business Growth and Skills Scrutiny Committee meeting held on 21st September 2018 be noted.

10 **YOUTH JUSTICE STRATEGIC PLAN 2018/19**

Consideration was given to a report of the Director Targeted Services, Positive Steps, which set out the strategy for Oldham Youth Justice Service (YJS) in 2018/19, with an outline action plan setting out how it would achieve its primary functions and key objectives. The Board noted that it was a statutory duty of the Local Authority to produce an annual plan.

Members were informed that Oldham was one of nine Youth Offending Teams (YOTs) in Greater Manchester within the North West region and was the only statutory Youth Justice Service (YJS) in England & Wales which was subcontracted by the Local Authority and directly delivered by an independent charitable trust, Positive Steps (PS). PS also provided an integrated range of targeted services. The Centre through which they were delivered, also hosted a range of partner services. Oldham was a medium-sized YJS, employing 29 staff and currently has 15 volunteers. The Service was managed in an integrated way alongside other services to support children, young people and families within a Targeted Services Directorate at PS. The Service was overseen by the Youth Justice Management Board, which included representatives from the Local Authority and other statutory partners.

The Board noted that the primary functions of the services were:

- The reduction in First Time Entrants (FTE) to the criminal justice system
- The reduction in Re-Offending following both pre and post court disposals
- The reduction in the use of Custody for offenders
- To effectively protect the public
- To effectively safeguard children and young people

Members were informed that Greater Manchester had seen emerging change through the GM Children's Service Review and the devolution of power to Greater Manchester in key policy areas, including criminal justice. Oldham continued to work with all key GM decision makers and stakeholders to ensure the quality of local provision was maintained and improved. Oldham had taken a key

role in the development and continuation of Greater Manchester priorities and held a lead role in the development of the following areas:

- Resettlement
- Evidence based practice
- Out of court Disposal (pilot area)
- Problem Solving courts (pilot area)

The action plan was separated into two sections, one focussing on 2018/19 priorities and service delivery, and the second focussing on development which was costed. The costed plan was a requirement of the Youth Justice Board (YJB), as the grant provided by the MoJ via the YJB must only be used for development work.

Members sought and received clarification/commented on the following points:

- Problem solving courts pilot – this was a different approach that was in development, which usually involved the families and was more of a participatory discussion than just sentencing.
- Post linked to A&E – this had not yet been appointed to and would be based on the model from St Martin’s in London, where the approach worked well.
- Low communication skills – 60% of young people in the justice system had some form of speech or language barrier. Helping overcome this quickly built self-esteem and motivation.
- Probation service contribution – the service supplied a post, as an in-kind contribution rather than just financial.
- Specific work re knife crime – the A&E link would work around this. The team also worked with Street Doctors who taught young people about the impact of knife crime by training them in first response and how to deal with injuries.
- Outcomes of the “Which Way” project – there had been good data back that showed low levels of re-offending. This needed oversight long-term to be assured of rehabilitation.
- Strong volunteer workforce – there was a full induction programme and feedback showed the volunteers felt supported. They were able to offer a different approach to paid staff.
- Community Payback – YJS called this giving back and it was personalised to the victim and offender. Young people could also be involved in the Positive Cycles initiative and could work with older people in care homes.

RESOLVED that:-

1. The Youth Justice Strategic Plan 2018/19 be noted and commended to the Council for approval.
2. The Board would receive an update on progress in 12 months.

GAMBLING POLICY REVIEW



Members gave consideration to a report which updated them on the recent review of the Council's Gambling Policy and sought their views on the suggested amendments required prior to Council approval. The policy was largely concerned with the regulation of businesses and included a section concerning gambling-related harm.

The Board was informed that the current policy was adopted in January 2016 and had to be reviewed every 3 years. The policy at Appendix 1 proposed amendments since it had last been approved. Most gambling policies issued by Councils would use the same template issued by the Local Government Association as it was based on best practice and ensured a consistent approach nationally.

The majority of alterations to the policy since the one adopted in December 2015 were tidying up changes to references from national guidance and making certain points clearer.

The Board was informed that, in setting its local policy, the Council must show how it would seek to promote the licensing objectives under the Act, which were:

- Preventing gambling from being a source of crime and disorder, being associated with crime or disorder or being used to support crime;
- Ensuring gambling was conducted in a fair and open way; and
- Protecting children and other vulnerable people from being harmed or exploited by gambling.

The revised policy focussed a lot more on the issues of public health and harm. A section had been included in the proposed Policy in relation to gambling related harm, following a motion debated at Council on 12th July 2018. The main resolution from the Council motion was to ensure that information was displayed on the Council website to 'signpost' residents with a gambling 'problem' to the providers of relevant services, such as GambleAware, to support them with their addiction. In addition, the Council requested that all schools, colleges and youth centres in the Borough were made aware of the Gambling Toolkit produced by GambleAware, which was available online. The Council also resolved that the Council's Gambling Policy would reflect any recommendations that resulted from the work done to achieve these outcomes by the time of its renewal in January 2019.

The Board was informed that gambling addiction was a hidden problem and figures could only be estimated, however it was likely that there were between 700-1900 problem gamblers in Oldham. It was recognised that there was work to do with regards to prevention and the service was working closely with schools.

Members were informed that the work undertaken by Officers in licensing and public health had shown the Council's commitment to

support those who are suffering or likely to suffer from the effects of gambling, and detailed areas of help and support whilst recognising that there was a problem.



Oldham
Council

Members noted that the proposed policy would be considered by the Council on the 12th December.

Members sought and received clarification/commented on the following points:

- The service offered by GambleAware in relation to financial hardship – it offered information and advice, and further signposting. There was not a local focus and the Council was looking at providing more-local information with possibly a local base. This would assist professionals in directing people towards support and would enable tailored support to be offered, with a better offer in relation to education and prevention.
- Statistics re effect – for every problem gambler, there would be 6-10 other people affected.
- Fixed-odds terminals – legislation was in process to reduce the maximum stake from £100 to £2, however people would still find a way to spend if they were determined to do it. The Board was informed that the industry had provided resources to assist in addressing addiction.

RESOLVED that the policy be noted and commended to the Council for approval.

12

SAFEGUARDING BOARDS ANNUAL REPORTS (LSCB/LSAB)

The Board gave consideration to the Annual Reports of the Safeguarding Adults Board and the Local Safeguarding Children's Board for 2017/18.

In relation to the Safeguarding Adults Board, the Board noted the Annual Report had been signed off on 14th November 2018 and would be published on the safeguarding pages of the Council's website.

The Safeguarding Adults Board Annual Report set out:

- The achievements of the sub-groups of the Safeguarding Adults Board, linked to the priorities identified in the action plan
- The benefits of undertaking a peer review with Stockport Safeguarding Adults Board, and how the outcomes of this would feed into the development of the business plan for 2019/20
- The activity data relating to Safeguarding and to the Deprivation of Liberty
- Safeguards for the year
- Reports from the partner agencies on their challenges, achievements and ambitions

- Priorities for the Safeguarding Adults Board for 2018/19 and beyond, as set out in the 2018/19 business plan, and 2018-2021 three year strategy.

Members were informed that the Board had revised its structures to provide both a strategic and targeted approach. There were specific work groups in relation to integration and joint working. Work was focussed on PREVENT, domestic violence, mental capacity and deprivation of liberty. There was a commitment to performance management and the quality of service was both assessed and audited.

Members noted there had been a growing number of safeguarding adults reviews and learning from these had been shared with partners. There had been mutual peer reviews undertaken with Stockport and the recommendations would be actioned.

Members sought and received clarification/commented on the following points:

- Did the targeting recognise learning disabilities – there was a need to assess mental capacity to put in place a protection plan. There was a difficult balance to be undertaken by social workers between the need to protect and the wish to provide as full a life as possible, and this would usually involve a multi-disciplinary team. There was a particular challenge around getting clients into employment.
- The number of granted applications for Deprivation of Liberty Safeguards (DoLS) had reduced – the current DoLS system was under review and these safeguards were due to change. A number of assessments had been brought together and, as they could only be signed off at a very high level, a backlog had arisen. The system was due to become less bureaucratic and this may address some of the challenges.

In relation to the Annual Report of the Local Safeguarding Children's Board (LSCB), members were informed that the LSCB had a statutory responsibility under Section 14 of the Children's Act 2004 to co-ordinate the safeguarding activity of agencies within the local area and to ensure the effectiveness of this activity for the purposes of promoting the safety and wellbeing of children and young people. Working Together 2015 required that LSCB's publish an annual report which provided an assessment of the performance and effectiveness of local services in their safeguarding activity.

Members were informed that the current focus was on improving the functions of the Board, following the 2015 Ofsted report. The Board had a small executive and a number of groups, with core function groups and priority issue sub-groups.

The core functions had shown significant improvements. It was recognised that safeguarding risks did not only arise within the family and that there were a wide variety of forms. Members were to the detail in the report concerning the priority issue sub-groups. Current issues included children missing from education, children

educated at home and peer-on-peer abuse. The Adult and Children's Boards were jointly working on the priority area of transition between youth and adult services.

Members were informed that the arrangements for the Board would change in 2019. Revised procedures would be developed and would be submitted for approval in early 2019.

Members sought and received clarification/commented on the following point:

- Training for voluntary groups – Members were informed that the website was due to be refreshed and the availability of training could be highlighted.

RESOLVED that :-

1. Both Annual Reports be approved.
2. The Board would receive an update on progress from both Boards in 12 months.

13

SINGLE-USE PLASTICS

The Board gave consideration to a report of the Principal Policy Officer with regards to the draft Strategy that responded to a motion to the Council on single-use plastics.

At its meeting on 28th March 2018, the Council had received a motion in relation to the elimination of single-use plastic materials to achieve a significant reduction in plastic waste. The Council had resolved to ask the Cabinet to:

- Develop a robust strategy to make Oldham a 'single-use plastic-free' authority by the end of 2018 and encourage the Borough's institutions, businesses and citizens to adopt similar measures;
- End the sale and provision of single use plastic products such as bottles, cups, cutlery and drinking straws in council buildings, or council supported venues, wherever possible; promoting the use of non-plastic recyclable alternatives e.g. paper straws to ensure our venues remain accessible to those with additional needs.
- Encourage traders across the Borough to sell re-usable containers and invite customers to bring their own.
- Consider the merits and practicalities of introducing a 'window sticker' scheme to accredit local businesses that are committed to reducing plastic waste through, for example, offering free water bottle refills.
- Investigate the possibility of requiring pop-up food and drink vendors at council supported events to avoid single use plastics as a condition of their contract; with a view to phasing out all single use plastics at markets and events in the Borough by the end of 2018.
- Work with tenants in commercial properties owned by Oldham Council to encourage them to phase out single use plastic cups, bottles, cutlery and straws.



The report set out the draft strategy and supporting action plan to address the Council motion.

Four objectives had been identified:-

- a) Reduce Council use of single use plastics
- b) Engage strategic partners and businesses
- c) Engage schools and community groups
- d) Engage residents

The Action Plan had actions for each of these objectives, including specific actions on communications for each objective, which formed an overall communications plan.

Members noted that the strategy highlighted the existence of replacement products for those that would cease to be available from 2020. It was recognised that these may be more expensive initially and there would be a need to keep up to date with new products as they came on the market.

The Board was informed that the suggested window sticker scheme had been considered and would not be pursued further. The Council was instead looking into the promotion of compostable bags, possibly decorated with the Manchester bee emblem. Schools and community groups were also being engaged.

Members sought and received clarification/commented on the following points:

- The introduction of compostable bags was much preferred to the window sticker scheme
- Could an online tool be developed to signpost towards alternative products – the Council was not able to recommend particular suppliers or products and could provide general advice. It was acknowledged that the market in such products was rapidly evolving.

The Board was informed that the Strategy would be considered by the Cabinet in December, with a view to being put before the Council in January.

RESOLVED that the Single-Use Plastics Strategy 2019-2022 be approved.

14

THRIVING COMMUNITIES AND PLACE BASED INTEGRATION

Consideration was given to a report of the Strategic Director of Reform which updated the Board on the work being undertaken around Thriving Communities and Place Based Integration.

Members were informed that Oldham was a place that had enormous assets in terms of its people and community and these strengths could be built on to help meet the challenges to improve the health and wellbeing of residents, with a focus on;

- Loneliness, social exclusion and loss of confidence/purpose

- Physical and mental health
- Reacting to place issues in a joined-up way

The Board noted that Thriving Communities and Place Based Integration were about igniting whole-system change and putting early intervention and prevention at heart of everything the Council did, using the strengths and ingredients for change that were already within communities and wider systems, and linking people in with the right kind of support far earlier in the care pathway. The work was highly innovative and had received positive press nationally and interest from other councils as best practice.

Members were informed that the Thriving Communities Hub was having a positive impact. Social Action, the main focus, was developing social prescribing to improve health and wellbeing. It enable people to connect to groups and activities. Fast Grants provided small amounts of money to fund local initiatives. The Social Action Fund was available for a small number of larger projects.

Members were informed that different ways of working had been tested as part of Place Based Working. Real outcomes had been achieved and a framework was in development and progressing.

Members noted that Oldham was leading on Place Based Working within Greater Manchester and was one of three areas invited to speak at a conference.

Members sought and received clarification/commented on the following points:

- What had been learned that could be used in future – learning had been both positive and negative, and had been applied elsewhere. An example was given of enabling staff in a community team to work outside their usual roles. Sharing information about cases and places had been very useful. There had also been a major impact on staff morale as staff could see the value of what they were doing and know they were making a difference.
- Would it be a framework or definitive model – there would be a definitive set of principles to be applied in a common way. These may be delivered differently in each area to meet the needs of each place.
- Would the teams have a standard make up – there had not been a common make up as skills and knowledge were geared to each population. Where there was particular issue, work could be concentrated in a small area for a short term. Sustainability would be built in to enable progress to continue when that work ended.
- Ways of District working – this was subject to an ongoing review. District Teams currently worked routinely in an integrated way with partners.
- Exit strategy – this would be dealt with on a case by case basis, ensuring aims were achieved and progress sustainable. The small focussed teams could not be

permanent and there would always be the local resourced team.

- Review of impact – this would be ongoing

RESOLVED that:-

1. The two programmes of work be noted.
2. The Board would support and engage with the projects as the programmes grew.
3. An update on progress would be brought to the meeting of the Board in June 2019.

15

OLDHAM LOCAL PLAN - OLDHAM'S MONITORING REPORT 2017/18

Consideration was given to a report of the Senior Planning Officer which provided Members with information on Oldham's Monitoring report.

The Board was informed that, under Regulation 34 and 35 of The Town and Country (Local Planning) (England) Regulations 2012, local planning authorities were obliged to make monitoring information available for inspection as soon as possible after that information became available. The Monitoring Report covered the previous financial year, 1st April 2017 to 31st March 2018. In terms of housing land supply, the Monitoring Report presented the position as at 1 April 2018. The housing target was likely to increase substantially and the Housing Strategy would be coming to the meeting of the Board in January 2019.

Members noted that the Monitoring Report provided details on whether the Council was meeting the milestones set out in the Local Development Scheme (LDS) for preparing the various Local Plan documents. Performance was monitored against the LDS that was in place at the start of the monitoring period. The Monitoring Report also monitored a range of planning indicators, such as housing, employment and biodiversity, which sought to assess the effectiveness of the Council's land-use planning policies, and whether they were achieving their objectives and delivering sustainable development. This was the fourteenth Monitoring Report.

Members were informed that the new Greater Manchester Spatial Framework was subject to consultation. The Leaders of the Greater Manchester Authorities were due to meet in December and January to set out the timetable and the targets set in the final document would have to be met. They would not be optional. The aim for Oldham was to make the housing sustainable and in a place where people wanted to live.

Members sought and received clarification/commented on the following points:

- Brownfield sites – the Council would make the maximum number available, but the sites would have to be suitable and achievable. The Council owned brownfield sites and had powers that meant it could acquire others. Bids had been

submitted for funding as the main difficulty was in cleaning up sites with an industrial heritage. National policies did not assist Oldham as it was not an area of high-cost housing and could not bid for the majority of the funding. Council-owned sites were not sufficient to meet housing need and it was a very long process to make brownfield sites available.

- The list in the report of what was no longer monitored – these were older policies that data was no longer collected on. Data on some specific matters was no longer available and other policies eg air quality would be subject to new Plans. The new Local Plan would need to take into account the social and environmental need, as well as economic need.

RESOLVED that the findings of the Monitoring Report 2017/18 be noted.

16 **GENERAL EXCEPTIONS AND URGENT DECISIONS**

There were no General Exception or Urgent Decisions to be noted.

17 **OVERVIEW AND SCRUTINY BOARD WORK PROGRAMME**

The Board gave consideration to the Overview and Scrutiny work programme for 2018/19.

An update was provided with regards to the Land Value Taxation workshop.

RESOLVED that the Overview and Scrutiny Board work programme for 2018/19 be noted.

18 **KEY DECISION DOCUMENT**

The Board gave consideration to the Key Decision Document which listed the key decisions to be taken from 1st December 2018.

RESOLVED that the Council's Key Decision Document be noted.

19 **DATE AND TIME OF NEXT MEETING**

RESOLVED that the date and time of the next meeting of the Overview and Scrutiny Board, to be held on Tuesday 22nd January 2019 at 6pm, be noted.

The meeting started at 6.00 pm and ended at 8.40 pm

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HEALTH SCRUTINY
15/11/2018 at 6.00 pm

Present: Councillors Ball, Leach, Williamson, McLaren and Phythian

Also in Attendance:

Ed Francis	Assistant Director Safeguarding and Partnership, Oldham Metropolitan Borough Council (OMBC)
Dr. John Patterson	Chief Clinical Officer and Deputy Accountable Officer, Oldham Cares
Dan Grimes	Managing Director, Oldham Cares
Dr. Keith Jeffery	GP Partner and Oldham Clinical Director for Mental Health, Clinical Commissioning Group (CCG)
Gary Flanagan	Senior Commissioning Business Partner – Mental Health, Learning Disability and Dementia, CCG
James Mallion	Acting Consultant in Public Health, OMBC
Julie Holt	Public Health Specialist, OMBC
Andrea Entwistle	Principal Policy Officer Health and Wellbeing
Fabiola Fuschi	Constitutional Services Officer, OMBC

1 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Taylor and Toor. Councillor Phythian attended the meeting as a substitute for Councillor Taylor.

2 **DECLARATIONS OF INTEREST**

There were no declarations of interest received.

3 **URGENT BUSINESS**

There were no items of urgent business received.

4 **PUBLIC QUESTION TIME**

There were no public questions received.

5 **MINUTES OF PREVIOUS MEETING**

RESOLVED that the minutes of the Health Scrutiny Sub-Committee meeting held on 11th September 2018 be approved as a correct record.

6 **MINUTES OF THE HEALTH AND WELLBEING BOARD**

RESOLVED that the minutes of the Health and Wellbeing Board meeting held on 26th June 2018 be noted.

7 **MINUTES OF THE GREATER MANCHESTER JOINT HEALTH SCRUTINY COMMITTEE**

RESOLVED that the minutes of the Greater Manchester Joint Health Scrutiny Committee held on 11th July 2018 be noted.



8 **MINUTES OF THE JOINT HEALTH OVERVIEW AND
SCRUTINY COMMITTEE FOR PENNINE ACUTE
HOSPITALS NHS TRUST**

RESOLVED that the minutes of the Joint Health Overview and Scrutiny Committee for Pennine Acute Hospitals NHS Trust meeting held on 26th June 2018 be noted

9 **MINUTES OF THE JOINT SCRUTINY PANEL FOR
PENNINE CARE MENTAL HEALTH TRUST**

RESOLVED that the minutes of the Joint Scrutiny Panel for Pennine Care Mental Health Trust meeting held on 12th July 2018 be noted.

10 **RESOLUTION AND ACTION LOG**

RESOLVED that the resolution and action log for the meeting of the Health Scrutiny Sub-Committee held on 11th September 2018 be noted.

11 **MEETING OVERVIEW**

RESOLVED that today's meeting overview be noted.

12 **ELECTED MEMBER SAFEGUARDING TRAINING**

Consideration was given to a report of the Assistant Director for Safeguarding and Partnership on a new member training package that had been developed to bring together an overview of safeguarding of children and adults and Prevent (i.e.: part of the Government's counter-terrorism strategy). A further review of the training content had been requested. The Sub-Committee was asked to approve an information gathering exercise to identify the safeguarding concerns that elected members were presented with in carrying out their function.

The author of the report attended the meeting to present the information and to gather elected members' view on what additional topics should be included in the training.

It was reported that, so far, 35 members had attended the training session on safeguarding. On the evaluations received following the training, the majority had indicated that the training was both useful and relevant. However, several attendees had commented that the two hour session limited the opportunity for more in depth consideration. Those members who already had an understanding of the topic commented that they would like to focus more on particular issues. Feedback had also indicated that training needed to be more tailored to the safeguarding concerns that were being raised specifically with members by their constituents or issues that emerged as they discharged their duties.

Members would be asked to outline the safeguarding scenarios that they were presented with while discharging their function.

Members sought and received clarification / commented on the following points:

- Training sessions delivered in stages and advanced training focussing on specific safeguarding issues - It was explained that the revised training would take into consideration these requests.
- The training sessions would need to be repeated periodically – It was explained that the training sessions would be revised and delivered every so often.
- Members found helpful the visit to the MASH (Multi-Agency Safeguarding Hub) facility.
- To develop a step programme to allow members to develop knowledge and understanding of different aspects of safeguarding and issues that the community was facing and the work of other agencies.

The Health Scrutiny Sub-Group was prepared to endorse a member wide consultation exercise and to work to encourage a greater take up of the safeguarding training.

RESOLVED that:

1. The Sub-Committee support a follow up review of member safeguarding training;
2. Members consider the safeguarding scenarios that they are presented with and provide this information to the Local Safeguarding Children Board training sub-group for consideration;
3. The evaluations of the new training package and the outcome of the information gathering exercise be presented to the Member Training Working Group;
4. Consideration be given to separating the current safeguarding input into individual sessions for members, giving priority for each within the member's training calendar.
5. Consideration be given to the possibility of involving Group Leaders to encourage elected members to engage more readily with the revised safeguarding training package.
6. A progress report be presented to the Health Scrutiny Sub-Committee in June 2019.

13

URGENT CARE

Consideration was given to a progress report of the Director of Commissioning, Oldham Cares, on the development of plans for urgent primary care. The report also sought to inform the Sub-Committee of the winter planning progress for Urgent Care services in Oldham. This information followed a presentation that had been received by the Sub-Committee at its meeting on 3rd July 2018 on the draft Urgent Care Strategy.

The Chief Clinical Officer and the Managing Director, Oldham Cares, attended the meeting to present the information and to address the enquiries of the Sub-Committee.

It was reported that Accident & Emergency (i.e.: A&E) continued to support patients who required primary care services. The service was available 7 days a week from 11am until 11pm. Walk in centres continued to operate from 8am until 8pm and

they would remain in place until an alternative offer was available in the community. Work was in progress to develop Urgent Care Hubs as an alternative to the current walk in service offer. This would support urgent care demand in the community and work with a cluster model. Plans were in place to start an area pilot in Oldham in early 2019. The workforce had been identified and work was progressing on the IT element of the project. A data sharing agreement was already in place.

Another aspect of developing urgent care in the community to release pressure at A&E was the Visiting Service; this looked at a team of talents brought to residential settings to make decisions that, currently, were taken at A&E.

With regard to winter planning, the Sub-Committee was informed that, in order to manage the increased demand that had been experienced in December 2017, the plans for 2018/19 focussed on the following areas:

1. Supply: provision of additional beds for adults and children, contingency plans for Christmas and Bank Holidays, community providers supporting discharge from hospitals, weekly reviews for patients who stayed in hospital longer than seven days. Focus on alternative ways of delivering discharges and patients' choice.
2. Capacity: maintain assessment capacity and bed availability to keep pace with emergency admission. Create bed capacity in the community. Work with families to assist children at home when this was feasible.
3. Seasonal pressures: make plans for increased pressure on Mondays, Christmas and early January.

Members sought and received clarification / commented on the following points:

- Positive experience on triage and acute medical unit but care was at times inconsistent;
- Future of Integrated Care Centres (ICC) – It was explained that the Walk in Centre was not a model for the future; every neighbourhood would try to bring health and social care expertise together around the patients.
- Out of order x-ray machine at the ICC's? – It was explained that the lack of sufficient resilience would be addressed.
- Where urgent primary care services could be accessed in Oldham on Sundays? – It was explained that the seven day services moved around the various GP surgeries in the Borough. Currently, it was based in Royton.
- Access service to GP appointments – It was explained that via 111, patients could be directed to the 7 day GP surgery. This service could also be accessed at the GP receptions.
- Alternatives to A&E – It was explained that a very high percentage of patients who used A&E could have their issues addressed by pharmacists or physiotherapists.
- Significant reorganisation in progress, ability to identify work force implications – It was explained that, although the requirement for the work force was identifiable, there

was a significant shortage of GPs and nurses. Commissioners in Oldham were trying to make the job offer more attractive to avoid using agency work force to cover extra hours.

- Urgent Care Learning exercise on 6th- 8th December 2018 at Royal Oldham Hospital – It was explained that the objective of the exercise was to identify resource requirements and ability to meet the urgent care demand.
- North West Ambulance Service and issue about not being able to discharge patients at the hospital – It was explained that, in the North East, there was a different offer compared to the rest of Greater Manchester and this needed to be recognised. In the winter period, it was necessary to identify dedicated nursing support for ambulances in order to release queues.

RESOLVED that:

1. The progress report on Urgent Care be noted.
2. The Director of Commissioning, Oldham Cares, inform the Health Scrutiny Sub-Committee of the arrangements for the learning exercise on 6th-8th December 2018 at Royal Oldham Hospital , with a view to have two representatives from the Sub-Committee attending the session.

At this point in the proceedings, Councillor Ball left the meeting.

14

ADULT MENTAL HEALTH

Consideration was given to a report of the Senior Commissioning Business Partner - Mental Health, Learning Disabilities and Dementia, Oldham Clinical Commissioning Group (CCG) – Oldham Cares on the current status and plans for adult mental health in Oldham, including the Mental Health Concordat and the 5 Ways to Wellbeing.

The author of the report, accompanied by the Oldham CCG Clinical Director for Mental Health and the Acting Consultant in Public Health attended the meeting to present the information and to address the enquiries of the Sub-Committee.

It was reported that, with regard to Mental Health, Oldham was performing well compared to the other local authorities in Greater Manchester. In the United Kingdom, one in six adults experienced a common Mental Health problem such as anxiety or depression. Researches showed that people affected by Mental Health issues, lived 15 – 20 years less than those who were not affected by this condition. Mental disorder represented 23.6% of disease burden, but only 9.6% of the NHS budget.

With regard to mental wellbeing in Oldham, it was reported that at least 3,800 children had a mental health problem. Depression and anxiety were higher than national level. Lower employment rate was reported in those with mental illness compared to the general population. Mental health problems cost the Oldham economy a significant amount of money.

Prevention was the key message. The Prevention Concordat had been signed by a wide range of partners and stakeholders to promote good Mental Health and preventing Mental Health problems. The strategy was accompanied by a set of resources to support local interventions.

In Oldham, the multi-agency leadership approach had attracted funding from the Department for Education (DfE). Programmes and initiatives underpinned by the Prevention Concordat and those funded via the Opportunity Area were outlined.

It was also reported that, currently, people with Mental Health issues who experienced a crisis in the evening, or at week-ends, or on Bank Holidays could only access A&E. As a part of the Five Year Forward View for Mental Health, Crisis Safe Heaven had been established in Oldham. The service was located at Forrest House and it was a calm and safe environment staffed with clinical and non-clinical team which provided an alternative to hospital admissions and would alleviate pressure on wards. Members of staff would work closer with social workers to address the needs of the patients.

Members sought and received clarification / commented on the following points:

- Mental Health patients with alcohol and drugs dependency and impact of Mental Health on domestic violence – It was explained that this was a complex issue as these patients needed intense support. A new provider had been commissioned in Oldham and Rochdale – Turning Point – to improve links between Alcohol and Drugs Misuse providers and Mental Health providers. With regard to domestic violence, alcohol and drugs were symptoms of underlying Mental Health issues. A project implemented in Leeds to tackle this specific issue had given positive outcomes and it would be followed in Oldham.
- Because of its complexity, Members would like to see this item in future agendas of the Health Scrutiny Sub-Committee.
- New plan to improve access and flow for patients with Mental Health problems, could current situation about workforce shortage across Greater Manchester undermine the plan? – It was explained that early identification of mental health and offer of solution as well as being creative in using the workforce (e.g.: Healthy Minds and MIND) had been included to support access to all clinical services; this was more difficult for clinical wards where Mental Health nurses were necessary. A coordinated Greater Manchester strategy would be needed to address this issue.
- Prevention and joint approach – It was explained that a significant part of the transformation work was focussing on physical health and people managing their own condition. Also an increased link between Thriving Communities and social prescribing was noted.

- Need to promote awareness and reduce the stigma – It was explained that one of the outcomes of the Five Year Forward View for Mental Health was to measure the number of people with severe Mental Health in employment. Currently, in Oldham, this figure was very low. When this improved, it would mean that the system worked.

RESOLVED that:

1. The content of the presentation be noted;
2. A progress report be presented in November 2019 with more information on prevention.

15

COUNCIL MOTIONS

Members were informed that, at the last meeting of Full Council on 7th November 2018, two motions relating to health issues had been approved and one had been rolled over. The Sub-Committee would be informed at the next meeting if any issues in connection with these motions had been referred for its consideration.

RESOLVED: the information be noted.

16

MAYOR'S HEALTHY LIVING CAMPAIGN

Consideration was given to a briefing on the activities undertaken by the Mayor as part of the Mayor's Healthy Living Campaign.

RESOLVED that:

1. The content of the briefing be noted.
2. Support be given to the Mayor's Healthy Living Campaign during his time in office.

17

HEALTH SCRUTINY FORWARD PLAN

Consideration was given to a copy of the Health Scrutiny Forward Plan distributed at the meeting.

A request was raised to include Public Health, Primary Care and some considerations on Mental Health in a future meeting of the Sub-Committee.

RESOLVED that the work plan for 2018/19 be noted.

At this point in the proceedings, Councillor Leach left the meeting.

18

EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED that, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they contain exempt information under paragraph 3 of Part 1 of Schedule 12A of the Act, and it would not, on balance, be in the public interest to disclose the reports.

19

ALL AGE OBESITY IN OLDHAM

Consideration was given to a report of the Public Health Specialist on overweight and obesity, the scale of these issues in Oldham and the recent activities undertaken to prevent and address the problem.



The author of the report accompanied by the Acting Public Health Consultant attended the meeting to present the information and to address the enquiries of the Sub-Committee.

RESOLVED that:

1. The content of the report be noted;
2. A template be developed to outline existing and future plans to tackle overweight and obesity in adults and children in Oldham. The following information be included in the template:
 - a. Current barriers to progress;
 - b. Legal framework;
 - c. Prevention;
 - d. Joined-up approach with partners, including schools and the community, voluntary and third sector;
 - e. Comparative work of neighbouring authorities;
 - f. Publicity and promotion;
3. Links be developed with the Mayor's Healthy Living Campaign 2019/20 to promote existing and future programmes to tackle overweight and obesity in adults and children in Oldham;
4. A presentation/workshop on this theme be delivered to the Members of the Overview and Scrutiny Board by 26th March 2018 and offered to all Councillors;

The outcomes of these combined actions will identify further opportunities to address obesity to enable a paper to be submitted to Oldham Council and to Oldham Clinical Commissioning Group.

The meeting started at 6.00 pm and ended at 8.53 pm

Item 4

**DRAFT GREATER MANCHESTER COMBINED AUTHORITY
HOUSING, PLANNING AND ENVIRONMENT OVERVIEW AND SCRUTINY COMMITTEE
11 OCTOBER 2018 AT 10:30AM AT THE GMCA OFFICES**

Present:	Councillor Lisa Smart (Stockport) (in the Chair)
Bolton	Councillor Shamim Abdullah
Bury	Councillor Dorothy Gunther Councillor Catherine Preston
Manchester	Councillor Paula Sadler Councillor James Wilson
Rochdale	Councillor Linda Robinson
Stockport	Councilor Laura Booth
Tameside	Councillor Mike Glover
Wigan	Councillor Lynne Holland Councillor Fred Walker (Substitute)
In attendance:	
Salford City Mayor	Paul Dennett
GMCA Officers	Lindsay Dunn(Governance and Scrutiny Officer) Susan Ford (Statutory Scrutiny Officer) Steve Fyfe (Head of Housing Strategy) Mike Wright (Strategic Lead Homelessness)
TfGM Officers	Bob Morris (Chief Operating Officer) Anthony Murden (Programme and Projects Manager)

M99/HPE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Stuart Dickman (Salford) Councillor Andrew Morgan (Bolton) and Councillor Michael Winstanley (Wigan).

M100/HPE CHAIR'S ANNOUNCEMENTS AND URGENT BUSINESS

There was no urgent business.

M101/HPE DECLARATIONS OF INTEREST

There were no declaration of interests raised.

M102/HPE MINUTES OF THE LAST MEETING HELD 13 SEPTEMBER 2018

The minutes of the last meeting dated 13 September 2018 were submitted for approval.

RESOLVED:

That the minutes of the meeting held on 13 September 2018 be approved as a correct record.

M103/HPE GM HOUSING VISION & BRIEF UPDATE ON GREATER MANCHESTER SPATIAL FRAMEWORK (GMSF)

As an introduction to the report on the GM Housing Vision, Salford City Mayor, Paul Dennett, Portfolio Lead for Homelessness, Housing and Infrastructure provided the Committee with an update with regards to the GMSF. It was reported that the Office for National Statistics (ONS) had recently published information on sub national housing projections. Colleagues within the GMCA have examined the methodology to assess housing need and the ONS data set indicates that there will be a requirement for 58k less homes in GM over a twenty year period. Government have responded by indicating that they intend to consult further on the local housing needs methodology. Dialogue with the Ministry of Housing, Communities and Local Government on the pressing need for clarity on numbers continues for the critical purpose of local and strategic planning in GM.

GMCA have issued a statement with regard to delayed publication of the GMSF in light of the unanticipated significant drop in housing need in GM. The Portfolio Lead brought it to Members attention that there were anomalies with regards to the methodology used by the ONS and highlighted specific examples in relation to Cambridge and the period of time used to objectively assess the projections.

The Committee were informed that GM Leaders would meet the following week to consider the latest position and further updates would emerge.

With regard to the projections, a members asked if the figure of 58k related to the original forecast. It was clarified that it related to 58k less than the original plan of 211k over the period of the GMSF.

Consideration was given to a report on the GM Housing Vision. The Committee were advised that in setting the future direction of Greater Manchester's development through the Spatial Framework, one vital element is the need to ensure GM residents have the safe, decent and affordable homes the Greater Manchester Strategy (GMS) requires.

It was reported that to accompany the Spatial Framework therefore, Leaders have requested that a 'Housing Vision' for Greater Manchester be produced. It is intended to provide a concise, high level statement of the collective ambitions for the future of housing in the city region and offer a firm basis for the development of a full Greater Manchester Housing Strategy.

The Portfolio Lead for Housing, Homelessness and Infrastructure reminded Members that the Greater Manchester Strategy identifies safe, decent and affordable housing as a priority. He provided the Committee with an overview of statistics to highlight the challenges faced in GM and evidence that suggests Britain's housing system is not delivering the homes required.

In discussion, the main areas covered were:

-) The Committee welcomed the update provided and were particularly keen on the vision's approach to supporting people in later life.
-) The Chair requested more information on details of an evidenced case for greater devolution in this policy theme. It was advised that GM had requested £8m of revenue funding to pursue the Housing Deal and thus far, clarity had not been received from Government. The devolution ask would fund planning and implementation of GM's forthcoming housing strategy along with the further development of a strategic relationship with Government and Homes England to support this. Funding to support cross public sector partnerships to work collaboratively on land and property initiatives leading to new jobs, new homes, joined up public services and savings for the taxpayer under One Public Estate were highlighted as opportunities under devolution.
-) The role of GM place and the interaction with the ten Local Authorities was discussed along with the relationship between housing, transport, green infrastructure and the sociology of place to provide a strategic approach to develop integrated communities and the commitments of the GMS.
-) The number of empty homes across GM was highlighted by a member as an opportunity to provide a solution, albeit limited. It was reported that there was no funding from Government to address this issue, however Local Authorities across GM have developed successful policies to reduce the numbers across the conurbation. Those within private ownership were reported to be more complex and costly to resolve and would require public money and resources. It was suggested that this could be considered further under the devolution asks from Government.

-) The reluctance for older people to move from larger properties which they have lived in for a considerable amount of time was discussed. It was recognised that people do have emotional attachment to their homes and a commitment to work sensitively with people to consider alternative solutions would be adopted.
-) The Committee highlighted that the Decent Homes Standard for social housing required the co-operation of both tenants and landlords. The Committee were advised that the green paper on social housing 'a new deal for social housing', committed to potentially reviewing the national Decent Homes Standard. GM housing leads were developing a response to the consultation. It was highlighted that there was an opportunity to ensure that the standard reflected issues relating to carbon neutral and energy efficient homes.
-) A member raised concern that the vision would need to address: the increasing move towards communities of higher density; possible gentrification; and the accessibility of high rise apartment blocks. It was confirmed that the vision identifies that homes require investment to meet physical accessibility and concerns regarding affordability and gentrification were acknowledged. It was however advised that high density developments of quality were important in order to meet the objectively assessed housing numbers without the need to release land within greenbelt.

RESOLVED:

1. To note further updates to be provided once further details emerge;
2. That the report be noted;
3. That further consideration be given to include resources and powers to effectively deal with empty properties in the private sector within future devolution deal asks;
4. That a response to the government green paper 'a new deal for social housing' will be developed and submitted in consultation with the ten local authorities.

M104/HPE HOMELESSNESS UPDATE

The Portfolio Lead for Housing, Homelessness and Infrastructure provided members with an update on homelessness in GM. The key programmes being undertaken at sub-regional level in order to tackle homelessness and rough sleeping were detailed within the report. Specifically, the paper reflected on the recommendations made by the Committee at the meeting in March and provided specific updates on progress and a wider update on homelessness winter preparations 'A bed every night'.

Members welcomed the update provided and in discussion the following items were raised;

-) The Chair commented that funding was key to delivery in terms of outcomes and it appeared to be fragmented. Assurance on how this was being secured and the progress being made by the GMCA and the ten local authorities in the delivery of the action plan, given the late receipt of funding from government, along with the anticipated timeline was requested.
-) Mayor Dennett agreed that funding was fragmented and reported that cuts to council budgets had initially resulted in the lack of provision of supported housing. Despite this, applications for funding, when and where available would continue to be made by the GMCA.
-) The Committee enquired if the mayoral pledge to eliminate the need for rough sleeping by 2020 would be delivered.
-) It was highlighted that the government's commitment to tackling rough sleeping by 2027 differed to those ambitions of the GM Mayor and it was reported that GM is making significant progress to ending the need for rough sleeping by 2020.
-) Lessons learned from last year's winter provision were outlined to the Committee along with an overview of the programme and anticipated opportunities that would be presented by winter provision for 2018, 'A bed every night'.
-) It was advised that although initial funding was not received until March 2018, work within the action plan had been undertaken in preparation for the introduction of the Homelessness Reduction Act in April 2018. It was proposed that the Committee receive further updates and progress reports.
-) Members welcomed information with regard to GM being selected as a pilot area to implement Housing First and requested further examples as to what could be expected as a result of the implementation of the trailblazer.
-) Examples of best practice being promoted across GM to prevent homelessness and more effectively deal with demand was highlighted.
-) It was recognised that operationally, all districts were working in collaboration to tackle homelessness and the Portfolio Lead highlighted that homelessness is a product of wider systemic issues including mental health and welfare reform.
-) A Member suggested that the data on the number of people homeless was not an accurate reflection of the situation and recommended that data should be gathered on a monthly basis as a minimum as opposed to annually.
-) The Committee requested a breakdown in the data by gender and asked what further data analysis had taken place with the cohort to identify what, if any, variation in issues which resulted in people becoming homeless.
-) It was confirmed that in GM, 86% of rough sleepers are male and 14% female. Nationally, it had been reported that at least 449 rough sleepers died last year and the average age of death for rough sleepers in males is 43 and 47 for

females. It was recognised that there were particular trigger points in people's lives that had an impact on becoming homeless which included the breakdown in relationships and debt problems. Intervention before crisis was therefore considered to be more effective and GM were considering using predictive modeling across the ten local authorities, particularly focused around debt to assess the impact of upcoming welfare reform and prevent people from becoming homeless.

-) The provision and safety of homeless hostels was raised as a key issue that requires improvement. It was suggested that the Housing First model is replicated to ensure support services are provided in order to improve the safety and comfort for those within hostels including existing and potential clients and staff.
-) Members discussed service users requiring assistance provided at community kitchens and highlighted the fact that more families are attending as a consequence of the choice between eating or heating.
-) A member raised an issue with regard to female victims of domestic violence where it was necessary to leave the family home. The effects and impact on mental health of entering temporary accommodation or in some cases mixed gender units were highlighted.
-) The Committee discussed the best practice implemented in Rochdale to raise awareness of section 21 for those at risk of losing their homes. It was suggested that more collaborative work was required with the private rented sector to achieve the ambitions related to homelessness.

RESOLVED:

1. That the report be noted;
2. That further regular updates on the progress across a range of programmes be provided to the Committee at a future meeting;

M105/HPE CONGESTION DEAL – CORRIDOR MANAGEMENT

Bob Morris, Chief Operating Officer (TfGM) introduced a report which will be provided to the GMCA on 26 October 2018 seeking approval for the Corridor Management proposals contained within the GM Congestion Deal and associated expenditure of £1.35 million.

Key issues highlighted included;

-) The GM Congestion deal was approved by the GMCA in March 2019 with an initial budget of £1.5 million. It was reported that approximately £0.5 million

would be used to fund additional staff resource for corridor management and to support urban traffic control activities.

-) The Committee were advised that key corridors make up 7% of the overall road space in GM. During the morning rush hour peak, two thirds of traffic in GM uses those 7%, therefore these roads are heavily congested.
-) £1 million has been allocated for highway intervention measures aimed at easing congestion.
-) It was noted that there had been a delay in the recruitment of the control centre corridor managers due to the lack of individuals possessing the required skills.
-) The Committee were advised that work is underway with TfGM and the ten Local Authorities to improve visibility and identify congestion hot spots by using a variety of platforms to obtain reliable data including more traffic cameras.
-) The data will be analysed to plan required interventions more effectively on a corridor basis.

Members welcomed the update provided and in discussion the following items were raised;

-) The Chair requested further information with regards to the alignment of the proposals with the Clean Air plan. It was confirmed that it has been identified that transport is one of the main causes of poor air quality in particular, road traffic. The Committee was advised that the proposals of both the Congestion Deal – Corridor Management and Clean Air Plan would be considered alongside one another in order to maximise effectiveness of opportunities of measures introduced.
-) The Committee highlighted that funding allocated was relatively small and questioned whether or not the proposals were ambitious enough to deal with the issues of congestion. It was recognised in a period of budget constraints, it was a starting point to address the concerns and impact of congestion.
-) Members highlighted the impact of increased use of the Metrolink with regards to parking and highway issues for residents and the public in close proximity of the Metrolink stops. It was suggested that a more joined up approach was required to address congestion along with an increase in availability for park and ride.
-) It was confirmed that although this did not come under the remit of the congestion proposals, it was part of the remit of TfGM. It was acknowledged that further work was required in order to increase and encourage the use of public transport without causing highway issues as a result of parking for local authorities to have to deal with. Hence, the increased requirement to provide more park and ride availability wherever possible was acknowledged.

-) A member raised the issue with regards to the different tickets required to complete a journey particularly on the bus network and asked what measures would be implemented to integrate different modes and operators of transport from a ticketing and cost perspective.
-) It was acknowledged that there are over 30 different bus operators across GM and the Committee was advised that in the new year Metrolink will introduce zonal fares and provide the ability for passengers to undertake contactless payments. It was reported that TfGM are exploring options to integrate fares across public transport in a bid to create a system which is appropriate for the residents of Greater Manchester.
-) It was noted that an update on bus service reform would be presented to the Committee in November.

RESOLVED:

1. That the report be noted;
2. That a further update on the progress of Bus Reform be presented to the Committee in November 2018.

M106/HPE UPDATE ON THE PROCUREMENT OF GMCA WASTE SERVICES

David Taylor, Executive Director, Waste and Resources GMCA presented the Committee with an overview of the procurement process for waste and resource management for Greater Manchester.

Members were reminded that Greater Manchester Waste Disposal Authority (GMWDA) was abolished and all functions transferred to the GMCA on 1 April 2018. The statutory responsibilities for waste disposal include making arrangements for the management and disposal of municipal waste from the nine constituent waste collection authorities (WCAs) and the management of Household Waste Recycling Centres (HWRCs). These statutory functions are discharged via contract arrangements. GMWDA previously let and managed a 25 year PFI contract entered into in April 2009. The PFI contract ceased on 29th September 2017 via a negotiated settlement with the contract providers (Viridor and Laing) and the financing Banks. The PFI contract was formally wound up on 8th March 2018. Operations are currently being delivered via a short term contract with the existing operator, Viridor Waste (Greater Manchester) Ltd, while GMCA procures the future operating contracts.

It was reported that procurement of future operating contracts commenced in November 2017 and the principal strategic drivers for the procurement were developed with the nine Waste Collection Authorities (WCAs) and the GMWDA, and formally approved in September 2017 by the GMWDA. The following strategic drivers which form

the basis of the specification documents for which Tenderers will bid were highlighted to the Committee;

-) 90% diversion from landfill of all the GMCA's waste arisings by 2020/21;
-) Household Waste Recycling Centres achieving over 60% recycling targets, on average per year, by 2021/22;
-) An overall aspiration of achieving 55% recycling/composting of household waste by 2025/26;

Members were advised that flexibility was required due to uncertainty around the National Waste Strategy, the publication of which had been delayed by government but was anticipated to be available later in the year.

RESOLVED:

That the progress against the procurement process be noted.

M107/HPE WORK PROGRAMME

A report was presented that set out the Committee's work programme for Members noting that it had been revised to reflect that an update on Bus Reform will now be presented at the meeting in November. The Committee were informed that the following items will be brought to the Committee once specific dates can be confirmed:

-) Clean Air Communications Plan
-) GM Spatial Framework (originally scheduled for November's meeting)
-) GM Congestion Deal

Members were asked to contact the Statutory Scrutiny Officer with any suggested items for inclusion in the work programme.

RESOLVED:

1. That the report be noted.
2. That any further suggestions to the work programme be submitted to the Statutory Scrutiny Officer.

M108/HPE REGISTER OF KEY DECISIONS 1 – 31 OCTOBER 2018

The Register of Key Decisions was noted.

RESOLVED:

That the Register of Key Decisions be noted.

M109/HPE DATE AND TIME OF NEXT MEETING

Thursday 15 November 2018, 6.00pm at GMCA Offices, Churchgate House

M110/HPE EXCLUSION OF PRESS AND PUBLIC

RESOLVED:

That, under section 100 (A)(4) of the Local Government Act 1972 the press and public should be excluded from the meeting for the following items on business on the grounds that this involves the likely disclosure of exempt information, as set out in paragraph 3, Part 1, Schedule 12A of the Local Government Act 1972 and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

M110/HPE UPDATE ON PROCUREMENT OF WASTE SERVICES

The Committee considered a report which set out the key features of the tender submissions in each Lot of the GMCA waste management procurement. This included details of the quantitative evaluation of the interim tender submissions. The three lots are:

Lot One	Waste and Resource Management Services (WRMS)
Lot Two	Household Waste Recycling Centre Management Services (HWRCMS)
Lot Three	Biowaste Management Services (BMS)

RESOLVED:

That the timetable for the procurement process be noted.

**DRAFT GMCA HOUSING, PLANNING AND ENVIRONMENT OVERVIEW AND SCRUTINY
COMMITTEE**

15 NOVEMBER 2018 AT 6.00PM AT THE GMCA OFFICES

Present: Councillor Lisa Smart (Stockport) (in the Chair)
Bolton: Councillor Andrew Morgan
Manchester: Councillor Paula Sadler
Oldham: Councillor Peter Davis (substitute)
Rochdale: Councillor Raymond Dutton (substitute)
Rochdale: Councillor Linda Robinson
Salford: Councillor Tanya Burch (substitute)
Trafford: Councillor Bernard Sharp (substitute)
Trafford: Councillor Graham Whitham
Wigan: Councillor Lynne Holland

In attendance

GM Mayor Andy Burnham

Salford City Mayor Paul Dennett

GMCA Officers Julie Connor (Assistant Director Governance and Scrutiny)
Amy Fooks (Strategy Principal)
Anne Morgan (Head of Planning Strategy)
Mark Atherton (Assistant Director Environment)
Susan Ford (Statutory Scrutiny Officer)
Emma Stonier (Governance and Scrutiny Officer)

TfGM Officers Michael Renshaw (Executive Director)
Simon Warburton (Transport Strategy Director)
Rod Fawcett (Head of Policy)

M111/HPE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Shamim Abdullah (Bolton), James Wilson (Manchester), Laura Booth (Stockport), Mike Glover (Tameside), Dorothy Gunther (Bury), Catherine Preston (Bury) and Michael Winstanley (Wigan).

M112/HPE CHAIR'S ANNOUNCEMENTS AND URGENT BUSINESS

Members had received a briefing on the Greater Manchester Spatial Framework (GMSF). The Government's consultation around the revised methodology for assessing local housing need

was due to close on 7 December and that this was crucial to the development of the revised GMSF.

Members asked whether there was any further information available regarding GM's response to the government consultation. It was stated that it was intended that a GMSF update would be taken to the Combined Authority meeting in December and that it was anticipated that a decision would be made then regarding the consultation on the revised GMSF. Members highlighted the impact of delays on residents and the uncertainties surrounding the GMSF. Mayor Paul Dennett recognised this and also emphasised that GM wanted to undertake strategic planning with the most robust methodology available. It was also stated that the spatial plan in development was crucial for future development of GM, and protecting green infrastructure, and therefore it was critical that the revised GMSF both met GM's needs and was a sound plan meeting government guidance.

M113/HPE DECLARATIONS OF INTEREST

There were no declarations of interest received.

M114/HPE MINUTES OF THE MEETING HELD ON 11 OCTOBER 2018

The minutes of the meeting held on 11 October 2018 were submitted for approval.

RESOLVED:

That the minutes of the meeting held 11 October 2018 be approved as a correct record.

M115/HPE BUS REFORM UPDATE

Michael Renshaw, Executive Director, TfGM introduced a report which provided Members with an update on Bus Reform. TfGM is in the process of preparing the 'Assessment' of a proposed bus franchising scheme, which included outlining the impacts of a proposed franchising scheme, and extensive engagement with bus operators. Once this has been completed, and a report obtained from an independent auditor, the GMCA will then consider this prior to a public consultation on the proposals being held. The Housing, Planning and Environment Scrutiny Committee will be kept updated with progress as and when appropriate. It was also highlighted that GM would be the first area to use this legislation and that the audit will not commence until the assessment is complete.

Members welcomed the update and raised the following questions and comments:

-) Requested more detail in relation to progress made since the Committee had last received an update. TfGM informed Members that the preliminary work had been updated in advance of receiving information from operators. A considerable amount of data had been received and the assessment would take this data into account. Modelling work was underway using data from the operators. It was also stated that the audit will validate this process. TfGM continued to engage with bus operators and alternatives to bus franchising also had to be taken into account.
-) The Committee welcomed the opportunity to receive updates around Bus Reform progress and asked whether TfGM had timescales of when it was expected these would

be available. Officers stated that the Committee should have more material to consider over the next year.

- J Whether TfGM had a sense of what 'good' looked like in relation to public engagement. TfGM stated that the proposed consultation would be brought back to the Committee to provide assurance that it was clear in its aims and targets.
- J Could TfGM set out their thoughts on how best to keep the Committee informed of progress? TfGM wanted to ensure that Members were fully engaged in this process and provided assurance to Members that this would take place. The Chair also noted that Bus Reform was a key area of devolution, exercising the Mayoral powers, and so it was important that the Committee were kept regularly informed.
- J Whether the modelling undertaken had taken into account bus routes which crossed local authority boundaries into areas outside GM. TfGM confirmed that discussions around this were taking place and that the Bus Services Act was clear that the impact of franchising on neighbouring authorities had to be taken into account. Meetings with officers at neighbouring Local Transport Authorities had commenced and there were a number of provisions in the Act around cross boundary services. This has featured as part of the assessment and consultation process.
- J As part of the assessment process had TfGM considered the provision of new vehicles by bus operators? TfGM recognised that the average age of the current vehicle fleet was deteriorating, however Members were informed that this was not a material component of the assessment. Bus franchising would enable GM to have a stronger role in prescribing fleet age, however challenges with securing funding, in either a franchised or deregulated model, were also stressed.
- J Concerns were noted around the potential impact of a general election on the progress of Bus Reform.
- J That when undertaking public consultation and engagement TfGM should ensure that this is accessible to all, including hard to reach groups and those unable to access IT or with limited IT skills. TfGM intend to consult as widely as possible as they recognise that bus services have a significant impact on a wide range of GM residents. Additionally TfGM stated that they would consult with the Committee around this.

RESOLVED:

1. That the Bus Reform Update be noted.
2. That the Committee would be consulted about the public engagement and consultation process for Bus Reform at the appropriate time.
3. That the Committee received further reports/updates about Bus Reform at future meetings.

M116/HPE

**GREATER MANCHESTER STRATEGY IMPLEMENTATION PLAN AND
PERFORMANCE DASHBOARD UPDATE**

The GM Mayor, Andy Burnham, presented the Greater Manchester Strategy (GMS) Implementation and Performance Dashboard update to Members. Following the development of the GMS attention was now focused on delivery and to support this the GMCA had agreed a two year Implementation Plan in April 2018, with the inclusion of ambitions to be achieved by 2020, and delivery milestones for the first six months (to October 2018). The role of place was

central to the GMS and it was highlighted that GM was able to demonstrate that devolution was beginning to show tangible benefits for residents. The dashboard was intended to provide clarity in relation to GM's ambitions and the chosen indicators were those it was felt could best demonstrate GM's progress.

The Mayor highlighted the following priorities (Priority 5: World class connectivity that keeps Greater Manchester moving, Priority 6: Safe, decent and affordable housing; and Priority 7: A green city-region and a high quality leisure offer for all) as being of interest to this Committee. Some key work areas and issues regarding these priorities were identified as follows:

- J The improvement in Metrolink performance and the success of the guided busway.
- J Congestion and transport infrastructure were highlighted as reputational risks to GM. Related to this was the Mayor's lobbying of government for further transport powers to enable GM to deliver an improved transport system. Some of the requests included taxi and private hire licensing; yellow box junctions and the restriction of lane rentals.
- J The Bus Services Act was awaiting the final order to be laid in Parliament, to enable the use of the powers outlined around bus franchising.
- J The Homelessness strategy developed with the voluntary sector to reduce and tackle homelessness across GM. The Housing First Pilot and the A Bed Every Night Campaign in particular were highlighted. Work was also underway around reconnection and how people could be supported to rebuild their lives and be supported back into their local communities.
- J The Green Summit was highlighted and actions arising from this such as reducing the use of single use plastics within GM. The next Green Summit was currently being planned.
- J The introduction of the Night Time Economy Advisor and work underway with cultural venues and local authorities to improve the cultural offer across GM.

Members welcomed the update and noted that the report and dashboard were clear and articulate and that the language used in the report was accessible.

Members posed the following questions and comments about the GMS Implementation Plan and Performance Dashboard to the GM Mayor:

- J That the Mayoral Manifesto commitment to end the need for rough sleeping by 2020 was not included as one of the aims in the dashboard. This was recognised and it was highlighted that the dashboard objectives were around initiatives which contributed to reducing rough sleeping. The Mayor also highlighted entrenched rough sleeping and the challenges associated with engaging and supporting a small cohort of rough sleepers. Members of the Committee also noted that due to a variety of factors there would be new people becoming homeless. Austerity and cuts to local government, including experiences officers, were also highlighted as an area which was impacting on local authorities' homelessness support. The need to build a homelessness response system based on prevention was stressed as were the links between mental health and homelessness. One of the aims of the homelessness work in GM was to work with local authorities, in partnership and through the sharing of knowledge/expertise/evidence, to tackle homelessness at a local level. Challenges around the future financial sustainability of these models were recognised, as was the impact of austerity on local government.
- J That communication to the public around the homelessness agenda was crucial, as there was a public perception that not enough was being done to tackle this. Challenges around

informing people about differences between begging and rough sleeping were also highlighted. The Mayor highlighted the 'A Bed Every Night' campaign, as one which could be used to make people aware of the difference between the two issues, and separate them into two distinct areas. The campaign clearly outlined GM's ambitions and demonstrated how donations were being used to assist in reducing rough sleeping. It was also felt that, although this campaign was in its infancy, a significant amount of progress had already been made. A partnership was also in place between GM's ten local authorities who are working together to reduce homelessness.

- J The powers of local authorities around homelessness prevention and the variation in the provision/support provided across GM were highlighted and it was asked whether there had been any consideration of how authorities could be further supported to maximise their work to prevent homelessness. Members were informed that discussions had taken place at the GM Reform Board around the Department for Work and Pensions (DWP) sharing data around those at risk of sanction to assist with the development of an early warning system around homelessness. A review of provision across local authority organisations was also planned.
- J The Mayor also highlighted the GM care leavers guarantee which was currently being developed. A range of organisations are working together to improve the offer around the provision of support for those leaving care. One of the principles being discussed was young people leaving care being exempt from council tax until age 25, first implemented in Rochdale.
- J Was GM engaging with the voluntary sector at a strategic level around the homelessness agenda and had consideration been given to the provision of seed funding for voluntary organisations? The Mayor highlighted the Greater Manchester Housing Action Network (GMHAN) which was a network of voluntary organisations across GM offering support around policy and the development of partnership working and strategic thinking around homelessness. Additionally the Mayor's Homelessness Fund had been set up to enable organisations to access funding for homelessness projects. A GM Homelessness Business Network has also been launched, as part of the GMHAN, to coordinate the private sector response to tackling homelessness and the Mayor has asked them to look at support for people how have become recently homeless.
- J Difficulties with disabled access to The Christie Hospital following the implementation of the Oxford Street Bus Gate were raised. Members were informed that signage on the Oxford Street Bus Gate was the responsibility of Manchester City Council. TfGM officers stated that they would discuss signage on this corridor with officers at Manchester City Council.
- J A Member noted the new transport interchange in Bolton but highlighted the poor performance of public transport (trains and buses) serving the residents of Bolton. Members also emphasised that transport infrastructure was one of the most important issues for GM residents as a whole and noted that it was critical to the success of GM in the future. The Mayor recognised that there were improvements required around transport, particularly the train network and highlighted some of the work he was doing to assist with improving this which included; the convening of a Strategic Transport Board and having a unifying voice for GM; lobbying Government around HS2 and Northern Powerhouse Rail to ensure the best solution for GM and expediting a review (due to report in the new year) around capacity on the Oxford Road Rail Corridor. Additionally in relation to rail the Bolton Line electrification had been completed and testing was taking place. Following this new rolling stock would be able to be introduced to the network.

The Mayor also supported the importance of transport infrastructure to enable the achievement of GM's ambitions.

- J) How strong was the collective voice in GM, including residents/civil society, for the devolution of more powers from government? The Government were expected to carry out a spending review in 2019 and careful consideration was currently being given as to GM's asks from Government in relation to this. One area of success was devolution from DWP Working Well programme which was supporting the most GM's most vulnerable residents. One of the areas the Mayor felt that GM would benefit from further devolution was skills and control over the apprenticeship levy, which would provide GM with the ability to steer young people into key sectors of the GM Economy and develop a more joined up approach to funding. Further developing GM's approach to skills was of key importance to the Local Industrial Strategy and was of crucial importance for GM.

RESOLVED:

1. That the updated GMS Implementation Plan and GMS Performance Dashboard be noted.
2. That it be noted that the draft Implementation Plan update will be presented to the GMCA at their meeting in November.
3. That TfGM would discuss signage on the Oxford Road Corridor with officers at Manchester City Council and feedback to the Committee.
4. That the Housing, Planning and Environment Scrutiny Committee received future updates/reports regarding homelessness.

M117/HPE

WORK PROGRAMME

Susan Ford, Statutory Scrutiny Officer, GMCA, introduced the Work Programme. Members were asked to contact the Statutory Scrutiny Officer with any suggested items for inclusion in the work programme or with any comments about scheduled items.

Members were informed that a date for consideration of Young People's Travel was yet to be finalised but it was confirmed that the Committee would receive a report prior to it being submitted to the Combined Authority.

RESOLVED:

That the Work Programme be noted.

M118/HPE

GREATER MANCHESTER CLEAN AIR PLAN: UPDATE ON LOCAL AIR QUALITY MODELLING

Members received an update on local air quality modelling in relation to the GM Clean Air Plan. The Clean Air Plan will be submitted to Scrutiny prior to being submitted to the Combined Authority for decision. GM Leaders had made specific asks around the following: clarity in relation to the operation of Highways England; support from government around appropriate scrapping arrangements if all diesel vehicles were to be banned and raising with Government the provision of sufficient funding for the implementation of Clean Air Plans.

A Member commented that for local businesses it was important that clarity around diesel emitting vehicles was received as soon as possible.

TfGM were asked for reasoning behind some roads, which had poor air quality, not being included in the local air quality modelling maps. Members were informed that modelling and the maps produced were based on the best available data and guidance from national experts and academics. Additionally some data was still to be identified and incorporated and further work was planned around validation of data with localities to ensure that TfGM continued to work with the most up to date real time data when modelling local air quality.

Members asked whether modelling took into account future areas of poor air quality and additionally whether it was intended to measure the impact of interventions on congestion and air quality. Appendix 3 in the report modelled potential annual concentrations of NO² for the GM local road network in 2021. Areas considered when modelling future air quality included investment in transport systems and the built form of the environment.

RESOLVED:

1. That the outcomes of the local NO² modelling, particularly that it predicts exceedances in all ten Greater Manchester local authority areas beyond 2010 be noted.
2. That the public awareness raising activity that has commenced since the last Committee meeting be noted.
3. That the feedback to the query raised at the August 2018 Committee meeting about the use of chemical agents to reduce emissions in paragraph 9.3 be noted.

M119/HPE

REGISTER OF KEY DECISIONS

Members received the register of Key Decisions for information only.

RESOLVED:

That the Register of Key Decisions be noted.

M120/HPE

DATE AND TIME OF NEXT MEETING

Thursday 13th December 2018, 10.30am at GMCA Offices, Churchgate House

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**GREATER MANCHESTER COMBINED AUTHORITY (GMCA)
CORPORATE ISSUES AND REFORM OVERVIEW AND SCRUTINY COMMITTEE
23 OCTOBER 2018 AT 6.00PM AT GMCA OFFICES**

Present:	Councillor Nathan Evans (Trafford) (in the Chair)
Bury:	Councillor Stella Smith Councillor Tim Pickstone
Manchester:	Councillor Annette Wright
Rochdale:	Councillor Peter Malcolm Councillor Raymond Dutton (Substitute)
Salford:	Councillor David Jolley
Stockport:	Councillor Linda Holt Councillor Yvonne Guariento
Trafford:	Councillor Anne Duffield Councillor Bernard Sharp (Substitute)
Wigan:	Councillor Joanne Marshall

In attendance

Bury Council	Councillor Sharon Briggs, Deputy Portfolio Holder, Resources
GMCA	Richard Paver, GMCA Treasurer, GMCA Jim Wallace, Chief Fire Officer, GMFRS Dawn Docx, Deputy Chief Fire Officer, GMFRS Leon Parkes, Assistant County Fire Officer, GMFRS Kathy Oldham, GMCA David Taylor, GMCA Susan Ford, Statutory Scrutiny Officer Jamie Fallon, Governance and Scrutiny Officer

CI37/18 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Hamid Khurram (Bolton), Mary Watson (Manchester), Gillian Peet (Tameside), John Bell (Tameside), Colin McLaren (Oldham)

CI38/18 CHAIR’S ANNOUNCEMENTS AND URGENT BUSINESS

No urgent business was raised.

CI39/18 DECLARATIONS OF INTEREST

There were no declarations of interest received.

CI40/18 MINUTES OF THE MEETING HELD ON 18 SEPTEMBER 2018

The minutes of the meeting held on 18 September 2018 were submitted for approval.

RESOLVED:

That the minutes of the meeting held on 18 September 2018 be approved as a correct record.

CI41/18 WORK PROGRAMME

Susan Ford, Statutory Scrutiny Officer, introduced the work programme which had been revised to reflect a request for Members to consider the draft Drug and Alcohol Strategy in November.

Following discussion at the last meeting, the Committee were asked to consider the list of GMFRS topics and highlight the items which they wished to prioritise within the work programme.

In discussion, the following topics were highlighted:

- The Chair suggested that following the tour of the GMFRS Bury Fire Training Centre it would be interesting to find out more about the Centre. It was confirmed that the facility was still developing in terms of how it was used from a safety and prevention agenda, and also how firefighters were trained. It was agreed that an overview of training could be provided, and would include programmes which used the Bury Training Centre.
- A Member requested that the report include the number of school children that had visited the training centre and whether any impacts could be identified.
- One Member requested that a report on False Alarms be considered, specifically relating to the response policy to automatic events overnight.
- A Member requested more information on how GMFRS work with utilities, specifically how utilities assist the Fire Brigade.

Members were asked to contact the Statutory Scrutiny Officer with any further items for inclusion in the work programme.

The Committee were informed that the Enabling Reform through a common Data Sharing Platform report had been deferred and would be brought to the Committee prior to it being considered by the GMCA.

RESOLVED:

1. That the reconfigured work programme be agreed.
2. That the suggested GMFRS themes be prioritised within the work programme.

CI42/18 IMPLEMENTATION OF THE RECOMMENDATIONS IN THE KERSLAKE REPORT

Kathy Oldham, GMCA Chief Resilience Officer, introduced a report which described the overall approach, and the processes established to date, to ensure that the recommendations made in the Kerslake Report were being effectively implemented.

The following key areas were highlighted:

- The publication of the Kerslake Report on 27th March 2018, described areas which went well and also made 50 recommendations. The recommendations covered issues for both

national and local attention, some are lessons for consideration by a single service and others have implications for the way that agencies work together.

- The UK civil contingencies framework is designed to incorporate the lessons learned from emergencies, with reference to this process in both Emergency Preparedness and Emergency Response and Recovery, the non-statutory guidance respectively accompanying the Civil Contingencies Act 2004.
- Under the leadership of the Greater Manchester Resilience Forum (GMRF), a specific work programme and interim structure have been established to deliver against the learning from the Kerslake report.
- The learning points have been incorporated into an action plan and single agencies have established their own work programmes of work for lessons identified for that agency.
- The GMRF, as the principle form of multi-agency co-operation in resilience in the GM area, is seeking the cooperation of all relevant agencies in providing assurance to partners about the processes to be adopted for implementing a single agency lessons and for confirming when these are complete. The outcomes of this work will be regularly reported through the oversight group to the GMRF.
- The interim structure comprises of a task and finish group of practitioners to progress relevant actions, and an oversight group including senior representatives from key stakeholders to give strategic support including providing challenge. The oversight group's membership includes representatives from British Transport Police, Highways England, and Public Health England.
- A series of assurance criteria have been adopted by the oversight group to ensure a robust approach to the assurance process.
- Although local arrangements will progress ahead of national guidance and may influence any national approach, the UK civil contingencies framework seeks to be coherent between local and national levels in order to foster joint working, to ensure common understanding and to enable incidents to be escalated.
- Manchester City Council had been commended for the way they set up the Emergency Fund after the attack, and in response all local authorities have been asked to ensure that a fund could be set up in this way if needed.

Leon Parkes, GMFRS, provided an update on how GMFRS' activity which had taken place since the attack, and the publication of the Kerslake report. It was confirmed that there were 20 specific actions which had been addressed which included:

- Reviewing and updating the action plans held within the North West Fire Control.
- Improving the communication channel between emergency services by ensuring that the radio is constantly on within the Force Control rooms so that should personnel be busy on the frontline, control operators are able to gather a clearer picture from each agency.
- Reviewing where and how officers are deployed in respect of rendezvous points and to the scene if appropriate.
- A programme of terrorist training has been developed and rolled out across all operational personnel. This work would continue to develop as lessons are learnt from the different forms of attack which may occur in the future.

Members raised the following comments and questions:

- A Member queried whether there were plans to deliver joint training events with utilities and Police, similar to the roleplay event held at the Trafford Centre. It was confirmed that

utilities were a key member of the response, and it was highlighted that an exercise had recently been held at a United Utilities reservoir based on a dam breach scenario. United Utilities provided access to the land and support on the modelling and response. Table top exercises were another method used to bring representatives together to rehearse against scenarios which were gradually unfolding.

- The Chair queried when all the recommendations were expected to have been implemented and whether an emergency exercise would be planned at this point. It was confirmed that the exercises were taking place as appropriate, noting that a recent exercise had been held to validate the updated plans for mass fatalities. In terms of an overall conclusion, it was envisaged that local actions would be completed in the next 12 to 18 months. Although, it was highlighted that some actions could highlight additional challenges to address.
- The Chair explored how the oversight group which was drawn from senior members of the GMRF could offer an appropriate level of challenge. It was confirmed that membership of the oversight group was provided at paragraph 3.4, noting that the oversight group's purpose was to help steer, guide and progress actions with practitioners across all agencies. It was confirmed that a number of approaches were adopted to provide an appropriate level of assurance which included, the use of a number of self-assessment tools such as the United Nations Strategy for Risk Reduction and the City Resilience Framework. A team from Portugal had also visited to consider the infrastructure along with another Local Resilience Forum.
- Further clarity was sought in relation to whether the assurance activities were scheduled or conducted on an adhoc basis. It was confirmed that there were three regular pieces of assurance work, with the most crucial the learning and checking after each emergency with three major debriefs taking place in the last year. The cabinet office resilience standards assessment tool was also used, and there was an annual review of the Risk Assessment to ensure that the risks faced by the City are understood, and the planning is proportionate.
- Following discussion, the Committee agreed that a recommendation be submitted to the Mayor, Deputy Mayor and GMFRS to consider the quality assurance framework in relation to the level of external verification.

RESOLVED:

1. That the report be noted.
2. That the Mayor, Deputy Mayor, and GMFRS are recommended to consider the quality assurance framework in relation to the level of external verification.

CI43/18

REVENUE AND CAPITAL BUDGET UPDATES 2018/19

Richard Paver, GMCA, and Councillor Sharon Briggs, Deputy Portfolio Holder Resources, introduced the reports on the GMCA's Revenue and Capital Budgets which would be submitted to the GMCA in October.

The following key points were raised in relation to the GMCA's Revenue Budget:

- The report covered Mayoral General Budgets (including GM Fire & Rescue), Economic Development and Regeneration, Transport (TfGM) and GM Waste. It provides an analysis of the additions to the approved budget and significant variances in year compared to planned spend.
- In terms of GM Fire and Rescue, the budget reflected the costs of the Moorland Fire incident, currently £0.6 million, which the GMCA is seeking to recover the majority via a Bellwin claim.
- In terms of economic development and regeneration, the GMCA were investing the monies coming into the GMCA prudently which had generated £800,000 in additional outcome.
- The Waste function is continuing to forecast a balanced budget. Following transfer of GMWDA into the GMCA a review of financing has been conducted and savings have been identified. This includes an interest element where utilising the funds of the wider GMCA has led to saving in that budget.
- On Transport, the outturn position for the year ending 31 March 2019 shows an under spend of £8.2 million, which related to slippage in projects funded from the Earnback Revenue Grant and Scheme Development Costs.
- The GMCA was in many cases a conduit for the Government to pass grants to GM noting that many of the grants would flow through to district councils (paragraphs 3.6-3.8). The DfE Children's funding was of that type noting that a further update on the proposals would be provided at the December meeting.
- In addition, the Health and Social Care Partnership had agreed to allocate £2million to support school readiness which would be received via the conduit of Manchester City Council.
- Other Budget considerations included the additional accommodation in Lee House which would provide office and meeting space for up to 200 people, across 21,000 square feet for partners and extensions of some GMCA teams
- It was highlighted that early indications regarding the Business Rates Income pilot (detailed at paragraph 3.15) suggested that up to £28 million may be available to the GMCA to support the budget process for 2019/20 and beyond. Final figures would not be available until May 2019 once Districts have closed their accounts.

Members raised the following questions and comments:

- A Member queried whether the transport budget included funding to support the Mayor's ambition to provide free travel for 16-18 year olds. It was confirmed that this provision was not funded within the current year's budget.
- Further clarity was sought in relation to the 'A bed every night scheme' and whether this would feature in future years' budgets. It was confirmed that the funding was to bridge a funding gap for a six month period. It was intended that fundraising would support the campaign.
- The Chair requested further information on how much had been allocated by the Government to addressing Homelessness and Rough Sleeping. It was confirmed that there were three main projects funded by the Government to support local authorities' work in tackling homelessness and to support the Mayor in his commitments on rough sleeping which included:
 - The Social Impact Bond (SIB) – the contract value was initially for £1.8m but due to demand the Government had committed a further £829, 000.
 - The Housing First project – worth £8million pounds was currently in the procurement stage.

- The Homeless Prevention Trailblazer - is delivering £3.675m of investment into homelessness prevention across Greater Manchester.
- Were the initiatives attracting more homeless people to Greater Manchester? There was no evidence that this was the case, however, the areas with consistently the greatest challenges were Manchester and Salford, who are closely connected at the heart of the conurbation. A Member highlighted that the 'Bed Every Night' project was only available to people whose last address was in Greater Manchester.
- The Chair queried whether travel warrants could be provided to the homeless to enable them to get back to their locality. It was confirmed that this provision was offered by some district councils along with a number of third sector organisations such as the Booth Centre who would consider this as part of a person centred approach.
- It was agreed that the GMCA report on Homelessness and Rough Sleeping would be circulated to the Committee.
- A Member queried whether the 'Careers Enterprise Grant' (detailed at paragraph 3.7) of £0.09 million (utilised within 2018/19) to fund additional Careers and Enterprise Coordinator post was intended to be sustainable. It was confirmed that this money was a small part of a bigger programme with a number of funding schemes supporting the project which included district grants. Grants were usually awarded on a 12 month basis so it was not yet known whether the funding would be rolled over.

Richard Paver, GMCA, introduced the Capital update report noting that although the budgets were largely ring fenced, the GMCA manage the borrowings on a collective basis. It was confirmed that there was an underspend developing on Capital Programming in most areas.

Members raised the following questions and comments:

- A Member queried whether there was funding to extend the Metrolink Trafford line extension past the Trafford Centre towards Eccles. It was confirmed that there was currently no funding to extend the line past the Trafford Centre.
- Was the 'Metrolink Second City Crossing' project in addition to the Exchange Square route? It was confirmed that this was not an additional project. Although the project was complete, it continued to feature in the budget as there were outstanding bills to be paid.
- What was the cost of a comprehensive electric vehicle charging point? It was confirmed that the £3 million referred to at paragraph 4.10 related to refurbishing the current commitment and introducing a small number of additional charging points. It was agreed that the cost of a charging point would be identified and circulated to the Committee.
- Members discussed the importance of increasing the number of charging points for electric vehicles as 40% of people did not have driveways. If GM wanted to be a global leader in tackling climate change and reducing transport emissions it would need to strengthen its transport infrastructure as a whole to make switching easier for the public and businesses.
- A Member highlighted the link between the lack of park and ride schemes in the south of the conurbation and the level of air pollution on the A34. Were there any plans to prioritise further park and ride schemes coming up from Cheshire next year, given the park and ride scheme at Parrs Wood was now congested with commuters which was creating issues locally? It was confirmed that there is a scheme at East Didsbury but there was currently no funding for new schemes.

- It was confirmed that the Housing, Planning and Environment Scrutiny Committee were considering aspects of the Clean Air Plan and it was agreed that recent reports on Clean Air and Electric Vehicles would be circulated to the Committee
- Was the 'Smart Ticketing' concept multi modal like the London Oyster Card? It was confirmed that the current forecast included Metrolink Zonal Fares and Contactless ticketing. Although, developing an integrated system was a longer term aspiration.
- A Member explored why the current forecast for the Cycling and Walking Programme was £6 million compared to a previous forecast of £10 million. It was confirmed that these types of schemes take time to set up, with most of the expenditure to date relating to scheme development.
- The Chair queried whether each local authority had effectively £5 million to spend on cycling schemes over the next year. It was confirmed that the funding had not been addressed on a per borough allocation basis. Districts were required to submit an outline business case for consideration, noting that a number of schemes had not been approved as the information supplied was inadequate but they could be resubmitted. It was noted that as demand increases the schemes would need to be prioritised.
- How will the GMCA ensure that the districts spend the money on Cycling and Walking schemes and not on road related schemes? It was confirmed that the GMCA's Monitoring Officer was currently reviewing grant agreements to be signed by the districts. The arrangements would be light touch, but provide an appropriate level of assurance without creating unnecessary bureaucracy.
- Do we have to spend the £150 million from the Transforming Cities Challenge Fund within the next three years? It was confirmed that activity would need to increase, but the Government were fairly flexible as long as the money is committed. Should any issues arise the GMCA would seek to apply the funding to another capital scheme and bring forward the funding.

RESOLVED:

1. That the update on be noted.
2. That the GMCA report on Homelessness and Rough Sleeping be circulated to the Committee.
3. That further information on the cost of an electric vehicle charging point be circulated to the Committee.
4. That recent HPE reports on Clean Air and electric vehicles be circulated to the Committee.

CI44/18

GMCA REGISTER OF KEY DECISIONS

RESOLVED:

That the report be noted.

CI45/18

DATE AND TIME OF NEXT MEETING

Tuesday 20th November, 6pm, GMCA Boardroom, Churchgate House, Manchester, M1 6EU

CI46/18 UPDATE ON THE PROCUREMENT OF GM WASTE SERVICES

David Taylor, Strategic Director, Waste, GMCA provided the Committee with an overview of the procurement process for waste and resource management services for GM.

Members were reminded that Greater Manchester Waste Disposal Authority (GMWDA) was abolished and all functions transferred to the GMCA on 1 April 2018. The statutory responsibilities for waste disposal include making arrangements for the management and disposal of municipal waste from the nine constituent waste collection authorities (WCAs) and the management of Household Waste Recycling Centres (HWRCs). These statutory functions are discharged via contract arrangements. GMWDA previously let and managed a 25 year PFI contract entered into in April 2009. The PFI contract ceased on 29th September 2017 via a negotiated settlement with the contract providers (Viridor and Laing) and the financing Banks. The PFI contract was formally wound up on 8th March 2018. Operations are currently being delivered via a short term contract with the existing operator, Viridor Waste (Greater Manchester) Ltd, while GMCA procures the future operating contracts.

It was reported that procurement of future operating contracts commenced in November 2017 and the principal strategic drivers for the procurement were developed with the nine Waste Collection Authorities (WCAs) and the GMWDA, and formally approved in September 2017 by the GMWDA. The following strategic drivers which form the basis of the specification documents for which Tenderers will bid were highlighted to the Committee;

- 90% diversion from landfill of all the GMCA's waste arisings by 2020/21;
- Household Waste Recycling Centres achieving over 60% recycling targets, on average per year, by 2021/22;
- An overall aspiration of achieving 55% recycling/composting of household waste by 2025/26;

Members were advised that flexibility was required due to uncertainty around the National Waste Strategy, and the way in which the country will adapt to legislation post Brexit also.

RESOLVED:

That the report be noted.

CI47/18 EXCLUSION OF PRESS AND PUBLIC

RESOLVED:

That, under section 100 (A)(4) of the Local Government Act 1972 the press and public should be excluded from the meeting for the following items on business on the grounds that this involves the likely disclosure of exempt information, as set out in paragraph 3, Part 1, Schedule 12A of the Local Government Act 1972 and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

CI48/18 UPDATE ON PROCUREMENT OF WASTE SERVICES

The Committee considered a report which set out the key features of the tender submissions in each Lot of the GMCA waste management procurement. This included details of the quantitative evaluation of the interim tender submissions. The three lots are:

Lot One	Waste and Resource Management Services (WRMS)
Lot Two	Household Waste Recycling Centre Management Services (HWRCMS)
Lot Three	Biowaste Management Services (BMS)

RESOLVED:

1. That the timetable for the procurement process be noted.
2. That the approach to Lot 3 be noted.

**GREATER MANCHESTER COMBINED AUTHORITY (GMCA)
CORPORATE ISSUES AND REFORM OVERVIEW AND SCRUTINY COMMITTEE
20 NOVEMBER 2018 AT 6.00PM AT GMCA OFFICES**

Present: Councillor Nathan Evans (Trafford) (in the Chair)
 Bury: Councillor Tim Pickstone
 Manchester: Councillor Annette Wright
 Councillor Mary Watson
 Oldham: Councillor Colin McLaren
 Councillor Peter Davis (Substitute)
 Salford: Councillor David Jolley
 Stockport: Councillor Linda Holt
 Councillor Yvonne Guariento
 Trafford: Councillor Anne Duffield
 Tameside: Councillor John Bell

In attendance

GMCA Andrew Lightfoot, Deputy Chief Executive
 Martin Nugent, Rehabilitation Programme Manager
 Richard Paver, GMCA Treasurer
 Jane Forrest, Assistant Director
 John Holden, Assistant Director
 Claire Norman, Assistant Director
 Alex Flahive, Digital Manager
 Susan Ford, Statutory Scrutiny Officer
 Jamie Fallon, Governance and Scrutiny Officer

CI49/18 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Hamid Khurram (Bolton), Stella Smith (Bury), Peter Malcolm (Rochdale), Gillian Peet (Tameside), Joanne Marshall (Wigan).

CI50/18 CHAIR'S ANNOUNCEMENTS AND URGENT BUSINESS

No urgent business was raised.

CI51/18 DECLARATIONS OF INTEREST

There were no declarations of interest received.

CI52/18 MINUTES OF THE MEETING HELD ON 20 NOVEMBER 2018

The minutes of the meeting held on 20 November 2018 were submitted for approval.

RESOLVED:

That the minutes of the meeting held on 20 November 2018 be approved as a correct record.

CI53/18 WORK PROGRAMME

Susan Ford, Statutory Scrutiny Officer, introduced the work programme which had been revised to reflect the GMFRS items discussed at the last meeting. It was proposed that the most effective way to receive further information on sprinklers and the work with utilities was via briefing notes which would be available in January 2019.

Members were asked to contact the Statutory Scrutiny Officer with any further items for inclusion in the work programme.

RESOLVED:

That the reconfigured work programme be agreed.

CI54/18 GM RESPONSE TO MINISTRY OF JUSTICE FEMALE OFFENDER STRATEGY

Andrew Lightfoot, GMCA Deputy Chief Executive, introduced a report which provided the Committee with an overview of how GM is responding to the Governments' new strategy in the broader context of devolution of the criminal justice system.

The Deputy Chief Executive and Martin Nugent, Rehabilitation Programme Manager, who was also in attendance, highlighted the following key areas:

- GM is the one area nationally that has developed and delivered a 'whole system approach' that addresses the needs of women who are vulnerable, marginalised and in contact with the criminal justice system, by ensuring that criminal justice partners, community services and the voluntary sector, work together with the women to help them make positive changes in their own lives.
- The GM 'whole system approach' has been fully operational since January 2015. The approach, delivered by an alliance of 8 voluntary sector organisations, together with police triage, a problem-solving court, and support alongside community orders and on release from prison, with women's centres established in all boroughs in GM to provide women-only 'one-stop shop' support.
- The providers in the alliance are engaging with early help offers in their locality to raise the visibility of the service. They are also developing step-in/ step-out arrangements with statutory support offers to ensure they are working in line with public service reform principles.
- Of the women that engaged 51% had identified needs in five or more different areas showing that these women are some of our most vulnerable women in our communities.
- Emerging evidence from the GM Whole System Approach shows a 40% reduction in the number of adult women sentenced to immediate custody since 2014, compared with a 3% reduction for England and Wales.
- Proven re-offending is 16% for all GM women offenders compared to the national reoffending rate for England and Wales of 22.9% and other comparable metropolitan areas ranging from 23.7% (West Yorkshire) to 27.4% (South Yorkshire).
- An independently reviewed cost benefit analysis of the approach shows there is an economic fiscal benefit of £3.18 for every pound invested over a two year period, partners that include

the Ministry of Justice, local authorities, through avoided looked after children and homelessness costs, and health partners through improved mental and physical health outcomes.

- The ambition is to be fully integrated into the local community delivering support and following public service reform (PSR) principles to ensure women who are vulnerable and marginalised have access to support to help them cope and recover.
- Despite MoJ's close engagement with GM, they do not currently fund the approach. The Project has previously been funded through one off pots from the Lottery Fund and the GM Police & Crime Commissioner.
- Fortunately, the local bid by the Greater Manchester Women's Support Alliance (the Alliance) supported by local justice and partners and the GMCA had been successful, and will contribute £250,000 to the financial year 2019/20. This will be crucial to maintain the GM 'whole system approach' in the short term whilst developing a more long term funding mechanism that integrates the approach into local delivery landscapes and referral routes for vulnerable and marginalised women at various (early) points in the system, with the ambition to include the MoJ as a justice reinvestment partner.
- GM has been at the forefront of the development of a 'whole system approach' to female offenders and was considered a 'pathfinder' for the MoJ Strategy. However, the service is now at a crossroads in terms of the shifting shape of probation and prison services, sustainability of local funding and extension of provision to those women who are vulnerable and at risk. Critical decisions will need to be made within the next 12 months as to the direction of travel, dependent upon sustainability of funding and integration with local areas.
- A further update would be provided to the Committee as the negotiations progress.

Members raised the following comments and questions:

- Do the partnership arrangements in place vary between the districts? It was confirmed that there are elements of excellence but also weakness across GM districts. It was highlighted that Tameside was an area which had secured additional funding to develop their approach which included; a women's centre which looked beyond criminal justice and offers an in-house crèche. In addition, they have peripatetic workers who deliver outreach support. To measure quality, the Alliance has developed its own internal quality mechanisms which seeks to ensure that there is a consistent standard of delivery. There is a commitment from all districts to work to the best standard their budget allows, noting that funding was an issue for some areas who were unable to secure additional funding.
- On average, how long do women need support for? It was acknowledged that this was driven by the service user, noting that some people had been known to the service for a number of years. The service was there to provide additionality and to avoid duplication, therefore, the providers in the alliance are engaging with early help offers in their locality to raise the visibility of the service. They are also developing step-in / step-out arrangements with statutory support offers to ensure they are working in line with PSR principals.
- A Member explored whether a similar service was available for men? It was confirmed that there were services available to support men including a specific service supporting 18-25 year old males who have received community orders. The approach recognises that many women in the justice system have also been victims of offences themselves and that domestic abuse can be a driver for offending and reoffending.
- A Member felt that there was scepticism in the sector regarding funding a residential setting, and explored whether an analysis had been conducted? It was confirmed that the strategy announced that the MoJ was keen to explore the possibilities of developing five suitable

accommodation pilots in the community, which could be used as an alternative to prison, and reduce the number of women being sentenced to short custodial sentences. However to date, no funding had been announced. Locally, partners and service users had been consulted on the approach to see what options would be most appropriate. Nationally women were increasingly being sentenced to short and very short custodial sentences, however, in GM this was not the case, noting that snap shot data (captured in early 2018) had indicated that only seven GM women were sentenced to less than six months. GM does have a significant cohort of women that fail to resettle and are recalled or go onto commit further crimes and subsequently receive a further custodial sentence. There is also a cohort of women who are being supervised in the community or on Suspended Sentence Orders that risk being breached and receiving a custodial sentence.

- Were the 'Problem Solving Courts' still adding the value? It was confirmed that they had been impacted upon by changes to court efficiency programmes and changes to probation. Work is underway to ensure that this element as a minimum, is maintained, and the Criminal Justice Board have agreed to developing the approach across GM.
- Has an evaluation been conducted to measure the transitional outcomes of this work? A cost benefit analysis of the agencies that benefit from this approach tells us that the MoJ, local authorities and the health services appear to benefit in some way, whether through demand reduction or mitigating complexity of demand.
- How much would it cost to sustain the service? At the moment it costs £850,000 per year to deliver the service across GM which supports approximately 1600 people per year. Additional funding would be required to develop the service to a higher minimum standard and to intervene at different points. The level of funding required would depend on scale of our ambition.
- Members expressed their support for the programme. Following discussion, the Committee agreed that a recommendation be submitted to the Mayor and GMCA to consider how a more sustainable funding base could be secured, and also consider undertaking an impact assessment to help understand how future funding could be allocated.
- It was agreed that a further update be provided to the Committee as the discussions with MoJ develop.

RESOLVED:

1. That the report be noted.
2. That a further update be provided to the Committee as appropriate.
3. That the Mayor and GMCA are recommended to consider how a more sustainable funding base could be secured.
4. That the Mayor and GMCA are recommended to consider undertaking an impact assessment to help understand how future funding could be allocated.

John Holden, Assistant Director Policy and Strategy presented the Greater Manchester Strategy (GMS) implementation and performance dashboard update to Members. Following the development of the GMS, attention was now focused on delivery and to support this the GMCA had agreed a two year implementation plan in April 2018, with the inclusion of ambitions to be achieved by 2020, and delivery milestones for the first six months (to October 2018). The dashboard was intended to provide clarity in relation to GM's ambitions and the chosen indicators were those it was felt could best demonstrate GM's progress.

The approach was still being refined and developed. It was noted that data and actions were not directly comparable as some of the data was lagged. The measures used did not directly respond to the actions GM is taking, but it was felt that the two together provided a rich picture of where we are.

The following priorities were highlighted as relating most closely to the Committee's remit:

Priority 1: Children starting schools ready to learn

Priority 8: Safer and Stronger Communities

Priority 10: An age-friendly Greater Manchester

Enablers and ways of working

Members posed the following questions and comments to John Holden, and Jane Forest, Assistant Director Reform, who was also in attendance:

- A Member felt that the indicators used to measure 'An age-friendly GM' (Priority 10) were not robust, and felt that the indicators could focus on the more positive achievements as opposed to problems. It was acknowledged that the measures could be improved and work was on going to develop more robust proposals.
- Would further information on the progress of the GM resident's survey be provided to the Committee in January 2019 as part of the Ageing Strategy update? It was confirmed that the GMCA had not yet decided to proceed with the resident's survey. However, work was ongoing to develop strong measures, and strong partnerships were in place with the University of Manchester to support this work. It was agreed that an update on the progress on the development of the metrics would be provided in January 2019.
- Why was the ambition to 'develop a single and consistent high quality workforce development programme and roll out to place-based teams and early years settings' (priority one) rag rated red? It was confirmed that the rag rating was a reflection of the complexity, breadth, and scope of workforce development which is required. The gap in performance relates to the most challenging and deprived neighbourhoods, supporting those with highly complex needs who require a targeted multi agency response. Work was ongoing with districts, health visitors and nurseries to develop evidence based assessment tools and proposals were being developed for an early years workforce academy. GM is also exploring how we can embed the GM way of doing things through working with colleges and universities.
- A Member of the school readiness task and finish group highlighted that Members had wanted to present an interim report to the Committee but they had not yet received a response to the officer actions agreed at their meeting. In addition, the visits to the districts had not yet taken place and a fresh impetus was required. The Chair expressed his disappointment at the lack of progress and requested that this be progressed. It was

confirmed that visits were in the progress of being arranged, noting that the Bury visit was scheduled to take place on the 29th November, and a visit to Oldham in the New Year.

- A Member explored why the dashboard indicated that there had only been 0.5% percentage point change on the previous year in relation to the 'proportion of children who are school ready at five years old (2018).' It was confirmed that the data was lagged which meant that the new approach would have not impacted on those children as they had already started school. It was acknowledged that to make an impact interventions were required from pre-conception to ensure that the children are school ready. It was highlighted that the new GM delivery model had been implemented in 2013, and had made an impact, but there was recognition that a significant part of the gap related to the proportion of children with the most complex needs, and a different approach was required to tackle this cohort.
- Are we able to deep dive into the data to identify what elements of work will enable us to bridge the gap between GM and the national average (3%)? It was confirmed that the digital and data aspects of the PSR programme were a top priority. Currently the data collected was lagged meaning that it was difficult to make a timely impact to improve outcomes. Work was underway to develop a system which would enable us to capture the data, and proactively analyse and respond to it. In addition, there was ongoing work with experts to design new interventions which will make a difference. Arrangements around information sharing were also being developed to enable seamless data sharing across a range of practitioners as this has been identified as a barrier to improving outcomes.
- How much of the challenge on school readiness is structural and how much of it is related to the fact that child poverty rates are increasing? A deep dive in localities was currently being undertaken to help understand the scale of the challenge. Anecdotally, it was both a product of budget pressures and also an increase in child poverty. Reference was made to the increasing number of women and children who were at risk of losing their homes.
- Were the rag-ratings different for the targets and the underpinning measures? It was confirmed that the rag-rating was a reflection of our trajectory towards the 2020 target, with the red recognising that we are significantly behind and at risk of not meeting the target. In terms of the supporting indicators, the rag ratings represented how far behind the national average we are and whether targets were likely to be attained.
- Concerns were raised regarding the level of red and amber indicators detailed within the dashboard in relation to high priority areas such as; crime, mortality and homelessness. It was acknowledged that these were areas which the Committee may wish to look into at future meetings.
- Further clarity was sought in relation to why there had not been an improvement in the number of rough sleepers since the last dashboard. It was confirmed that the homelessness data had not been updated since the last dashboard as the data was only collected annually. The latest data set would be available in January 2019.
- The Chair felt that it was not clear how the pots of funding fitted together to deliver the PSR agenda. It was confirmed that PSR was not a philosophy on an approach to prevention and improving outcomes, with key principles which can be applied to a broad range of services. It was agreed that further information on this be provided to the Committee.

RESOLVED:

1. That the update on be noted.
2. That an update on the development of the age-friendly metrics be provided to the Committee when the item is considered in January 2019.

3. That a response to the actions requested by the school readiness task and finish group be provided.
4. That further information on the Public Services Reform principles be circulated to the Committee.

CI56/18

NEW GMCA WEBSITE

Claire Norman, Director of Communications and Engagement, introduced a report which provided an overview of the plan for the new GMCA website.

The following key points were highlighted:

- It was felt that the current website does not adequately reflect GM's ambitions.
- Currently the website receives 225,000 visitors per year, with 1million page views which was expected to increase.
- The new website is being developed internally which would save money and reduce the time required to update the content.
- The project was progressing well and it was envisaged that the site would go live before Christmas.
- An internal task and finish group had been set up to coordinate the activity of the project.
- Meeting papers would still appear on the website but would be published via Modern.gov, a programme used by most districts.
- Phase two of the project would include the development of a 'your area' section which would show statistics, news, and information, which promote each individual borough. This would include an interactive map.

Alex Flahive, Digital Manager, provided Members with an example of how the new GMCA website would look.

The following questions were raised:

- How would the website reflect the relationship between the GMCA and the Greater Manchester Fire & Rescue Service (GMFRS) and Police and Crime Commissioner (PCC)? It was confirmed that this would be reflected within the relevant portfolio section e.g. Police and Crime. It was noted that the GMFRS website was also being redeveloped, and scheduled to go live before Christmas.
- How do we avoid causing confusion to the public in relation to what are GMCA/ Mayoral responsibilities and what they must go to their district websites for? It was confirmed that site usage would be monitored to ensure that people are able to find what they are looking for. It was noted that the interactive map could provide further information on what they can access on their district's sites.
- How can we encourage Members to use the website to help educate them on what is going on at a GM level? It was confirmed that an overview of the portfolios was being developed which would include key messages on activity within that portfolio. The pack would be shared with Portfolio Leads who could then cascade it to Members. The general information pack was also being updated to support Members who are operating at locality level. Any further suggestions were also welcomed.

- A Member expressed their support of the move to Modern.gov and explored whether there would be a private area which would enable Members to access their confidential papers. It was confirmed that clarification would be sought and circulated to the Committee.

RESOLVED:

1. That the report be noted.
2. That Members contact the communications team with any further ideas regarding the type of information that would be helpful for elected members.
3. That further information on how Members will access confidential papers on Modern.gov be circulated to the Committee.

CI57/18 GMCA REGISTER OF KEY DECISIONS

RESOLVED:

That the report be noted.

CI58/18 DATE AND TIME OF NEXT MEETING

Tuesday 11th December, 6pm, GMCA Boardroom, Churchgate House, Manchester, M1 6EU

CI59/18 GMCA BUDGETS AND SOURCES OF INCOME

Richard Paver, GMCA Treasurer, presented a report which provided an update on the GMCA budget, and provided information on the various sources of income funding budgets.

In addition, the Committee were asked to consider areas where they might wish to receive further information, or refer specific items for possible consideration by other Overview and Scrutiny Committee's.

The following questions and suggestions were raised:

- The Chair suggested that a deep dive into the Homelessness budget would be of interest to the Committee.
- A Member requested more information on how risk was managed within the transport budget, in particularly related to bus support, such as bus concessions. It was confirmed that the Housing, Planning and Environment were considering aspects of the TfGM Capital Programmes in December 2018.
- Further clarity was sought in relation to the Business Rates Income 2017/18 (detailed at paragraph 3.14 -3.15), and what the 'Pool receipts from Cheshire' related to. It was confirmed that the GMCA had been part of the 100% Business Rates Pilot since 2017/18 which was generating additional revenue for GM. Prior to this, you were able to pool your 'business rates' with both authorities within the area and outside of the area. This has allowed the Cheshire's authorities, who aren't in the Business Rates Pilot, to continue that arrangement

on a notional basis with GM, and they are generating receipts which they haven't passed back to Government, to which, we receive half of this money under the arrangement.

- A Member queried whether the Government's decision on the budget was expected before Christmas? It was confirmed that the area of interest for the GMCA related to the limits imposed on the precepts. Early indications were that there would be an increase in the PCC Precept to £12. In terms of the Mayoral Precept, the Government had indicated that they were not minded to implement a limit. The decision was expected on the 6th December in advance of the next meeting. It was noted that the GMCA only receives the Revenue Support Grant for the GMFRS components and is reliant upon contributions from districts for the waste budget, most of the Transport budget, and the majority of the GMCA budget.

RESOLVED:

1. That the report be noted.
2. That more detail be provided on budgets, particularly on Bus and homelessness within the work programme.

CI60/18

EXCLUSION OF PRESS AND PUBLIC

RESOLVED:

That, under section 100 (A)(4) of the Local Government Act 1972 the press and public should be excluded from the meeting for the following items on business on the grounds that this involves the likely disclosure of exempt information, as set out in paragraph 3, Part 1, Schedule 12A of the Local Government Act 1972 and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

CI61/18

UPDATE ON BUDGET OF GMCA WASTE SERVICES

CLERK'S NOTE: This item was considered in support of the Part A report GMCA Budgets and Sources of Income.

RESOLVED:

That the report be noted.

**GMCA ECONOMY, BUSINESS GROWTH AND SKILLS OVERVIEW AND SCRUTINY COMMITTEE
12 OCTOBER 2018 AT 2.00PM AT MANCHESTER TOWN HALL**

Present:	Councillor Michael Holly (Rochdale) (in the Chair)
Bolton:	Councillor Susan Haworth
Bury:	Councillor Robert Caserta
Bury:	Councillor Mary Whitby
Manchester:	Councillor Luke Raikes
Oldham:	Councillor Valerie Leach
Salford:	Councillor Tanya Burch (substitute)
Salford:	Councillor Karen Garrido
Salford:	Councillor Kate Lewis
Stockport:	Councillor Mark Hunter
Trafford:	Councillor Barry Brotherton
Wigan:	Councillor Charles Rigby

In attendance

GMCA	Councillor Sean Fielding, GMCA Portfolio Lead for Education, Skills, Employment and Apprenticeships Jim Taylor, GMCA Portfolio Lead Chief Executive for Economy Simon Nokes, Executive Director Policy & Strategy Gemma Marsh, Assistant Director – Skills (Policy, Strategy & Delivery) Susan Ford, Statutory Scrutiny Officer Emma Stonier, Governance and Scrutiny Officer
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E75/18 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Daniel Meredith (Rochdale) and Councillor Jude Wells (Stockport).

E76/18 CHAIR'S ANNOUNCEMENTS AND URGENT BUSINESS

The Chair highlighted the recent Welfare Reform briefing which had been arranged for Members and thanked Officers for the information and detail provided.

The Chair had requested, on behalf of a Scrutiny Committee Member, that an update be provided to the Committee about the Autumn Budget statement. Simon Nokes, Executive Director Policy and Strategy GMCA, provided this update. Key items highlighted were:

- The statement will be released on 29th October 2018 and GM believe this will be a 'light touch' approach.
- A Spending Review is expected in 2019 but details around this have not been confirmed.

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- GM has written to the Chancellor regarding areas of importance for GM for the spending review process next year. These included Local Industrial Strategies, Independent Prosperity Review, areas GM has made successful use of devolved powers and further areas where GM felt it would be beneficial to work in partnership with Government. Other areas covered in the letter were; the design of the Shared Prosperity Fund, the future of Business Rates, police and fire service funding and the Local Government settlement.

Members requested more information about business rates in the context of the impact of Business Rates retention and what GM would seek in this budget regarding Business Rates. In relation to the Spending Review GM has outlined a case in relation to general funding of Mayoral Combined Authority areas, and has not focused on specifics. It was highlighted that there were two distinct issues in relation to Business Rates: the retention pilot and the future of Business Rates.

Spending Review submissions would be developed next year and details would come to the relevant Scrutiny Committees as appropriate. It was stressed that the timescales for this were not yet known. Members were also informed that the Corporate Issues and Reform Scrutiny Committee will be scrutinising the GMCA's budget over the next few months and as part of this they were scheduled to look at sources of GMCA funding. Members would be welcome to attend this meeting and papers related to the GMCA's budget will be circulated to Members of this Committee.

RESOLVED: That papers related to GMCA's Budget will be circulated to Members.

Item 6 – Devolution of the Adult Educations Budget and Item 7 – GM Work and Skills Underspend were taken before Item 5 – Northern Powerhouse.

E77/18 DECLARATIONS OF INTEREST

There were no declarations of interest received.

E78/18 MINUTES OF THE LAST MEETING HELD ON 21 SEPTEMBER 2018

The minutes of the meeting held on 21 September 2018 were submitted for approval. The Chair noted that Sir Richard Leese, GMCA Portfolio Lead for Economy, had sent his apologies and requested that these were noted.

RESOLVED:

That the minutes of the last meeting held 21 September 2018 be approved as a correct record.

E79/18 DEVOLUTION OF THE ADULT EDUCATION BUDGET

Councillor Sean Fielding, GMCA Portfolio Lead for Education, Skills, Employment and Apprenticeships, introduced a report which provided an update on progress relating to the devolution of the Adult Education Budget (AEB) and set out the proposed approach to commissioning AEB funded provision for GM residents for 2019/20. The GMCA had agreed this

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in June 2018 and it was passed through Parliament prior to the summer recess. The devolved budget was approximately £92m and would enable GM to deliver services which contributed to the ambitions set out in the Greater Manchester Strategy (GMS). GM will also have more flexibility locally to support the skills need and economic growth. It is intended to use the commissioning process to support higher quality providers; whilst not excluding smaller providers from the market. AEB will also be used to support the Local Industrial Strategy (LIS).

Members' comments and questions included the following:

- That AEB was due to be devolved in August 2019 but the figures outlined were based on 2016/17 data. It was stated that this was the last full year data that was available from the Education and Skills Funding Agency (ESFA) and there was a lag in receiving more up to date information. It was however hoped that this lag would be reduced when GM was commissioning provision.
- Where were the checks and balances in the system to ensure that funding/resources were being spent appropriately and delivering the specified outcomes? Members stressed that comprehensive performance management was crucial and that what this entailed needed to be fully articulated. GM's next stage was to launch the commissioning round and to ensure that the procurement process had appropriate quality controls built into it. The devolution of AEB would also gave GM the opportunity to put 'place' at the centre of the commissioning strategy, and to develop better relationships with providers. GM was working with local authorities and providers around the development of a system to assess outcomes. Members were informed that as the procurement process was shortly to go live some information relevant to contract and performance management was subject to confidentiality. However the Committee were assured that in future GM would have more flexibility to move resource around the system if outcomes were not being delivered. Proposed contract/performance management points, throughout the 3 year contract periods, could be shared with Members. Members also asked that the role of Scrutiny in overseeing the delivery and performance of these contracts be considered.
- How was it intended to track an individual learner's progress? GM's ambition was to develop an outcomes based system, in which a learner's progress throughout the system can be better monitored.
- That it would be useful to have more information about what some of the aims outlined within the report; such as 'putting place at the heart of the strategy' and 'the principles of delivery', meant for individual learners. It was explained that GM was better placed to understand what was needed locally to deliver better outcomes for individuals and to address the skills shortage in GM. Additionally as the future commissioner of services GM will have more control throughout the system as a whole. AEB was highlighted as forming one part of the solution to skills shortages within GM and building a system which was able to respond to employer needs at a local level. For the individual learner the ambition was for them to gain better outcomes from education/training and move into paid employment.
- Further information relating to funding/resources allocations disaggregated by Local Authority area, was requested. It was confirmed this would be circulated to Members.
- That it was important management costs were kept to a minimum and, therefore, it was asked what the management costs for the whole programme were expected to be? Currently each provider has their own management fee, with fees varying between 21-40%. GM expects that the overall figure for this will be reduced, and will use National

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Audit Office guidelines to ensure that more resource goes to the learner. However an overall figure had not yet been agreed. Members emphasised that the amount retained by GM should be proportionate and reasonable. It was agreed that the full business case would be shared with Members, once finalised. Members were informed that the final decision relating to the amount of budget retained to manage the programme would be taken by the GMCA.

- Had any consideration been given to impacts of cross-border learning on the funding of the programme? GM was working with Wigan-Leigh around this to understand the picture better and to define a tolerance level which did not limit learners' choice. Discussions were also taking place with the Liverpool Mayoral Combined Authority. Members were informed that this was an area which would be kept under review.
- That the accessibility of services by learners was crucial to enable opportunity of access. A significant proportion of the AEB was expected to be allocated to colleges within GM's local authorities ensuring learners had access to education and training. Additionally tenders under Lot 2 will be for targeted, intensive and innovative support services for harder to reach groups. These programmes will not be required to be delivered across-GM.
- Whether TfGM had been consulted regarding travel to learn patterns and the accessibility of adult education provision? It was confirmed that GM worked closely with TfGM in relation to these issues. The Learner Support Fund would remain within AEB which could be used to support travel. Additionally it was anticipated that the Mayoral commitment to a free bus pass for 16-18 year olds could assist with removing some of the barriers to learning, subject to final agreement.
- How was it proposed to ensure that, from a learner's perspective, the right kind of providers/provision for them could be accessed? The proposed procurement process was not intended to be a blanket approach and smaller providers will have the opportunity to access this market, which should help to ensure that individuals are able to access relevant provision. AEB devolution presented opportunities to work differently across sectors, and to understand what else was needed to support individuals.
- Was there enough flexibility within the system to address future skills need, particularly within the digital sector? It was highlighted to Members that statutory entitlements had to be provided. However flexibility was in-built to the commissioning approach GM had proposed and it was intended that AEB would be able to adapt to future skills shortages/market requirements. GM was also working with providers to build in softer skills.
- Will the focus on reducing the overall number of providers mean smaller providers, particularly those providing specialised support, be disadvantaged in their ability to access funding? Providers in future will be required to deliver outcomes GM wants, therefore smaller organisations who can demonstrate this will be able to progress through the procurement process. Market engagement had taken place, which included the voluntary sector, to ensure providers were aware of the upcoming changes to the system. Additionally lots can be split up and there was the ability to sub-contact. It was felt that these actions would safe-guard against disadvantaging smaller providers, but the impacts of the changes on smaller providers would be monitored.
- That school outcomes had a significant impact on this budget and that an improvement in school outcomes would help GM to utilise the AEB more effectively.
- What was it envisaged success would look like? Some of the envisaged successes were; more people in GM having the relevant skills to access employment, increasing average

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earnings for GM's residents, an increase in the number of people in work and a reduction in demand on acute services.

- Whether the lot 2 funding priorities included support for the worst performing cohort in GM (white boys from under-privileged backgrounds). It was confirmed that this was included.

RESOLVED:

1. That the recommendation to the GMCA to consider the retention of an element of funding to support GMCA's local strategic planning, operational management and assurance of the AEB in line with the Memorandum of Understanding which will be in place between the Department of Education and GMCA be noted.
2. That the proposal that the GMCA Chief Executive and GMCA Treasurer, in consultation with the Lead Member and Lead Chief Executive for Education, Skills, Work and Apprenticeships (and subject to considerations around any conflicts of interest which might arise), be granted delegated authority to take forward AEB commissioning, including the procured element, to contract award be noted.
3. That Members received further information about the proposed performance management points within provider contracts.
4. That Members received further information relating to funding/resources allocation aggregated by local authority area.
5. That officers consider how the scrutiny committee can support and challenge this important area of work.
6. That within the next Employment and Skills update Members were provided with more information about: what a good 'outcome' would be; what performance measures/sanctions for failure would look like and the percentage of funding retained for management costs.
7. That Members received the full business case relating to management of the AEB once finalised.

E80/18

GM WORK AND SKILLS UNDERSPEND

Councillor Sean Fielding introduced a report which set out GM's detailed proposals for use of the skills underspend. It was intended these would be used to support the GM's life-readiness agenda and growing apprenticeship opportunities and numbers.

Member's questions and comments included the following:

- Whether the timescales for utilising underspend from the GM Apprenticeship Grant for Employers were realistic, given this fund had to be spent by March 2019? It was confirmed

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that this funding would be defrayed to districts by the end of March 2019 and used to support a longer term piece of work. This fell within grant conditions attached to this funding.

- Were there any interventions to stimulate demand included within the proposals around apprenticeship growth? It was confirmed there was scope within this to stimulate both supply and demand. Detail was being worked up with partner organisations, including local authorities and the Business Growth Hub and they would look at areas such as talent match and targeted offers of support for businesses.
- That it was crucial that GM understood what interventions / programmes of support were delivering and what was successful.

RESOLVED:

1. That the activity and funding streams identified to support stimulating of demand and improving quality in apprenticeships, and life-readiness agendas, be noted.
2. That a further update on the use of the GM Work and Skills Underspend would be provided at the February 2019 Scrutiny meeting.

E81/18

NORTHERN POWERHOUSE

Jim Taylor, Portfolio Lead Chief Executive for Economy, presented a report which provided an update to the Committee regarding the Northern Powerhouse agenda.

Key areas highlighted included:

- That collaboration at a Northern level had continued to build and the first meeting of the Convention of the North had taken place in early September. At this meeting three specific policy areas were considered: Brexit, Transport and Skills.
- Northern Powerhouse LEP Chairs (NP11) had been provided with £500k over the next two years to strengthen joint working and to identify interventions where a pan-Northern approach would be more effective. A number of areas for joint work have been identified, which included energy and SME Support/Growth Hubs, and work was underway to develop a longer term work programme for the NP11.
- That the GMCA policy and strategy teams had been instrumental in discussions and support for this work.

Members' comments and questions included the following:

- That they were extremely supportive of this agenda but felt that innovation and research and development (R&D) was missing as a priority policy area and that there was opportunity to invest more public money into R&D. Members were updated that the GM Innovation Board was looking at R&D and how investment into GM could be tracked. NP11 Chairs had agreed to focus on the Independent Economic Review (IER) and assets.
- How was the IER being incorporated into the development of the Local Industrial Strategy (LIS)? The IER was used to develop priority areas for Northern Growth which was being used to help inform the development of the GM's LIS.

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- That there was the opportunity for GM/the North to learn from collaboration taking place in other parts of the UK. It was highlighted that GM was one of three trailblazer areas developing a LIS and that at present there was no joint work at a Northern level around this. However GM had been sharing learning and experience around this with North West Local Enterprise Partnership (LEP) Chairs. GM was also sharing information and learning with the other two trailblazer areas developing a LIS (Oxford-Milton Keynes-Cambridge Corridor and West Midlands).
- Whether there was further information which could be shared with the Committee about the trade and investment work? It was confirmed that there was and that this would be circulated to Members.
- How was it intended to scrutinise activity taking place at a pan-Northern level? Scrutiny responsibilities would remain at a local level. The Convention of the North's aim was to establish a singular voice for the North on specific issues.
- Spatial inequality was raised, and the importance of prioritisation of investment in critical infrastructure in areas which were falling behind, and it was asked whether consideration had been given to prioritisation of investment across the North. Currently there was not investment at the level of the North; discussions can take place at that level but delivery is done locally. It was also stated that GM has an investment prioritisation scheme.
- Whether there was more information on progress and timescales for the collaborative approach to Northern Trade and Investment with the Department for International Trade (DIT). Discussions were being led by Mike Blackburn, Chair of the GM LEP, on behalf of the NP11 but definitive timescales could not be provided currently.
- Members suggested that an appropriate forum for engaging with districts around this agenda was the Directors of Place meeting. It was also suggested that the GM Growth Board was an appropriate forum for updates to be taken regarding the Northern Powerhouse, as this included political representation from each district.
- Concerns were expressed around government engagement and support for the Northern Powerhouse agenda. It was agreed that this would be discussed at the next meeting when the Mayor for Greater Manchester was in attendance.

RESOLVED:

1. That the progress with the Convention of the North and the NP11 initiatives be noted.
2. That the policy propositions developed for the Convention of the North be noted.
3. That Research and Development (R&D) and innovation was recommended as a further priority policy area for joint work undertaken on a Northern footprint.
4. That Members received further information relating to the trade and investment work.
5. That Members recommended that districts were updated about the development of the Convention of the North and the NP11 initiatives through the Directors of Place meetings.

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WORK PROGRAMME

Susan Ford, Statutory Scrutiny Officer, introduced the work programme. Members were asked to send any comments regarding future items to the Statutory Scrutiny Officer.

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A Member noted that it had been agreed at the June meeting that Manchester Airport Group (MAG) would attend a future Committee meeting and requested that this be considered as an item for the March 2019 Scrutiny meeting.

A Member felt that ports were also important to investment and trade and that this could be a potential area the Committee could consider in future. It was agreed that the Statutory Scrutiny Officer would consider with GMCA colleagues how best this could be approached. Members highlighted the Port of Salford and the Manchester Ship Canal as important areas of focus.

A Member asked whether digital/business items included Media City. It was confirmed this was the case.

RESOLVED:

1. That an update from MAG would be an agenda item at a future Committee meeting.
2. That the Statutory Scrutiny Officer would consider how the Committee could be updated regarding ports and their importance to investment and trade.

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DATE AND TIME OF NEXT MEETING

Friday 16th November, 1.30pm, Boardroom, Churchgate House, Oxford Road, Manchester

GMCA ECONOMY, BUSINESS GROWTH AND SKILLS OVERVIEW AND SCRUTINY COMMITTEE 16 NOVEMBER 2018 AT 1.30PM AT MANCHESTER TOWN HALL

Present:	Councillor Michael Holly (Rochdale) (in the Chair)
Bolton:	Councillor Susan Haworth
Bury:	Councillor Robert Caserta
Manchester:	Councillor Luke Raikes
Oldham:	Councillor Valerie Leach
Rochdale:	Councillor Daniel Meredith
Salford:	Councillor Karen Garrido
Stockport:	Councillor Jude Wells
Trafford:	Councillor Barry Brotherton
Tameside:	Councillor Yvonne Cartey
Wigan:	Councillor Charles Rigby

In attendance

GMCA	Andy Burnham, Mayor of Greater Manchester Simon Nokes, Executive Director Policy & Strategy Mat Ainsworth, Assistant Director - Employment Gemma Marsh, Assistant Director – Skills (Policy, Strategy & Delivery) Anna Twelves, Principal Manager - Employment Susan Ford, Statutory Scrutiny Officer Jamie Fallon, Governance and Scrutiny Officer
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E84/18 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Mary Whitby (Bury), Chris Goodwin (Oldham), Mark Hunter (Stockport), Kate Lewis (Salford).

E85/18 CHAIR'S ANNOUNCEMENTS AND URGENT BUSINESS

There were no announcements or urgent business raised.

E86/18 DECLARATIONS OF INTEREST

There were no declarations of interest received.

E87/18 MINUTES OF THE MEETING HELD ON 12 OCTOBER 2018

The minutes of the meeting held on 12 October 2018 were submitted for approval.

RESOLVED:

That the minutes of the last meeting held 12 October 2018 be approved as a correct record.

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WORK PROGRAMME

Susan Ford, Statutory Scrutiny Officer, introduced the work programme. Members were asked to send any comments regarding future items to the Statutory Scrutiny Officer.

It was highlighted that the Skills Capital report expected in December may be deferred, as the final date for full appraisal of all applications had not yet been confirmed.

The Chair queried whether the Digital and Creative Strategy due to be submitted to the Committee in January 19 would also require flexibility. It was confirmed that some flexibility may be required as it was not due to be approved until March 2019.

The Chair requested that the Mayor be invited to attend the Committee twice per year to provide the political dimension. It was agreed that Mayor would be invited to the April 2019 meeting when the next GMS update was scheduled.

RESOLVED:

1. That the work programme be agreed.
2. That the Mayor be invited to attend the Committee meeting in April 2019.

E89/18

SKILLS AND EMPLOYMENT UPDATE

Gemma Marsh, Assistant Director, Skills, introduced a report which provided a brief overview of progress in delivering the 10 priorities identified within the GM Work & Skills Strategy & Priorities 2016-2019.

Key items highlighted on skills included:

- The Adult Education Budget (AEB) commissioning approach had been approved by the GMCA in October 2018. Following feedback from the Committee GMCA officers had considered how quality was embedded within the tender process. In addition, GMCA officers were continuing to establish appropriate management processes, including performance management arrangements, and resources to deliver the programme.
- Skills Capital was in its second round of procurement, noting that the GMCA was continuing to work with all applicants to ensure their applications were strong and that the proposed projects could be delivered on time and within budget. It was confirmed that Skills Capital would be presented to the Committee prior to it being considered by the GMCA.
- The GM Institute of Technology (IoT) bid had not been successful in progressing to stage two, with feedback on the application expected from DfE in early June. However, the IoT Board had been reignited board to discuss proposals for moving this work forward.
- There had been a significant decrease in apprenticeship numbers both locally and nationally. This was not thought to be solely due to the apprenticeship levy as there had been a significant reform of apprenticeships. The GMCA had approved funding to develop a support package for Small and Medium Enterprise's (SME) linked to apprenticeships. As part of this work, a Continuous Professional Development (CPD) programme for provider's employer

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engagement staff would be developed to ensure they were providing high quality, impartial advice.

Mat Ainsworth, Assistant Director, Employment, provided a synopsis of the employment key highlights:

- GM were working with the Scottish Government and Northern Ireland to consider the devolved powers they have and to understand what had worked well and what powers could be taken forward in GM.
- A workshop had taken place with GM housing providers to listen to their experiences of welfare reform and Universal Credit (UC), and gather their views on proposed GM priorities and actions.
- GM would be further developing a programme plan for welfare reform following consultation with partners making a collective pitch for changes locally.
- The GM Welfare Reform Dashboard monitors the latest data on welfare reform and the UC roll out across GM giving us the ability to provide greater clarity within the ask of Government. Further information would be provided at the January 2019 Committee meeting.
- A Quarterly Working Well (WW) brochure had been produced, which contained headline performance data, key learnings from the programme and participant case studies. It was noted that the WW programme had supported approximately 18,500 people including supporting almost 3000 people into work.
- The next phase of WW, the Work & Health Programme, had launched in February 2018. Despite a slow start, referrals to the programme had reached 89%. The referral to start conversion rate remains at 58% which was lower than anticipated at this stage of the programme, which was partly due to duplicate referrals. GMCA were working with Job Centre Plus (JCP) locally and Department for Work and Pensions (DWP) nationally to explore how the number of starts could be increased. It was noted that the programme had supported 400 people into work across GM.
- Procurement of the WW Early Help Programme contract was due to conclude next week with the announcement of the successful provider. The programme was an excellent example of devolution in action, pooling disparate pots of funding locally to develop collective action.
- A task group had been established to improve the opportunities for older workers to choose to stay in work, create more age friendly businesses, and support those out of work to find appropriate work, training and other relevant opportunities. An evidence review was currently underway with findings due to be reported in January 2019. A toolkit for employers and advice agencies was being developed and due to be launched at the Ageing Hub conference in February 2019. In addition, an organisation called Timewise were considering how flexible recruitment and flexible working practices could open up employment opportunities to priority groups in GM, and a labour market analysis would be conducted in 2019.

Member's questions and comments included the following:

- What was the rationale for the collapse in apprenticeships both at GM level and nationally? It was noted that it was commendable that GM had managed to sustain levels at 33% against the national average of 40%. It was confirmed that the reforms were vast and had all come at once. There were a number of contributing factors which included;

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the Apprenticeship Levy being too complicated, and the refreshed standards not being introduced fast enough. Questions had also been raised around the cost of delivery, and there was also anecdotal evidence that there had been a change in behaviour in terms of what employers are requesting in terms of provision.

- GM's message to businesses was to come and spend your levy here, as GM is ready. GM were planning work with the largest, levy paying organisations to better understand their challenges and success round apprenticeships developing a call to action to ensure their investment within the levy is supporting GM residents to create high quality apprenticeship opportunities. Whilst also working with SME's to understand challenges they face.
- The Chair explored whether there was a desire there from children to take the apprenticeship route to a career? It was confirmed that the Bridge GM's work was seeking to address the misconceptions about apprenticeships, noting that schools and colleges must now allow providers in. There had been a significant shift in behaviour, with an increase in degree level apprenticeships and employers using the levy much more as a way to upskill their existing workforce including older workers. It was highlighted that the Mayor is committed to developing a Universities and Colleges Application System (UCAS) which would ensure all young people have easy access to all opportunities in GM.
- A Member highlighted that low wages could be a contributing factor to the drop, and explored whether any incentives were offered. It was noted that Rochdale offered incentives to higher level apprentices to support them through to completion. It was confirmed that no financial subsidies were offered, however, they were trying to address wages as part of the work to develop a GM Public Sector Apprenticeship Approach. This would also be developed through the Good GM Employment Charter. The GMCA were also working with DWP in attempt to break down some of the barriers associated with benefits.
- A Member explored how a young person gaining a quality experience with an employer on the Bridge programme was defined. It was confirmed that the schools were working through the Gatsby Benchmark Framework which ensures quality encounters and experiences are provided.
- The Chair requested that a breakdown by district of the 156 schools and colleges signed up to the Enterprise Network be circulated to the Committee.
- How were young carers supported within schools? It was confirmed that within Priority 4, the work of the Education and Employment Board seeks to support the GMS and the work of the Children's Board. Priority work areas had been identified with a focus on improving quality for disadvantaged learners; including the link with Maths and Higher Education Institutes. It was agreed that the terms of reference would be circulated to the Committee along with the link to a piece of research into secondary schools performance. The report compares school attainment and quality, as well as pupil demographics across GM, to London and England.
- Why was the Digital Skills rag rated yellow and not green? It was confirmed that this was a cautionary decision, as although there had been some fantastic activity, they still needed to tender for part of action plan, and were still developing what the programme would look like.
- A Member explored whether the plan was still to identify alternative funding sources the support the Institute of Technology (IoT) work. It was confirmed that the GMCA wanted to clarify the appetite of businesses to progress this work and identify the gaps which needed to be addressed before starting a new project. There also needs to be clear alignment to the Made Smarter Review/ Pilots and the Local Industrial Strategy (LIS).

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- Was support available for those coming out of the Armed Services? It was confirmed that the Armed Services Covenant provides support to serving personnel, veterans and their families. Ex Armed Services personnel were a priority group and are able to access support from GM commissioned programmes. It was agreed that further information would be provided on the number of people supported via the WW programme and the impact of this support.
- Was there a relationship between the WW programme and the slow uptake of the WW Work and Health Programme? It was confirmed that GM were at a slight disadvantage to the rest of the country as we have had a WW programme since 2014. However, there was still over 100,000 people in GM who could benefit from the service.
- Did childcare feature for clients on the WW and WW Work and Health Programmes? It was confirmed that childcare was an issue and relationships were being developed with childcare providers in order to try and overcome those barriers. The Government had increased the amount of free childcare accessible, however, there were still issues around location, and the times childcare is available (i.e. 24 hour retail). It was highlighted that the WW expansion had expanded the priority groups to include lone parents, noting that this group had the highest number of people supported into work.

RESOLVED:

1. That the report be noted.
2. That further information on welfare reform be considered by the Committee in January 2019.
3. That further information on the number of armed services personnel supported by the Working Well Programme be circulated to the Committee.
4. That the Education and Employability Board & Employment and Skills Advisory Panel Terms of Reference be circulated to the Committee.
5. That the research report regarding disadvantaged learners and secondary school performance be circulated to the Committee.
6. That a breakdown by district of the 156 schools and colleges signed up to the Enterprise Adviser Network be circulated to the Committee.

E90/18

WORKING WELL SPECIALIST EMPLOYMENT SERVICE

Mat Ainsworth, Assistant Director Employment, GMCA introduced a report which provided an overview of a joint GMCA and GM Health & Social Care Partnership (HSCP) project to increase Specialist Employment Service (SES) provision in GM for people with learning disabilities, people with severe mental illness and autistic people. It is proposed that this is done by commissioning a new GM service.

Anna Twelves, Principal Manager, Employment, GMCA, presented further information and the following key areas were highlighted:

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- People with learning disabilities, severe mental illness or autism have the worst employment rates, of all GM residents.
- The service models include; Supported employment (LD and autism) and Individual Placement and Support (SMI). Same principles, same service model.
- Through the Co-Financing Organisation Agreement, around £2 million European Social Fund (ESF) match funding is available for the new service. To secure these ESF monies, match funding from other sources needs to be secured and the GMCA, as the ESF Co-Financing Organisation, would need to be the commissioner of this service.
- The majority of the match funding for the ESF (£1.7 million) will be coming from the GM Mental Health Transformation Fund in GM HSCP with the expectation that at least this amount is spent on this group.
- To create a total pot of £4 million, a further £300k is needed. Following initial conversation, local authorities will be asked if they wish to contribute financially to this, noting that their contribution would mean an increase in their locality's service provision.

Members' comments and questions included the following:

- It was queried why paragraph 1.6 states that the GM Mental Health Transformation Funding Pot could potentially be transferred directly to localities to establish Individual Placements and SMI with severe mental illness, as this would remove the option of matching the funding with ESF monies. It was confirmed that this was not really an option because it would remove the opportunity for match funding and remove the ability to do something for those with learning disabilities.
- What is the reason for the dramatic differences in the rates of employment across GM detailed within Appendix 2? It was confirmed that the data in the table related to those with learning disabilities who were known to Adult Social Care (accounting for 15.5% of the population). The discrepancies could be due to multiple factors including; discrepancies in the data collection, and which authorities offer services to this group. The National Audit Office had confirmed that this was not to do with the wider labour market.
- Could further analysis of the data highlight learning? The data is a population level indicator which means that in terms of potential investment, it helps us to understand where there are issues to address, but given the small sample size (6500 people) it is difficult to attribute causality. This example highlighted the importance of measuring the performance of a service once procured, and the value for money, to enable the identification of trends over time.
- What was the rationale for the huge variations in the data detailed within Appendix 3? It was confirmed that not every STP area had responded to the audit, however, the data was a reflection of the level of investment. The data highlighted that GM was the worst performing area only emphasising the need for the service.
- Will the service be working with other supported employment services? It was confirmed that any service procured would definitely need to have an interface with existing services to ensure that they know how to refer into the service.
- How will the workers avoid stigma in relation to the types of jobs they can gain? It was confirmed that this would be a central part of the work from both an employer and person perspective. A piece of research regarding Bradford's IPS service was highlighted as it demonstrates the vast range of jobs secured by those with a mental illness. It was agreed that the research would be circulated to the Committee. There was less data available

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regarding learning disabilities and autism but the new service would be evaluated to capture this information.

- Would the GMCA and local authorities be leading by example? It was confirmed that the GM public sector partners would be asked to commit to working with service providers to identify job roles and /or duties through job carving that are suitable for SES client within their organisations.
- Concerns were raised regarding the indicative example in Appendix 5 which highlighted that two-thirds (66%) of those placed in work would sustain it for 13 weeks and that around 50% of those placed in to paid work would sustain it for 26 weeks. It was confirmed that the aim of the service was to support people into sustainable employment, although, it may not be successful first time for everyone due to a variety of reasons. In these instances, the service would continue to support the individual and also try to work with the employer.
- A Member explored whether the delivery model should be revised to reduce the cost of securing a job and ensure that there was contingency available to support those who fall out of employment? It was confirmed that although the lions share is spent on securing the jobs it should not cost £18,000 per job start. The person centred approach would support people to stay in work where possible, noting that the level of support required would vary by individual.
- A Member requested further information about the economic case for supporting people into employment. It was confirmed that the research conducted by Dr Stephen Bayer highlighted the range of benefits which could be gained from supporting people into employment including savings to social care and the welfare system, and improved wellbeing. The GMCA would be conducting a cost benefit analysis which would be reviewed as the service develops.
- A Member expressed that they wanted to see an increase in supported internships and more sharing of good practice. It was confirmed that the pathways to employment including supported internships would form part of the conversations with district HR Directors.
- Would the service involve working with SEN education and training providers to encourage younger people to go into work or identify suitable alternative options? It was confirmed that this work formed part of the Careers Hub which aims to raise aspirations for everyone.
- A Member highlighted that the benefit of the current local providers is that they have strong relationships with the sector including employers and the local economic forums.
- It was confirmed that lotting would be a better way of procuring as this would ensure that the contract was more attractive to smaller providers. The payment models were also being considered to ensure that smaller providers were not excluded from this procurement. Informal dialogue had begun to take place with the Supported Employment Task Group, British Association of Supported Employment Network. A further workshop is being planned to tell providers about the proposals to commission the service and to gauge their views.
- The Committee were supportive of adopting the lotting approach as it would make the contract more accessible to smaller providers. It was agreed that officers would define the optimum level of lots.
- What will happen to the ESF funding if Brexit happens? It was confirmed that the Government had agreed to honour the funding committed to 2022 and were seeking to develop a Shared Prosperity Fund with consultations expected to commence in the Autumn.

RESOLVED:

1. That the Committee note the case for change for increasing Specialist Employment Service (SES) provision in GM for the groups in scope.
2. That the Committee were supportive of the proposal to split the funding across the population groups.
3. That the Committee were supportive of the proposal to increase service provision by commissioning a GM SES, and that this be delivered through a single commissioning approach.
4. That the Committee were supportive of the approach to divide the commissioning into lots.
5. That GM's evaluation of the proposed GM Specialist Employment Services breaks down/lists types of jobs secured by people with mental health issues.

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GREATER MANCHESTER STRATEGY (GMS) 6 MONTH PERFORMANCE AND IMPLEMENTATION UPDATE

Simon Nokes, Executive Director Policy and Strategy, presented the Greater Manchester Strategy (GMS) Implementation and Performance Dashboard update to Members. Following the development of the GMS attention was now focused on delivery and to support this the GMCA had agreed a two year Implementation Plan in April 2018, with the inclusion of ambitions to be achieved by 2020, and delivery milestones for the first six months (to October 2018). The dashboard was intended to provide clarity in relation to GM's ambitions and the chosen indicators were those it was felt could best demonstrate GM's progress.

The approach was still being refined and developed. It was noted that data and actions were not directly comparable as some of the data was lagged. The measures used did not directly respond to the actions GM is taking, but it was felt that the two together provided a rich picture of where we are.

The following priorities were highlighted as relating most closely to the Committee's remit:

Priority 2: Young people equipped for life

Priority 3: Good jobs, with opportunities for people to progress and develop

Priority 4: A thriving and productive economy in all parts of Greater Manchester

Priority 7: A green city-region and a high quality leisure offer for all

Priority 10: An age-friendly Greater Manchester

Some of the key works areas and concerns were highlighted to the Committee:

- Apprenticeship volumes were an area for concern as highlighted earlier on the agenda.
- In terms of priority four, the indicators were broadly green however, there were uncertainties around Brexit. Economic commentators had reported that the economy was holding up well,

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which may in part be due to businesses stockpiling. This meant that after March 2019 we could end up in a period of lower growth, but this was being closely monitored.

- A culture update was scheduled for the December Committee meeting.
- In terms of priority 10, it linked back to the Skills and Work agenda previously covered noting that a further update was planned in March 2019.

Members posed the following questions and comments to the Executive Director and the GM Mayor, who was also in attendance:

- What was the timeline for the Greater Manchester Spatial Framework (GMSF) and where was it going to lead us through to 2020? The Mayor advised that subject to agreement from Leaders it was envisaged that they would be in a position to publish the draft GMSF for consultation in the New Year. The aim was to develop a compelling vision of how GM can support growth, supported by a Housing Vision Policy, Infrastructure Plan, and a Transport Plan. The Mayor noted that the Government had allocated an extra £70million within the budget for transport. The funding was up to the 2022-2023 financial year, noting that subject to agreement by Leaders, it was planned to allocate it to schemes which would support local transport improvements linked to the GMSF. This could include contributions towards; funding new train stations, Metrolink routes, or possibly guided bus ways. The Mayor advised that as part of the discussions on the Northern Gateway proposals, all options were being evaluated including the Metrolink to Middleton.
- A Member acknowledged how the monies received from Europe had supported economic growth and queried how we would continue to support economic growth after Brexit? The Mayor reported that the Government had announced that they would develop the Shared Prosperity Fund, noting that GM were lobbying for the same level of funding to be devolved at GM level. This meant that GM might have funding which could be used much more flexibly.
- A Member explored how we had arrived at the assumption that 'by 2020 we would meet or exceed the national average attainment 8 score per pupil at the end of key stage 4' (priority 2) as the feedback at local level was that this was not attainable. It was confirmed that this was not an assumption but a target we had set ourselves, as we believe that by 2020, to have a prosperous modern economy we need to be achieving those levels and the action plan detailed how we are going to get there. The Mayor highlighted that the target was challenging however, a recent survey of secondary school children had highlighted that 40% of children couldn't answer the question 'do you have hope for your future' positively, which was a sobering point. The Mayor advised that without devolved control, GM had limited power over schools but wanted to do something to support young people who are struggling, to help them understand that they can have a prosperous future. The Mayor outlined the ambition to develop a UCAS style careers system and an opportunity pass in an attempt to give hope to young people.
- Members explored the rationale for the high volume of unknowns reported. It was confirmed that the way young people were followed up had changed which had led to the increase. Unless there was further investment in following up young people this indicator was not expected to improve.
- Would GM need to choose between post 16 skills or DWP devolution? The Mayor confirmed that GM would be lobbying for devolution of both priorities. The success of WW had demonstrated that we would utilise the DWP budget to better affect by adopting a different approach and linking it to the wider public sector reform agenda. There would be a focus on spending the money through local organisations and driving up the standards within the private rented sector. Learning from GM's work on homelessness and rough sleeping, it was

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evident that support was required at every stage from providing shelter to supporting them to rebuild their lives and be supported back into their local communities. The Mayor noted that this work had benefitted hugely from the partnership in place between GM's ten local authorities who are working together to reduce homelessness.

- What is your view on the number of children who go into care and those on the cusp of being taken into care? Would the target to reduce the number of looked after children by 20% only end up increasing the number of children hovering below being taken into care? It was confirmed that the rationale for the target would be circulated to the Committee.
- The Mayor reported that a Care Leavers Trust and a Children's Board had been developed and would seek to improve the service delivered to children in care. It was noted that this work was in its infancy and developing. How does the Children's Board sit with local authority Children's Board's? It was confirmed that the Children's Board was set up in response to a request from DfE and was being led by the districts.
- A Member raised concerns regarding the levels of support given to children leaving care in relation to the considerable barriers they face regarding entering employment. The Mayor agreed that more focus was needed, and highlighted that devolution provided an opportunity to set a new lead. The Mayor advised that the Care Leavers Covenant was an important initiative, and there was a commitment from the Reform Board to develop a Care Leavers Guarantee which would consider what guarantee we can offer to those leaving care such as; a mentor, accommodation and employment support. Rochdale Council were the first to introduce an exemption to Council Tax which has now been adopted across GM.
- The Chair explored why the target to 'Establish a fully integrated health and social care system to break down historic barriers and improve outcomes for all residents and patients' was rag rated red, noting that this was fundamental. The Mayor informed Members that this was a reflection that all boroughs were not in the same place. However, there were areas of good practice such as in Tameside. It was highlighted that without a financial reform of social care budgets, it would be difficult to progress to the integration required. It was noted that the Care 2020 bid made to Government last year had not been successful which may have impacted on progress.
- What would a good health and social care system look like? The Mayor advised that good would mean that there was a person centred multi-disciplinary approach. Wigan were cited as doing some good work via the introduction of Wellbeing teams. Their approach moves away from the 15 minute visit production line to an approach which focusses on building the social capital around the individual. Good would mean that social care was fully part of the public services team and not operating in a silo to the rest of the public sector.
- The Chair advised that the Committee had requested that Research and Development (R&D) and innovation was recommended as a further priority policy area for joint work undertaken on a Northern footprint. Members were informed that since the Committee's last meeting the Local Enterprise Partnership (LEP) were progressing this and that NP11 were in support of progressing innovation across the North. The Mayor added that an expert panel had been set up alongside Local Industry Strategy to review the evidence about our industrial strength.
- Would it not be more attainable to measure GM against the UK excluding London? It was confirmed that the target was clearly set about 6% change from our baseline rather than comparative to UK average. It was noted that the LEP and GMCA were challenging us to be more ambitious. The Mayor commented that notably GM was developing a more attractive proposition to those sought after graduates which was important if the LIS was going to succeed.

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- Members welcomed the update and noted that the report and dashboard were clear and that the language used in the report was accessible. A Member raised the following questions for consideration:
 - In priority 4, why are we looking at GVA/job not GVA/hour or GVA/head?
 - Why comparing it to change on GM baseline not UK/England?
 - Why not measuring GVA change in real terms (ie post inflation, rather than actual terms)?
 - Why is the source the GM Forecasting Model (GMFM) and not the Government's GVA stats?

It was agreed that a short explanation note would be circulated to the Committee.

RESOLVED:

1. That the update be noted.
2. That further information on how the target for looked after children has been set be circulated to the Committee.
3. That further information on priority four and the responses to the questions raised regarding the GVA/Job, GVA change and source would be circulated to the Committee.

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MAYORAL UPDATE – NORTHERN POWERHOUSE AND DEVOLUTION

Andy Burnham, Mayor of Greater Manchester, provided a short synopsis of his first 18 months in post, noting that he felt that more people were engaging at the GM level because of the increasing uncertainty at national level. He felt that the outcome of Brexit could reinvigorate moves towards further devolution.

The Mayor provided the following key highlights:

- Homelessness had been an important priority with the strategy starting to make a difference.
- The success in terms of the economic agenda was visible across the city, with big wins in terms of inward investment recently. The development of the Local Industrial Strategy was progressing well.
- There was a developing agenda around life readiness, with Bridge GM being developed, along with a UCAS style system. Currently potential sources of funding for the opportunity pass for 16-18 year olds were being explored.
- The Mentally Healthy Schools Pilot was providing counselling in schools, recognising the call from young people for life support.
- Congestion and transport infrastructure were highlighted as reputational risks to GM. Related to this was GM's lobbying of government for further transport powers to enable GM to deliver an improved transport system. Some of the requests included control of yellow box junctions and the restriction of lane rentals.
- There would be a high level asks of Government as part of the Spending Review next year. In addition to transport powers, the eight Metro Mayors were lobbying for devolution of 16-19 skills to enable development of a coherent skills system from 16 through to adult education. In addition, DWP devolution was increasing in urgency, given the challenges faced in relation to UC.

Item 4

The Mayor concluded that GM has a big vision with a clear plan, identifiable goals and measurable targets. There had been good progress with genuine success evident, and the challenge to GM was to show we can deliver.

RESOLVED:

That the update be noted.

E93/18 LOCAL INDUSTRIAL STRATEGY UPDATE

RESOLVED:

1. That an update be noted.
2. That the Committee give further consideration to the development of the Local Industrial Strategy in March 2019.

E94/18 REGISTER OF KEY DECISIONS

RESOLVED:

That the report be noted.

E95/18 BREXIT MONITOR (Item 19 & 9b)

RESOLVED:

That the report be noted.

E96/18 DATE AND TIME OF NEXT MEETING

Friday 7th December, 2.00pm, Boardroom, Churchgate House, Oxford Road, Manchester



Report to OVERVIEW AND SCRUTINY BOARD

SEND Update on progress against the Written Statement of Action (WSOA)

Portfolio Holder: Cllr Paul Jacques, Cabinet Member for Education & Early Years

Officer Contact: Merlin Joseph Dir of Children Services

Report Author: Andrew Sutherland Dir of Education & Early Years
Ext. 1021

22nd January 2019

Purpose of the Report

On the 16th October 2018 the Overview and Scrutiny Board was provided with a detailed update on Oldham's progress against its Written Statement of Action (WSOA) in relation to the SEND Inspection by Ofsted & Care Quality Commission (CQC) in October 2017. As requested by the Board this report provides a progress update since the last meeting and the current position with reference to the WSOA. The report also contains information on some key related areas of work as requested by the Board at the last meeting.

Executive Summary

As the Board will be aware Oldham has been subject to bi-monthly joint monitoring/support meetings from the DfE/NHS England in relation to its progress against the WSOA. The outcome of the last meeting in September 2018 was very positive with confirmation of the forward direction of travel and continuous improvements made across all areas of the WSOA. It was agreed that 4 of the 5 priority areas of the WSOA are RAG rated 'Green' with recognition of the work being progressed on the remaining 'Amber' priority area in relation to Education Health Care Plans.

Given changes in the Inspection process by Ofsted all local areas with a WSOA for SEND will now have 'revisit' (re-Inspection), which for Oldham is anticipated to take place anytime from March 2019 onwards. As a result Oldham's bi-monthly meetings with the DfE/NHS England will continue and Oldham will now not receive a letter from the Minister on its progress against the WSOA until after its revisit.

Recommendations

To note the contents of this report and provide any further comments.

SEND Update on progress against the Written Statement of Action (WSOA)**1 Background**

- 1.1 Given the SEND Inspection by Ofsted & Care Quality Commission (CQC) in October 2017 and subsequent submission of a Written Statement of Action (WSOA), Oldham has been subject to bi-monthly joint monitoring/support meetings with the DfE/NHS England. These meetings have focused on Oldham's progress against the WSOA with 5 meetings having taken place to date.
- 1.2 The outcome of the last bi-monthly meeting in September 2018, following submission of progress, was very positive with confirmation of the forward direction of travel and continuous improvements made across all areas of the WSOA. It was agreed that 4 of the 5 priority areas of the WSOA are RAG rated 'Green' with recognition of the work being progressed on the remaining 'Amber' priority Area 3 in relation to Education Health Care Plans. The DfE/NHS England acknowledged that there is clear and accountable ownership of the SEND agenda across the local SEND Partnership with commitment and continued focus on SEND from senior leaders. The involvement and engagement of parents and carers in the SEND governance structure in ensuring a truly collaborative and co-productive system was also acknowledged.
- 1.3 Further to the detailed report provided to the Overview and Scrutiny Board on 16th October 2018, this report provides a further update on progress since the last meeting and the current position with reference to the WSOA. This report also contains information on some key related areas of work as requested by the Board at the last meeting.

2 Current Position

- 2.1 As detailed in the last update to the Board, Oldham's progress against the following priority areas of concern highlighted in the October 2017 Inspection was reviewed by the DfE/NHS England at the last bi-monthly meeting in September 2018 with each RAG rated as;
- Area 1: Potential non statutory compliance - **GREEN**
 - Area 2: Effective Leadership - **GREEN**
 - Area 3: EHC Process and improvement of the quality of EHC Plans - **AMBER/GREEN**
 - Area 4: Transport - **GREEN**
 - Area 5: Attainment, attendance, exclusions - **GREEN**
- 2.2 The DfE/NHS England recognised the work being progressed on the 'AMBER/GREEN' priority Area 3, particularly in relation to the timeliness of Education Health Care Plans within the 20 week statutory timescale. Since the last Overview and Scrutiny Board significant progress has been made with reference to the timeliness of issuing of plans with January 2019's figure being 100% (the DfE published national average is 64%) with a similar figure predicted for February 2019. This has resulted due to a more robust process being put in place to ensure that assessments are completed and plans issued within the required timeframe. There has also been the addition of permanent staffing capacity within the SEND Service with a clear focus on prioritising the timeliness of plans as well as quality.

-
- 2.3 The meeting with the DfE/NHS England in September 2018 was anticipated to be the final bi-monthly meeting prior to the DfE submitting its report on Oldham's progress against the WSOA to the Minister for consideration and response by letter to the Council/CCG. However the DfE announced in November 2018 on changes to the Inspection process by Ofsted including proposed 'revisits' to local areas with a WSOA for SEND. The DfE has now confirmed that as a result of this, Oldham will now not receive a letter from the Minister on its progress against the WSOA until after its revisit (re-Inspection), which is anticipated to take place later this year. A working group within the current SEND Governance Structure has already been established to focus on the preparations for the revisit.
- 2.4 As part of the new process Oldham's bi-monthly monitoring/support meetings with the DfE/NHS England will also continue until the revisit has taken place. As such a meeting is scheduled for 23rd January 2019 as a continuation of these and will focus on priority Area 3 which will include the quality and timeliness of EHC Plans and the preparation for the revisit by Ofsted/CQC.
- 2.5 In light of this Oldham's focus on the WSOA for SEND will continue.

Update on key related areas of work as requested by the Overview and Scrutiny Board at the last meeting on 16th October 2018

- 2.6 A Voice of the Child corporate strategy, which includes SEND, has been developed with various forms of engagement and involvement with children and young people already taking place across numerous services. Work to deliver the strategy will be coordinated under each of the agreed objectives set within the document. Communications plans for each area of activity will be developed to ensure we meet identified outcomes. The objectives within the Voice of the Child corporate strategy include:
- Making sure that every child and young person, who would not traditionally engage with the local authority, can access information and support when they need it.
 - Reviewing current organisational approaches to service delivery, how they may or may not involve young people within their planning process and ensure that they include an approach where the 'voice' is fed back and acted upon, where appropriate.
 - Engaging with staff, local leaders and partners to ensure they understand their actions impacts on the perceptions of Oldham from a children and young person (both at home and in work).
- 2.7 The November 2018 contract report on waiting times for intervention with reference to the Children and Adolescents Mental Health Services (CAMHS) demonstrates 100% compliance with the key performance indicators of: referrals screened within 24 hours; and first contact within 12 weeks of referral. This is as a result of the model in place whereby a Healthy Young Minds Co-ordinator is situated in the Early Help hub. This ensures appropriate triage of referrals and that early interventions can be swiftly implemented from a wide range of community and school based services.
- 2.8 The percentage of young people with Education and Health Care Plans in Oldham compared to statistical neighbouring and GM authorities is provided below:

Jan 2018 SEN2 figures

Stat Neighbours	Statement	EHCP	S & EHCP	ONS Mid Year estimates 0-25	% of SEN as ONS
Oldham	255	1463	1718	79000	2.2%
Middlesbrough	152	985	1137	48100	2.4%
Bolton	214	1853	2067	90900	2.3%
Rochdale	181	1418	1599	69600	2.3%
Tameside	93	884	977	66500	1.5%
Blackburn with Darwen	24	752	776	51100	1.5%
Bradford	318	2981	3299	187400	1.8%
Kirklees	220	2235	2455	138900	1.8%
Derby	627	1056	1683	85800	2.0%
Dudley	160	1487	1647	92700	1.8%
Walsall	317	1430	1747	90400	1.9%
Statistical Neighbours	2561	16544	19105	1000400	1.9%

GM	Statement	EHCP	S & EHCP	ONS Mid Year estimates 0-25	% of SEN as ONS
Oldham	255	1463	1718	79000	2.2%
Bolton	214	1853	2067	90900	2.3%
Bury	112	1367	1479	56600	2.6%
Manchester	105	3571	3676	210900	1.7%
Rochdale	181	1418	1599	69600	2.3%
Salford	33	1759	1792	80500	2.2%
Stockport	174	1953	2127	82500	2.6%
Tameside	93	884	977	66500	1.5%
Trafford	121	1474	1595	70900	2.2%
Wigan	139	1541	1680	91700	1.8%
GM	1427	17283	18710	899100	2.1%

- 2.9 In order to enable members of the Board to engage with Children and Families, all members of Overview and Scrutiny are invited to attend the SEND Event on Sunday 3 February 2019, 12-3pm at the Oasis Academy School. This will be a real opportunity for informal feedback, engagement and consultation with parents, carers, children & young people and local residents on a range of SEND related services for multi-agencies and partners.

3 Key Issues for Overview and Scrutiny to Discuss

- 3.1 How can the Board support the work of the local SEND Partnership in improving outcomes for children and young people with SEND in Oldham?

4 Key Questions for Overview and Scrutiny to Consider

- 4.1 Is there anything the Board would like the local SEND Partnership to consider in preparation for the revisit (re-Inspection)?

5. **Links to Corporate Outcomes**

- 5.1 The SEND agenda fits within all of the Council's corporate outcomes of;
- An Inclusive Economy where people and enterprise thrive;
 - Thriving Communities where everyone is empowered to do their bit;
 - Co-operative Services with people and social value at their heart.

6 **Additional Supporting Information**

6.1 N/A

7 **Consultation**

7.1 N/A

8 **Appendices**

8.1 N/A

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Oldham
Council

Report to OVERVIEW AND SCRUTINY BOARD

Oldham Council Libraries Update

Portfolio Holder:

Councillor P Jacques, Cabinet Member for Education and Culture

Officer Contact: Rebekah Sutcliffe, Strategic Director of Reform

Report Author: Sheena Macfarlane, Head of Heritage, Libraries and Arts

Ext. 4664

22nd January 2019

Purpose of the Report

To provide an update on Oldham Council Libraries' Performance and outline current challenges and developments.

Recommendations

To note the report.

Oldham Council Libraries Savings and Impact Update

1 Background

- 1.1 The Service Goal of Oldham Council libraries' is to be amongst the best performing library services in the country. To achieve this, the Service has been undergoing a phased and extensive period of modernization over the last few years to improve access and closely align the service with corporate objectives.
- 1.2 This report highlights the key developments made to the service over the last year, ensuring that we continue to deliver a relevant, high-quality modern library service; providing accessible community spaces, free access to books, information and digital resources, and a range of cultural experiences; resulting in a happier, healthier, more informed community with improved life chances.
- 1.3 The report also highlights the future challenges faced by the library sector and how Oldham Library Service are planning to meet these challenges.

2. Current Position

We are proud to report that Oldham Libraries have made significant progress on library service improvements, building on past achievements and continuing to innovate and invest in both service and staff developments. Highlights include:

- 2.1 Improvements to Library environments at Uppemill, Failsworth, Lees and Oldham to reflect the changing use of libraries, offering greater flexibility to use the space for cultural and digital events.
- 2.2 Funding approved for new Royton Library; current library will move to Royton Town Hall, sharing facilities with the District Team and GM Police in 2019.
- 2.3 Sensory Room launched in March 2018. We are the first library service in Greater Manchester to provide a sensory room facility. The room is equipped with lots of digital sensory technology, including a musical touch wall, LED interactive bubble tube, fibre optic slideglow, LED interactive infinity tunnel and LED sound activated step light. The Sensory Room's facilities and programmed activities will support the learning and cultural needs for children and adults with autism, sensory impairments, dementia, as well supporting people who are suffering from stress and anxiety. To date we have had over 220 bookings from both members of the public as well as schools, community groups and charitable organisations.
- 2.4 Jack and Lucy, the graphic novel produced as a result of the Engaging Libraries' '*Comics and Cosplay: Caring for Young Minds*' project funded by The Wellcome Trust and Carnegie UK is now being used as a training tool for youth workers and partners across Oldham.
- 2.5 Following on from the success of Engaging Libraries Project we have developed a positive working relationship with Manchester University and are working with them on a partner project exploring women's experiences of radiotherapy.
- 2.6 Carnegie Library Lab - Oldham Libraries Development Officer Kate Smyth has been selected to participate in the prestigious 'Carnegie Library Lab' programme, a unique 18-

month funding and development programme for public library staff across the UK. Kate is only one of six library staff to be selected for the programme from a UK-wide competition. She has been awarded £8,500 to deliver the 'Count and Code' project which will encourage children between the ages of 3-6 to explore, investigate and learn through counting and coding activities. Alongside the project funding, Kate will also have exclusive access to online learning, networking and mentoring opportunities.

- 2.7 Reading Friends – following the success of the first round of funding during the test phase, of which Oldham were one of just 4 in the country to be chosen, we have now been given £70k to support the delivery of Reading Friends across all 10 GM authorities. As part of the Reading Friends Programme we are working with 5 groups across Oldham, to help combat social isolation through social reading activities. In Oldham a total of 24 sessions took place with 428 attendees who were supported by 27 volunteers and 4 staff. **See Appendix A - Reading Friends Evaluation Summary**
- 2.8 Home Library Service – a mixed model of delivery of the Home Library Service is now offered to residents of Oldham who are unable to visit the library in person. This includes access to the RNIB service, collection service by a friend or family, or home delivery service by a volunteer. Several of the residential homes also have Reading Friends Scheme delivered by volunteers, which suits residents that are no longer able to read but benefit from conversations and having books read to them, either in a 1:1 or group setting.
- 2.9 Building and expanding on the digital offer, including introducing Micro:bit lending, coding clubs and promoting the e-books offer. We have seen an increase in E-Book and E-Audio book issues from 1,400 in 2014/15 to over 10,000 in 2017/18. **See Appendix B**
- 2.10 Shortlisted for North West Cultural Education Awards for our HLF funded project 'Brought to Book' in partnership project with local schools and community groups
- 2.11 Awarded funded places for staff to attend a leadership development course and a national conference
- 2.12 We are strengthening our Volunteer offer by working collaboratively with Arts and Heritage; ensuring that a wide range of volunteering opportunities are communicated clearly to the residents of Oldham. We are investing in Volunteer Makers – an online platform that allows two way communication with volunteers and provides valuable reporting data.
- 2.13 Oldham Libraries profile has been raised nationally:
- Darren Henley, CEO of Arts Council England visited Oldham Libraries during National Libraries Week.
 - We also hosted GM Mayor's Question Time in the Performance Space at Oldham Library,
 - Oldham's Reading Friends participant was profiled in The Reading Agency's film which was launched at the British Film Institute in London in October 2018. <https://readingfriends.org.uk/>
 - Blog about Oldham's Sensory room on Libraries Taskforce website <https://librariestaskforce.blog.gov.uk/2018/05/11/oldham-library-sensory-room/> and on That's Manchester TV <https://www.youtube.com/watch?v=O4W1HXqVL5c>
- 2.14 Budget savings have been achieved by switching our ICT contract at Oldham Library & Lifelong Learning Centre from Allied Worldwide to Unity. Further savings to the casual staffing budget have been proposed by introducing single staffing in the evenings at Chadderton Library and on a Saturday at Limehurst and training volunteers to manage the

day to day running of Delph Community Library. Staff and Trade Unions have been consulted and robust risk assessments have been carried out.

Annual Report with key performance statistics are included in **Appendix C**

3 Key Issues for Overview and Scrutiny to Discuss

- 3.1 Although we are delivering a variety of new and exciting services as mentioned above, we still face significant building infrastructure challenges to ensure that all our libraries are fit-for-purpose and able to accommodate the new services and meet customers' expectations. Priority libraries are namely Crompton, Greenfield and Northmoor.
- 3.2 Continued investment is also required to upgrade self-service kiosks, wifi infrastructure, and people counters, to ensure we continue to support the Resident First and the 'digital by default' agenda. These are critical to help support the residents of Oldham access the digital technology and skills needed to fully participate in society and support their social, economic, cultural, civic and personal well-being. In order to achieve this ambition, digital inclusion will be addressed at a borough wide level through the Digital by Design workstream. Libraries are playing a key role in this agenda with the provision of free internet access, online resources, digital skills sessions and support with internet searches and guidance to trusted sites. We are currently learning from other library authority models (Leeds, Stockport and Salford) to explore the best model of investment and delivery for Oldham.
- 3.3 Despite the continuing national trend in the decline of issue and visitor figures for public libraries, we are delivering more services with a wider range of partners, from reading schemes, access to online services, health literacy to cultural programming. We are therefore updating our performance framework to ensure we are delivering targeted services, measuring impact and informing business planning for the future.

4 Key Questions for Overview and Scrutiny to Consider

- 4.1 Overview and Scrutiny to consider the opportunities to develop a stronger library service; that delivers more innovative services that meet local needs and the challenge of balancing that with funding opportunities and increasing library visitor figures.

5. Links to Corporate Outcomes

- 5.1 As a uniquely trusted and accessible public service in the heart of our communities, Libraries are in a good position to support Oldham's co-operative ambition. By working with a resident focus Libraries provide a cradle-to-grave service which empowers residents to make positive choices in their lives and make real and beneficial changes for themselves and their community.

5.2 Oldham Council Libraries delivering against Corporate Priorities

An inclusive economy where people and enterprise thrive

Oldham Council libraries supports this objective by providing access to:

- Business support, including resources and events to support business start-ups as well as established businesses
- Employment support, including work clubs, jobs fair, resources and information

-
- Digital services, including free access to PCs, the internet and Wi-Fi ; and a 24/7 digital library service
 - Learning support, including support for digital literacy and inclusion with Online Basics sessions at all libraries; books and resources to support learning and encourage 'intellectual journeys', signposting to learning opportunities, a programme of events and talks, including Ignite Talks and Tedx Oldham
 - A Tourist Information Service, promoting Oldham as tourist destination and providing travel and transport information
 - Reading and literacy support through a wide ranging book / resource collection, reading groups, writing groups, an annual Bookmark festival and other literature events, and a children's and schools programme which includes The Summer Reading Challenge and the Brilliant Books Book Award
 - Cultural offer, attracting businesses and visitors to the town centre.

Thriving communities where everyone is empowered to do their bit

Oldham Library Service aims to meet this objective by providing access to:

- A network of libraries, some of which are co-located with other key agencies, and all of which are located in prime positions in each major district; libraries fulfil the role of community hubs, providing access to free community space, information and resources (including staffing) so empowering local people to do more for themselves
- Free advice sessions such as CAB and housing support
- Health support, including information and signposting, events (eg Health Awareness Day), resources such as Books on Prescription, and staff trained to help customers access reliable health information resources. All frontline library staff will be trained as Dementia Friends
- Council information, including information to support local democracy
- Volunteering opportunities, work experience and traineeships
- A cultural programme of events and activities through live@thelibrary which includes music, theatre and literature performances
- Local studies collections, and support for those researching their history with access to Ancestry and Find My Past online resources

Co-operative Services with people and social value at their heart.

Oldham Library Service aims to meet this objective by providing access to:

- High quality service provision, including high quality environments, high quality resources and excellent customer service, with a focus on 'getting it right'
- Accessible services, including stock in different formats and languages, assistive technology, accessible buildings.
- An inclusive service for all members of the community, including assistive technology and the Celebrate programme
- Support for older people, including Library at Home service

-
- Support for children and families, including Bounce and Rhyme, Stories and Rhymes, baby events
 - Support for young people, including homework help, Get It Loud In Libraries programme and volunteering opportunities
 - Value for money service

6 **Additional Supporting Information**

6.1 n/a

7 **Consultation**

7.1 n/a

8 **Appendices**

- 8.1 Appendix A – Reading Friends Evaluation Summary
- 8.2 Appendix B – E-Book and E-Audio Issue Figures 2014-2018
- 8.3 Appendix C – Annual Report 2017-18

The Reading Friends programme test year: at a glance



Reading Friends aims to:
'empower, engage and connect older people who are vulnerable and isolated, people with dementia and carers by starting conversations through reading.'

How many took part?



Where were the test sites?



What did they do?



What did people think?



90% of Reading Friends participants would recommend the programme to others

90% of Reading Friends participants want to carry on taking part in the programme

94% rated their experience of the programme as 'good' or 'excellent'

100% of Reading Partners would recommend the programme to others

100% of Reading Partners wanted to continue volunteering

The average score Reading Partners gave the experience was 9.3/10

Outcomes from the test year....

Motivations



The most common reason for wanting to take part in the Reading Friends programme was to meet new people (42%), followed by wanting to talk about reading with others (32%).

"I just love reading and have seen lonely people at first hand. I anticipate that I will get as much out of it as they do!" - Reading Partner

"I'm partially sighted so I can't read alone anymore" - Reading Friend



The most popular reasons for volunteers to take up the role was to meet and support isolated/ lonely older people (37%) and share their love of reading (22%)

Social outcomes

Increasing opportunities for social connections is one of the key aims of the Reading Friends programme.



88% of Reading Friends Agreed the programme had 'increased opportunities for social contact'

"I enjoy the general chatter...it's interesting to hear what other people have to say" - Reading Friend



Reading outcomes

How many Reading Friends read with other people once a week?

Before:
5%

After:
40%



"One volunteer is really enjoying it...they've been introduced to lots of new literature" - delivery staff

Personal outcomes



88% of Reading Friends either agreed or strongly agreed that Reading Friends added purpose to their week

The programme helped volunteers use and develop skills, feel valued and widen their social networks

"I really feel that I'm getting the confidence I need, and do not feel shy!" - Reading Partner

94%



of Reading Friends agreed or strongly agreed that they looked forward to taking part in Reading Friends activities

Reading Partners strongly agreed that 'Being a Reading Partner has increased my confidence'

"One of the volunteers loved the fact that the project gives permission to talk to a neighbour" - Delivery Partner

Organisational outcomes

Reading Friends has enabled delivery organisations to expand their current provision, increase capacity, reach out to more beneficiaries, and network.

One delivery staff member commented that it was valuable to be *"raising the library's profile, particularly within circles relating to health and wellbeing for this demographic"*.



"...every week I'm getting emails from people that want to be involved in the project, either personally or professionally" - delivery staff

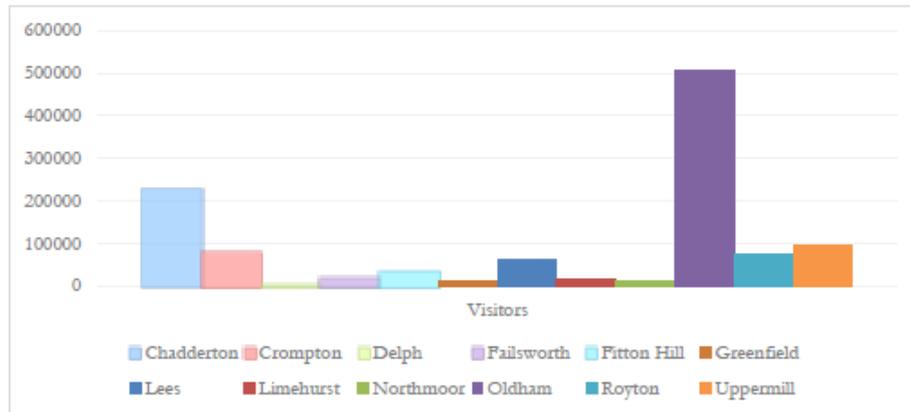
E-Books and E-Audio Issues



Oldham Library 2017-18 Annual Report Summary

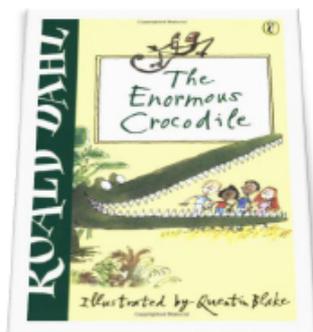
KEY FACTS AND FIGURES

Visitors



- **1,312,140** visits to all libraries
- **39,112** virtual visits to the Oldham Library page

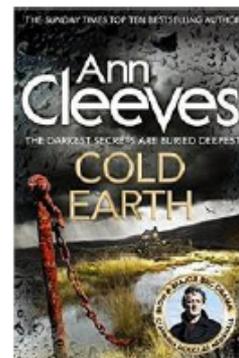
Issues



The most popular title was 'The Enormous Crocodile' by Roald Dahl with **224** loans.

Cold Earth by Ann Cleeves was the most borrowed adult title.

- We issued **486,667** books of which **313,436 (64.40%)** were issued on our self-service terminals
- **3,621** books were issued and delivered to our customers who are housebound via our Home Library Service



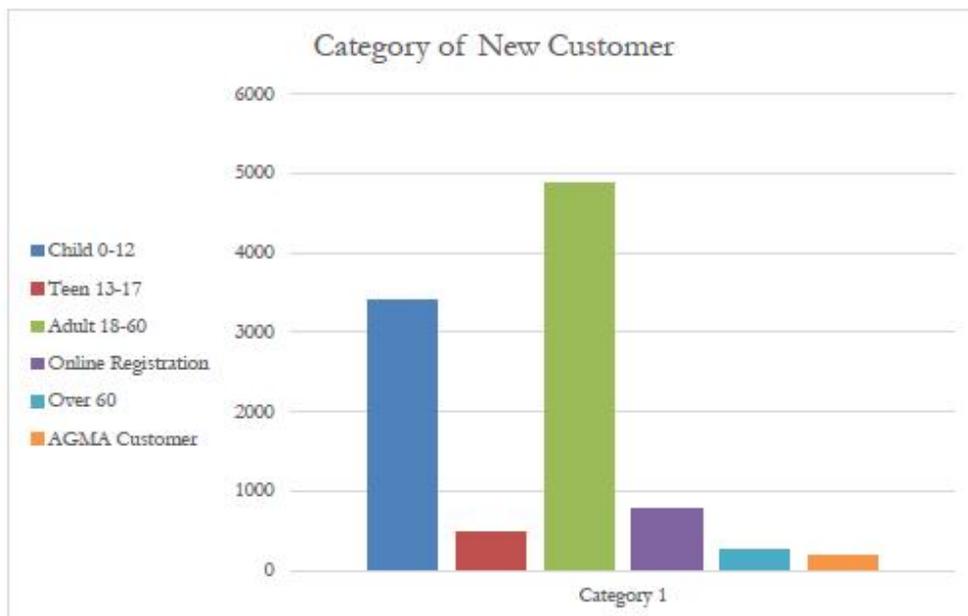
- **146,019** Renewals
- **14,267** Reservations placed with **6,352** placed online which is **44.52%** of all reservations.



- As well as physical book issues, customer's also downloaded 7,400 eBooks and 5,098 eMagazine and eComics.

Library Memberships

- In 2017/18 we registered **10,045** new customers to Oldham Libraries.



Volunteering/Work Experience

- 4 code clubs ran with the help of code club volunteers
- 164 volunteers accounting for over 3,060 hours of staffing time to support for events and frontline activities
- 32 work experience and Duke of Edinburgh students choosing to gain key skills within the Library service

Projects and Events

As part of our **live@thelibrary** Programme, we delivered **116** shows with **4,743** attendees and **361** artists providing the entertainment.

Chip Shop Chips by the Box of Tricks Theatre Company was our most popular show of the year.



Oldham Libraries was the first public library to deliver a **Comic Con** to great success. We had over **3,500** visitors on the day with over 60 guest artists and stall holders.



- We secured funding from Carnegie and Wellcome Trust to deliver Comics and Cosplay: Caring for Young Minds Project; supporting young people to share their feelings about mental health issues through the medium of comic books, theatre and art. The graphic novel produced by the young people will be shared as part of Comic Con 2 in May 2018, and distributed across Greater Manchester.
- Through our new initiative **READING FRIENDS**, which is a national test project, we delivered 21 social reading activities to help combat social isolation and loneliness. Over 100 participants have been reached through the programme to date.
- **204** Readers and **36** Writers group sessions took place with the support of Oldham Libraries.
- With funding from the Heritage Lottery Fund we delivered the 'Brought to Books' research project. Working with researcher and writer, Joyce Branagh, this project examined the events surrounding the murder of an Oldham bookseller by two teenagers in 1913 and explored the themes of place and justice in pre First World War Britain. It brought together participants from different community groups in Oldham, young volunteers and Primary School pupils to research both the murder and also the criminal justice system at the beginning of the Twentieth Century, resulting in a sharing event and 4 exhibition banners which will tour all libraries in Oldham.

Information Technology



268 People's Network PCs available starting **241,926** sessions using over **11,401,903** minutes online. That's an average of **47** minutes per session, per person.

We also have **24,892** active customers using our computers and Wi-Fi. That's over **10%** of the population of Oldham using library computers or Wi-Fi!



We had **48** 'Learn my Way' starters, learning basic ICT skills.

21,869 customers have subscribed to our Marketing and Mailing List

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Report to OVERVIEW AND SCRUTINY BOARD

Generation Oldham update

Portfolio Holder:

Cllr Abdul Jabbar, Cabinet Member for Finance & HR, Deputy Leader

Officer Contact: Rebekah Sutcliffe, Strategic Director of Reform

Report Author: Andrew Hunt, Strategy Partnerships & Policy Manager

Ext. 6587

22 January 2019

Purpose of the Report

To update the Overview and Scrutiny Board on progress with the Generation Oldham community energy programme.

Executive Summary

Oldham Community Power, the largest community energy organisation in Oldham and Greater Manchester, has consolidated its position over the last twelve months, having resolved most of the technical issues with its solar PV installations. The OCP board has seen two changes – Cllr Chris Goodwin has replaced Cllr Abdul Jabbar as the Council’s representative, and Graham Smith (a Society Member and Oldham resident) has joined the Board as Financial Director.

The wider Generation Oldham programme is progressing, with the Council working with Forum for the Future to develop “Power Paired”, an online service to match up community energy groups such as OCP with the owners of assets which could be used for community energy schemes. Oldham pledged to develop this initiative at the 2018 GM Green Summit.

Oldham’s leadership on community energy at GM level continues with delivery of the COALESCCE EU-funded project, and a potential new approach to community energy business modelling is being developed with Resonance, a social investment managing organisation. The Council will be a partner in a consortium bid for £100,000 of Power to Change funding to develop this new approach, which Oldham Community Power and other community energy organisations across GM could take advantage of if successful.

Recommendations

That the Board notes the progress of the Generation Oldham programme and considers the points and questions in sections 3 and 4 of this report.

Overview and Scrutiny Board

22 January 2019

Generation Oldham update

1 Background

1.1 Generation Oldham is Oldham's community energy programme. It was initiated by the Council in November 2014, although the Saddleworth Community Hydro scheme already existed at that time, the Council being members of that Society with a £1,200 shareholding.

1.2 The original objectives of the Generation Oldham programme were to:-

- Secure the benefits of a community energy scheme across all of the districts in Oldham
- Build a strong network of informed community energy collaborators, both within the borough and across GM, nationally and internationally
- Engage Oldham residents in the climate change agenda and support them to realise the benefits of community energy
- Develop opportunities for young people in Oldham to get involved in community energy
- Secure external resources to support schemes in Oldham and build community capacity

1.3 These objectives have all been achieved to a greater or lesser degree, and an update report was brought to the Overview and Scrutiny board in January 2018 setting out the achievements of the programme.

2 Current Position

2.1 The Generation Oldham programme has continued to expand and Oldham has built on successes within the borough to lead on the community energy agenda for Greater Manchester through securing significant resources in the form of grant funding from both the UK government (DECC as it was) and the Interreg Europe programme (through the COALESCCE project).

2.2 A major achievement of the Generation Oldham programme is the establishment of Oldham Community Power, Oldham's largest community energy co-operative. Oldham Community Power Ltd (OCP) has five Directors and has been operating for around 30 months. The Directors are:

- Alan Price – long time environmental activist and volunteer in Oldham borough
- Bill Edwards – existing Director of Saddleworth Community Hydro
- Colin Salt – qualified solar PV installer currently working for a social housing provider
- Graham Smith – Oldham resident and businessman, accountant and Financial Director for OCP and Member of the Society. A valuable addition to the OCP board within the last 12 months
- Cllr Chris Goodwin – Deputy Cabinet Member for Finance & HR and the Council's director on the OCP board

2.3 Solar PV systems were installed on all Phase 1 sites of the scheme as follows:

- Blackshaw Lane Primary School – Royton district
- Mather Street Primary School – Failsworth & Hollinwood district
- Medlock Valley Primary School – West Oldham district
- Beever Primary School – East Oldham district
- Holt Street Community Centre (NEON Hub) – East Oldham district
- Whitegate End Primary School – Chadderton district

OCP is currently the largest community energy scheme in GM in terms of installed capacity, although Greater Manchester Community Renewables (GMCR), who work with Salford Council installing solar PV on schools, are in the process of installing Phase 2 of their scheme, and are planning a Phase 3.

2.4 Phase 1 required around £250,000 in finance, which was provided initially via a two-year Council loan. OCP raised funding from the sale of community shares, which has repaid £150,000 of this sum, and the Council now retains £100,000 in shares in OCP after the loan was settled in November 2018.

2.5 A number of performance measures for OCP are recorded on the Council's CorVu Environmental Dashboard. From the latest reporting period:-

- Total money saved by the sites since installation £4971
- Total carbon saved since installation 118.83 tonnes CO₂
- Value of community shareholding £167,650
- Number of society Members 86

2.6 The OCP systems performed well in the 2018 calendar year, achieving 104% of the forecast generation. All technical issues have now been resolved with the exception of the installation of an export meter for Whitegate End Primary, which is expected to be resolved in the next few weeks. The OCP accounts show that they turned an operating deficit in their first year of operation (2016) into an operating surplus in 2017 – however, interest payments on the Council loan took OCP into an overall deficit in 2017. The loan is now settled, so future years' accounts will not have this interest burden. The original financial model did not anticipate the interest on a Council loan – the Year 2 surplus in the model is £3,138. The actual interest on the loan was £8,671, which if applied to the model would give a deficit of £5,533. The real world deficit was £5,522 – just £11 difference with the original Year 2 financial forecast.

2.7 Future phases for OCP could include further Council buildings such as libraries and secondary schools (including independent schools), and also the roofs of industrial buildings and other privately owned sites across the borough. These sites could be identified through the "Power Paired" pilot scheme which the Council is supporting as one of our pledges at the 2018 GM Green Summit (see later in report).

2.8 In 2016/17, the Council was awarded £65,000 by the Department of Energy and Climate Change (DECC) to run a community energy innovation project for Greater Manchester. Four GM community energy groups, including Oldham Community Power, benefited from grants to develop innovative ideas in the community energy space. This project introduced Oldham as a leader for GM in community energy, and led to Oldham representing the sector on the GMCA Low Carbon Hub Energy Group.

2.9 In January 2017, Oldham was awarded around £600,000 of a £1 million budget as lead partner for the Interreg Europe COALESCCE project. COALESCCE stands for Community Owned And Led Energy for Security, Climate Change and Employment, and

the four and a half year project aims to boost the community energy sector in seven partner regions – Greater Manchester plus regions in Germany (Lake Constance), Spain (Valencia), Romania (Prahova), Italy (Abruzzo), Hungary (Hajdu-Bihar) and Bulgaria (Sofia).

- 2.10 The COALESCCE project has enabled Oldham to support the GM Mayor’s Green City Region initiative, and in February 2018 a community energy ‘listening event’ was held to feed into the GM Green Summit in March 2018. As a result, “community owned renewable energy” is now specifically mentioned in the GM Mayor’s new vision for GM as a Green City Region – community energy has never before featured in any GM environmental or climate change strategies or plans. In this way, Oldham Council via COALESCCE has raised the profile of community energy to the very top of the list of priorities for the GM Green City Region.
- 2.11 In December 2018, Oldham hosted the COALESCCE peer review for Greater Manchester. The COALESCCE partners made a number of recommendations for the GM community energy sector, and their report will feed into an action planning workshop scheduled for 1 March 2019, which will in turn feed into the next GM Green Summit on 25 March 2019 and the five-year Green City Region action plan.
- 2.12 All of this activity led to Oldham Council winning the national Community Energy Local Authority Award for 2017, in recognition of support for the sector.
- 2.13 At the GM Green Summit in March 2018, Cllr Jabbar on behalf of Oldham Council pledged to launch a ‘community energy asset bank’ pilot initiative, in partnership with Forum for the Future. This initiative, called “Power Paired”, is an online service which will match up community energy groups with the owners of assets such as buildings with large roof areas or land adjacent to potential hydro sites (for example) which may be suitable for development as community energy schemes.
- 2.14 The Power Paired website has now been developed and the Council has registered a number of assets on the website which could potentially host a Phase 2 of solar PV installations for OCP. Registration of assets onto the Power Paired website is completely without obligation to take them forward as a scheme, and the purpose of registration is simply to build an online database of potential community energy schemes in Oldham and across GM.
- 2.15 The Council will over the next few months engage with the other GM Local Authorities and other public sector partners, as well as strategic partners here in Oldham, to engage with Power Paired and build the online database of potential community energy projects. This will remove a major barrier to community energy here in Oldham and across GM – namely the identification of potential projects for local community energy groups.
- 2.16 One of the recommendations from the COALESCCE GM peer review was that if possible, the community energy sector should be ‘professionalised’ to generate more training and employment opportunities. This has always been a goal of the Generation Oldham programme, and Oldham has worked with a number of stakeholders nationally to develop the UK’s first community energy apprenticeship standard, a Level 4 “Community Energy Specialist” apprenticeship.
- 2.17 Another aspect of professionalisation is the ability to deliver at scale, and to this end Oldham Council is working with Resonance, a national organisation managing social investment funding, to develop a GM-level scheme which would enable large-scale delivery of renewable energy under a community energy model, using the Power Paired database to identify opportunities which would then be installed using funding from Resonance. The resulting renewable energy installations could then either be operated for

community benefit under the GM-level scheme, or sold to local community energy groups such as OCP to build up local portfolios across the city region.

- 2.18 With this objective in mind, Oldham Council is working with Resonance and a GM-based community energy organisation called Bee Sustainable to develop a bid for £100,000 to the Power to Change Next Generation Fund. If successful, this bid could potentially fund the setup of this new GM-level community energy scheme, which could include a Community Energy Specialist apprentice embedded in Oldham's Strategy, Partnerships & Policy Team. The deadline for the bid is 15 January 2019.
- 2.19 The Next Generation Fund proposal will focus in particular on blending large-scale community energy schemes with other community-owned assets, potentially including community owned housing, co-located with the renewable energy generating equipment, as well as further solar PV phases for Oldham Community Power. The scheme would be available across Greater Manchester as one of the outputs of the COALESCCE project.
- 2.20 Oldham Council is also leading for GM on the development of a Greater Manchester Energy Innovation Company. Such an entity has the potential to boost the community energy sector through the provision of preferential Power Purchase Agreements for 'spare' electricity exported to the grid by community energy organisations, for which they currently receive a relatively low value.

3 **Key Issues for Overview and Scrutiny to Discuss**

- 3.1 One of the objectives of the Generation Oldham programme is to engage Oldham residents in the climate change agenda and support them to realise the benefits of community energy. The ability to make informed decisions only comes with an awareness of the way in which we use energy and sufficient literacy around carbon and climate change for people to discuss the issues and tackle them effectively. How can the Council better engage its residents in this agenda?

4 **Key Questions for Overview and Scrutiny to Consider**

- 4.1 What is the best way the Council can help Oldham Community Power to engage with potential site owners in the private and community sectors, for a future Phase 2 of their solar PV scheme?
- 4.2 Are there any other ways that Oldham can use our leadership of the community energy agenda at GM level to benefit the borough of Oldham itself?

5. **Links to Corporate Outcomes**

- 5.1 Corporate Plan:-

Inclusive Economy:-

- #ourbit: Attracting investment and encouraging business and enterprise to thrive
- #yourbit: Supporting and promoting local businesses and ventures
- #ourbit: Working with partners to create quality work prospects - and ensuring all residents can access new skills and opportunities and be work-ready

Thriving Communities:-

- #ourbit: Increasing the sense of involvement and ownership of issues that affect people and they care about

-
- #yourbit: Getting involved in your community: actively sharing ideas and experience with others about things you are passionate about

5.2 The Oldham Plan

Inclusive Economy

- Investment:-
 - We will challenge the orthodox investment model at Greater Manchester and beyond where it doesn't benefit the people and the areas that need investment the most
 - We will support the growth of our key employment capabilities seeking and supporting increased innovation and enterprise
 - We will continue to invest in Oldham and stimulate investment
- Human capital:-
 - We will develop a productive and integrated education, skills and employment offer for Oldham
 - We will ensure a great education and vocational training offer and enable residents to be life ready and work ready
 - We will ensure effective business support to increase investment in enterprise, skills and training including apprenticeships

Co-operative Services

- Brilliant everyday collaborations at scale:-
 - We will build new collaborations that improve living standards and the life chances of Oldham residents
 - We will bring in funding and expertise to Oldham to do great things

Thriving Communities

- Co-operative workforce:-
 - We will ensure assets based working and co-production is embedded in our unified workforce

5.3 The Generation Oldham programme also supports delivery of the Council's Climate Change Strategy and target of a 48% cut in carbon emissions by 2020 on a 1990 baseline, and the Council's Affordable Warmth Strategy in terms of cutting the energy bills of Oldham communities.

6 Additional Supporting Information

6.1 None

7 Consultation

7.1 A number of Council services have been consulted:-

Financial implications

OCP progress update

7.2 In phase 1 the Council provided OCP with a 2 year loan of £250,000 to fund its operations. The loan was settled in November 2018 by OCP selling community shares of £150,000 and the Council retaining £100,000 shares in the company.

7.3 OCP made a deficit of £8.6k in year ending 31st December 2016 and a deficit of £5.5k in December 2017. However, it should be noted that OCP did realise an operating surplus before interest payable of £3.1k in year ending 2017 compared with an operating loss of £5.2k in 2016. No accounts have been received for 2018 at this stage but it is anticipated that OCP will have achieved an operating profit before interest payable in that financial year.

7.4 There have been a number of other funding opportunities which OCP have benefited from which includes an award from DECC and the European funded COALESCCE project.

Future developments for Generation Oldham

7.5 Currently Oldham Council is working with Resonance and Bee Sustainable to develop a £100,000 bid to the Power to Change Next Generation Fund. If successful, the bid could fund the set up a new GM-level community energy scheme and fund a Community Energy Specialist apprentice in the Strategy, Partnerships and Policy Team. It is proposed that this scheme be delegated to the Strategic Director of Reform. (Nicola Harrop – Finance Manager)

Legal implications

7.6 Any property transactions must comply with the provisions of the Land & Property Protocols;

7.7 Any procurement of works or services or contracts entered into must comply with the provisions of the Contract Procedure Rules;

7.8 The Council's Financial Procedure Rules must be complied with.

7.9 In relation to granting leases, if what is proposed either (a) requires the "occupier" to sign up to a power supply agreement with the owner of the solar panels (to whom a lease is usually granted by the Council of say, roof space occupied by the solar pv panels) and/or (b) the lease granted to the solar panel owner limits development not only of the building on which the panels are situated but surrounding land, there is the possibility of free use and development being prejudiced.

7.10 The schools and other occupiers of relevant sites need to agree and sign a Power Supply Agreement with the provider before invoices can be issued.

7.11 Appropriate advice from legal and property colleagues must be taken at every stage.

(Rebecca Boyle)

Property comments

7.12 Installation of solar PV panels as part of this scheme require a formal lease of the roof to be completed to ensure that all parties interests are adequately and appropriately protected.

7.13 It is advised that should Council owned buildings be considered for future phases, that the required preliminary property (estates and building) work is fully scoped well in advance and that appropriate budget provision is identified in order to facilitate delivery of the same. (Peter Wood)

8 Appendices

8.1 None

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BRIEFING TO OVERVIEW AND SCRUTINY BOARD

Report Title: Council Motions

Report Author: Lori Hughes, Constitutional Services Officer

Date: 22nd January 2019

1. Keeping Our Villages and Rural Areas HGV Free

1.1 Background:

At the Council meeting on 12th September 2018, the following motion was debated:

“Council notes that:

- HGVs and large vehicles can bring small villages and rural areas to a standstill when these vehicles are too large to navigate smaller roads.
- This has happened most recently on April 26 in Delph when a large articulated lorry blocked the junction of Grains Road and King Street bringing chaos to the village for four hours.
- These situations often occur because drivers of these vehicles chose to ignore displayed weight or width restrictions or fail to use a satnav system specifically designed for lorries.
- The Police do not always have the resources to enforce these restrictions, yet Councils outside London and Wales are currently prevented from doing so because the Government has failed to bring Part 6 of the Traffic Management Act 2004 into force for Councils in the rest of England.
- Lorry satnavs are like normal car satnavs, but they include bridge heights, narrow roads, and roads unsuitable for trucks. In addition, they allow the driver to enter the lorry’s dimensions – height, width, weight and load – so they are only guided along suitable roads. Their cost is slightly more than that of a standard car sat-nav.

Council further notes that, in several parts of England, Lorry Watch schemes have been established. These are run by local residents who record instances of vehicles flouting weight and width restrictions, and report them to a Parish Council Coordinator, the Police or their Council Trading Standards Department.

This Council:

- Supports the position of the cross-party Local Government Association that the Government bring Part 6 of the Traffic Management Act 2004 into force for all relevant English councils with immediate effect and legislate so all HGVs and large vehicles are required to install suitable satnavs designed for lorries and large vehicles.
- Believes that establishing Lorry Watch Schemes in various parts of the Borough is worthy of consideration.”

Full Council resolved to ask the Overview and Scrutiny board to examine the merits and practicalities of establishing a Lorry Watch scheme in various parts of the Borough, in conjunction with the District Executives, the Parish Councils, residents’ associations, and the Police.

1.2 Current Position

A workshop was held on Tuesday, 8th January 2019 to which representatives from residents’ associations in conjunction with the District Executives, parish council representatives and relevant officers from Public Protection and Highways were invited to attend.

The workshop was informed on the operation of schemes in other parts of the country. The scheme would rely on observers from the community to report on issues to a point of contact who would then report the incidents to Trading Standards. The enforcement of weight restriction zones was only enforceable if the signage in place met legal requirements.

Existing signage in weight restriction areas would need to be reviewed.

It was agreed to:

1. Work with residents’ associations, starting with one or two pilot schemes in and are with existing weight restriction in place with six to eight observers who would be trained by Trading Standards. Funding would be an issue for any signage and would need to be addressed.
2. Current weight restriction areas be reviewed with regard to signage.
3. Highways England be approached regarding signage on the M60 to continue through to the M62 and not via Broadway.
4. Diversion signs in the event of any M62 closure be progressed with Highways England.

1.3 Recommendations

The Overview and Scrutiny Board is requested to endorse the outcomes of the workshop.

2. Improving Public Safety in Oldham's Night Time Economy

2.1 At the Council meeting on 12th December 2018, the following motion was debated:

“Council notes that:

- In Bradford and Manchester local businesses and community groups have joined with local colleges and universities to establish Student Safe Spots/Zones; these are premises self-identifying as havens for students who are being followed, or are feeling vulnerable and unwell.
Staff at these venues offer assistance in booking taxis home; in contacting the emergency services if their assistance is required; or offer a temporary safe haven until a problem has passed. Venues signed up to the scheme receive a sticker to place prominently to advertise their involvement and a list and map of venues is published on line for students to access.
- In Bradford, there also exists an agreement with local taxi businesses that students without money but presenting with a valid student ID badge will be offered carriage and the bill is then sent to the student for payment, via the relevant college and university authorities.
- The ‘Ask for Angela’ scheme is operated nationwide in many pubs and clubs. If a member of the public who feels vulnerable and threatened ‘Asks for Angela’ of the on-premises staff, they know to take that person to a safer location and offer them assistance, such as calling a taxi, contacting friends or in certain circumstances ringing the police. Premises promoting the scheme display posters, which are usually placed in the toilets of those establishments to be discreet.

Council believes that establishing such schemes in our borough would help safeguard vulnerable people in our Borough, especially students and women enjoying our night time economy, and would complement the excellent work being done by the Oldham Street Angels.”

Full Council resolved to ask the Overview and Scrutiny Board to examine in conjunction with relevant partners, including the Oldham College, Oldham Sixth Form College, University Campus Oldham, schools with post-16 provision, licensed premises and public and private hire taxi businesses, the practicality of establishing such schemes as soon as possible in our town and district centres.

2.2 Recommendation

The Overview and Scrutiny Board is requested to determine how to proceed with the resolution.

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OVERVIEW AND SCRUTINY BOARD WORK PROGRAMME 2018/19 AND PERFORMANCE MONITORING PLAN

PART A – MEETING PROGRAMME

MEETING DATE & VENUE	AGENDA ITEM	SUMMARY OF ISSUE	CABINET PORTFOLIO (link to Corporate Outcome)	RESOLUTION / RECOMMENDATION	Comments
<p>Tuesday, 19th June 2018 6.00 p.m.</p> <p>Deadline for reports: 7th June 2018</p> <p>Page 111</p>	<p>Adult Safeguarding – Deprivation of Liberty Safeguards</p>	<p>Update to the Board</p>	<p>Health and Social Care (Thriving Communities)</p>	<p>RESOLVED that:</p> <ol style="list-style-type: none"> 1. A further update on the Deprivation of Liberty Safeguards be provided when legislation changed or there was a deterioration in service to be addressed by the Board. 2. The Board endorsed referral of the proposed legislation of the Liberty Protection Safeguards to the Cabinet Member for Health and Social Care in order for the issue to be raised with the Borough’s three MP’s. 	<p>Requested by the Board in June 2017</p>
	<p>Business Growth and Investment Strategy and Business Productivity and Inclusive Growth Programme</p>	<p>Update on the Work Programme (Strategic Investment Programme)</p>	<p>Economy and Enterprise (An Inclusive Economy)</p>	<p>RESOLVED that:</p> <ol style="list-style-type: none"> 1. The achievements as outlined in the Business and Investment Review Update be noted. 2. A workshop be held in September 2018 for the development of ward councillor involvement working with local businesses and the regeneration team. 3. A further update be brought back to the Overview and Scrutiny Board in June 2018. 	<p>Requested by the Board in November 2017</p>

	Overview and Scrutiny Annual Report	Review of the Overview and Scrutiny During 2017/18	Economy and Enterprise (Cooperative Services)	RESOLVED that: 1. The Overview and Scrutiny Annual Report for 2017/18 be commended to Council. 2. Copies of the Annual Report be sent to the Council's libraries and posted on the Council's website.	
	Overview and Scrutiny Toolkit	Guidance	Economy and Enterprise (Cooperative Services)	RESOLVED that: 1. The Overview and Scrutiny Toolkit be noted. 2. The points as outlined above be discussed at the Scrutiny Link meetings.	
Page 112	General Exceptions and Urgent Decisions	Update	Economy and Enterprise (Cooperative Services)	RESOLVED that: 1. The General Exception and Urgency Decisions related to the Funding of Voluntary Infrastructure and Community Horizon Project and the Reshaping Unity Partnership be noted. 2. A report on the Community Horizon Project be brought to the Overview and Scrutiny Board.	
Tuesday, 24th July 2018 6.00 p.m. Deadline for reports: 12th	Get Oldham Working and Career Advancement Services (Work and Skills Strategy)	Update on the Strategy	Employment and Skills (An Inclusive Economy)	RESOLVED that: 1. The content of the report be noted. 2. A progress be presented in July 2019. 3. A discussion with the relevant portfolio holder be arranged to	Requested by the Board in July 2017

July 2018				look at the five key points above and their prioritisation.	
	Getting to Good – Children’s Improvement Programme	Update	Children’s Services (Thriving Communities)	RESOLVED that: 1. The content of the presentation be noted. 2. An update be provided to the Chair of the Board in September 2018. 3. A progress report be presented in January 2019.	Link Meeting, 27 March 2018
	SMART Update	Update on the Programme	Finance and Corporate Resources (Cooperative Services)	RESOLVED that: 1. The content of the report be noted. 2. The recommendations 1 and 2 as detailed within the report be noted.	
Tuesday, 4th September 2018, 6.00 p.m. ⓪ Deadline for reports: 22nd August 2018	Street Charter	Update on the Implementation	Neighbourhood Services (Outcome Driven Services)	RESOLVED that: 1. The progress made and the final conclusions of the working group on the implementation of the street charter be noted. 2. The street now be embedded within the relevant responsible service areas and the conclusions of the “Who Put That There” Street Charter Working as set out in the action plan be noted. 3. It be agreed that service areas should utilise the working group as a network for any relevant issues which were undergoing consultation which would potentially have an impact on blind and partially sighted residents and visitors, to Oldham,	Requested by the Board in January 2018

				e.g. Town Centre Regeneration. 4. A further report led by the Licensing Team in respect of “A” Board and Street Furniture be reported to the Overview and Scrutiny Board separately.	
Page 114	Oldham Cares	Update on the service	Health and Social Care (Thriving Communities)	RESOLVED that: 1. The update on Oldham Cares and the information provided at the meeting be noted. 2. The Strategic Director of Reform be invited to a future meeting to present “Thriving Communities”. 3. The Chair meet with the Oldham Cares Alliance Director to discuss a way forward and report back to the Overview and Scrutiny Board.	Link Meeting, 27 March 2018
	Land Value Taxation	Means to raise public revenue	Finance and Corporate Resources (Thriving Communities)	RESOLVED that: 1. The report on the Land Value Taxation and the information provided at the meeting be noted. 2. A joint workshop be convened with the Performance and Value for Money Select Committee to discuss the implications of the motion.	Motion referred to Board on 28 March 2018
	Restricting new Hot Food Takeaways near Schools	Update on progress	Health and Social Care (Thriving Communities)	RESOLVED that: 1. The proposal to incorporate the issue of obesity in the proposed workshop on Urgent Care be agreed.	Motion referred to Board on 28 March 2018

				2. An update be provided to Council on the Council Action Report.	
	Making Oldham a 'Single Use Plastic-Free' Local Authority	Update on progress	Neighbourhood Services (Thriving Communities)	<p>RESOLVED:</p> <ol style="list-style-type: none"> 1. The report on Single Use Plastics and the work undertaken to date be noted. 2. The draft strategy and action plan be brought back to the Overview and Scrutiny Board meeting in November. 	Motion referred to Board on 28 March 2018
<p>Tuesday, 16th October 2018 6.00 p.m.</p> <p>Deadline for Reports: 4th October 2018</p> <p>15 Sep 15</p>	SEND Update	Update	Children's Services (Cooperative Services)	<p>RESOLVED that:</p> <ol style="list-style-type: none"> 1. The content of the report be noted; 2. A progress report be presented in January 2019. The report to include: <ol style="list-style-type: none"> a. Information about the Voice of the Child and how this would be captured - methodology; b. Early Help and Children and Adolescents Mental Health Services (CAMHS) and waiting times for intervention; c. Percentage of Young People with an Education and Health Care Plans in Oldham and comparison to statistical neighbours; d. If feasible, to invite a young person with his/her parent to attend the meeting of the Board in January 2019. 	ESN Link Meeting, 7 Feb 2018

	Local Government Ombudsman	Review of Complaints System	Finance and Corporate Resources (Co-operative Services)	RESOLVED that the report be noted.	
	Advertising 'A' Boards and Sign Policy	Linked to the Street Charter	Neighbourhood Services (Outcome Driven Services)	RESOLVED that: 1. The content of the report be noted; 2. The draft policy be endorsed; 3. The awareness raising of the policy and its implementation be endorsed. 4. The policy be reviewed by this Committee in December 2019, after 12 months from its implementation	
Page 116	Children's Health and Wellbeing	Update	Children's Services (Thriving Communities)	RESOLVED that: 1. The content of the report be noted; 2. The wide range of factors which influence children's health and wellbeing be noted; 3. The current services and delivery arrangements in place in the borough be noted; 4. Mental Health and Obesity be considered priority areas for the work of the Health Scrutiny Sub-Committee; 5. A progress report be presented to the Board in October 2019. The report would include: a. Oral Health Improvement Plan – figures on how many children had been allocated a dentist; b. Breakdown of figures on children's health at district/ward level; c. Nursing support in Sixth	HWB Link Meeting, 27 March 2018

				Forms and Colleges around eating disorders and sexual health	
Tuesday, 27th November 2018 6.00 p.m.	Youth Justice Plan	Annual Report	People and Place (Thriving Communities)	RESOLVED that: 1. The Youth Justice Strategic Plan 208/19 be noted and commended to Council for approval. 2. The Board receive an updated on progress in 12 months.	Policy Framework
Deadline for Reports: 15th November 2018					
	Gambling Policy		Neighbourhood Services (Co-operative Services)	RESOLVED that the policy be noted and commended to Council for approval.	Renewed Policy in accordance with the Policy Framework
Page 117	Safeguarding Boards Annual Reports (LSCB/LSAB)	Annual Reports	Health and Social Care and Children's Services (Thriving Communities)	RESOLVED that: 1. The LSCB and LSAB Annual Reports be noted. 2. The O&S Board receive and update on progress from both boards in 12 months.	Link Meeting, 27 March 2018
	Single Use Plastics Strategy and Action Plan	Update to the Board	Neighbourhood Services (Thriving Communities)	RESOLVED that the Single Use Plastics Strategy 2019/2022 be approved.	
	Thriving Communities and Place Based Integration		Policy & Governance (Thriving Communities)	RESOLVED that: 1. The two programmes of work be noted. 2. The Board supported the projects and would engage with the projects as the programmes grew. 3. An update on progress would be brought to the O&S Board in June 2019.	O&S Board, 4 Sep 2018
	Oldham's Monitoring		Housing	RESOLVED that the findings of the	O&S Board, 16 Oct

	Board		(Cooperative Services)	Monitoring Report 2017/18 be noted.	2018
Tuesday, 22nd January 2019 6.00 p.m.	Libraries	Update on the provision of the service	Education and Culture (Cooperative Services)		Update requested by the Board in January 2018
Deadline for Reports: 10th January 2019					
	Generation Oldham	Update	Finance and Corporate Resources (Outcome Driven Services)		Update requested by the Board in January 2018
Page 11	SEND Progress Report	Update – report to include resolutions as above at the meeting in Oct 2018	Children’s Services (Thriving Communities)		Requested by the board in October 2018
Tuesday, 5th March 2019 6.00 p.m.	GM2040 Delivery Plan	Annual Update	Neighbourhood Services (An Inclusive Economy)		Updated requested by the Board in October 2017
Deadline for Reports: 21st February 2019					
	Virtual School	Annual Report and Term Update	Education and Culture (An ambitious and socially mobile borough)		Update requested by the Board in March 2018
	Selective Licensing	Review of Programme	Neighbourhood Services (Outcome		

			Driven Services)		
	Housing Strategy	Consultation	Housing (Cooperative Services)		Policy Framework

PART B – ONE OFF MEETINGS AND WORKSHOPS

Date	Title	Summary of issue	Directorate	Timescales	Notes	Outcome
TBC	Greater Manchester Spatial Framework	Update on the Development	People and Place (A regenerating and confident borough)	TBC	A workshop was recommended at the Economy and Skills Link meeting held on 28 th September 2017 – pending consultation timeline from GMCA	
17 July 2018	Universal Credit	Further visit to the DWP	Corporate and Commercial	Visit arranged for 17 July; invitations sent on 20 June.	A further workshop to be held following earlier visit by the Chair of Overview and Scrutiny to the DWP Offices.	Visit took place on 17 July.
4 July 2018	Multi-Agency Safeguarding Hub	Visit to the MASH	People and Place	Visit arranged for 4 July; invitations sent 20 June.	A workshop to be held to discuss the development of the hub and adult social care.	Visit took place on 4 July.
TBC	Meeting with Headteachers	Evaluate change over the last twelve months	People and Place	Aim for Summer time; early July after assessments	To be similar to event held in September 2017	
4 Sep 2018	Business and Investment Review	Workshop requested at the O&S Board on 19 June 2018	People and Place	4 September 2018	A workshop to be held to discuss the development of ward councillor involvement working with local businesses and the regeneration team.	Workshop arranged for 4 September at 5.00 p.m.
4 Sep 2018	Land Value Taxation	Workshop requested to discuss the advantages and disadvantages of the points raised in the Motion	Finance	21 Nov 2018	Joint workshop was held with PVFM on 21 November 2018.	LVT was not supported.
8 Jan 2019	Council Motion: Keeping our	Examine the merits and practicalities of	People and Place	8 Jan 2019	Outcomes to be agreed at O&S Board on 22 January 2019	Workshop was convened on 8

	Villages and Rural Areas HGV Free	establishing a Lorry Watch Scheme	(Thriving Communities)			January 2019 – work in progress.
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PART C – OUTSTANDING ISSUES – DATES TO BE DETERMINED

When Discussed	Title	Summary of issue	Directorate	Timescales	Notes	Outcome
26 Nov 17	Free Schools	Update would be received when the national policy on Free Schools had been clarified.	Children's Services	TBC		
6 Mar 2018	Children's Social Care Getting to Good Improvement Plan Update	Report to be received following sign off by Ofsted	Children's Services	July 2018	Update received at O&S Board on 24 July 2018	
Mar 2018	Selective Licensing Scheme	Update on Year 4 of 5 of the Scheme	People and Place	March 2019	Review to be conducted	
Mar 2018	Combatting Acid Attacks	Members agreed the voluntary scheme not be introduced, however, the issue was to remain on the work programme pending approval of legislation.	People and Place	TBC		
ESN Link Meeting 9 Nov 17	Review of Housing Strategy	Update	People and Place		Scheduled in January 2019	
ESN Link Meeting 27 Mar 2018	Children's Services Inspection (may include Virtual School)		Children's Services	TBC		
O&S Board, 19 Jun 18	Community Horizon Projects	Update Requested	Policy and Governance	TBC	Members requested a report at the meeting held on 19 June 2018 as a result of the item being reported on the General Exceptions/Urgent Decisions	

					report.	
Council, 11 July 2018	Tackling 'Problem' and Underage Gambling		People and Place	Nov 2018	Motion referred to O&S Board. O&S and Licensing to consult with Gamble Aware and other relevant parties to ensure the Council and its partner agencies follow best practice	Noted and commended to Council.
ENS Link Meeting 27 Mar 18	Children's Health	Update	Children's Services (Thriving Communities)	Oct 2018	Link Meeting, 27 March 2018	
HWB Link Meeting 27 Mar 18	Ofsted Focused Inspection Outcome	Update	Children's Services (Thriving Communities)		Link Meeting 27 March 2018	
O&S Board 4 Sep 2018	Thriving Communities	Update and Description of the Programme	Chief Executive's (Thriving Communities)	Nov 2018	This was presented to Board in November 2018.	Noted.
Policy Framework	Youth Justice Plan	Annual Report	Children's Services (Thriving Communities)	Nov 2018	This was presented to Board in November 2018.	Noted and commended to Council.
Link Meeting and Board in March 2018	Social Values in Procurement	Ability of local companies to access the CHEST; potential to impact on agreements with partner agencies	Corporate and Commercial (Cooperative Services)	TBC	Update received 17 Dec 2018: <ul style="list-style-type: none"> • Council has held an open forum for local suppliers to discuss opportunities for them to bid for future requirements in the regeneration and works space, as part of this engagement, the audience was informed about how to register on the Chest portal and the importance of doing so. • There will be further engagements into next year 	

					<p>with local suppliers from other areas of spend</p> <ul style="list-style-type: none"> • Council will always look to use existing partnership arrangements as a standard route to the market when the requirement is covered by such agreements. • 	
Link Meeting	Resident First Programme	Update	Corporate and Commercial (Cooperative Services)	TBC	<p>Requested to see that the programme to engage members is maintained.</p> <p>Update received 17 December 2018: Quarterly meetings with members have been scheduled, the last one was 27 Nov 2018. Future proposed dates (TBC) are Monday, 11th March at 5.30 p.m. and Monday, 17th June at 5.00 p.m.</p>	
Council, 12 December 2018	Improving Public Safety in Oldham's Night Time Economy	Examine in conjunction with partners the practicality of establishing such schemes as soon as possible in our town and district centres.	People and Place (Thriving Communities)	TBC		
	Getting to Good – Children's Improvement Programme	Update	Children's Services (Thriving Communities)	TBC	Updated requested by the Board in July 2018	
	Oldham Town Centre Masterplan (to include an update on the Town Centre Parking Strategy)	Update to the Board	Economy and Enterprise (An Inclusive Economy)	TBC	Updates requested in November 2017 and January 2018	

PART D – ACTIONS FROM PREVIOUS MEETINGS

Date of Meeting	Title of Report	Directorate	Action(s)	Date Completed and Outcome
6 March 2018	Virtual School	Children's Services	Ofsted results to be reported to O&S Board in a short briefing note during the next municipal year (18/19)	
19 June 2018	Deprivation of Liberty Safeguards	Community Health and Social Care	Meeting to held between the Chair of O&S and the Cabinet Member for Health and Social Care to discuss the proposed Liberty Protection Safeguards legislation in order to raise the issue with the three MPs.	The Cabinet Member for Health and Social Care sent the letters to the borough's three MPs on 16 July 2018.
19 June 2018	O&S Annual Report	Legal and Democratic Services	Copies of the report to be sent to District Libraries and posted on the website following approval at Council.	The report is posted on the website on the Overview and Scrutiny page. Copies of the report were sent to all libraries on 27 July 2018.
19 June 2018	Key Decision Document	Legal and Democratic Services	Clarification be sought on the Ackers Farm decision as work had already started.	Response sent 20 June 2018 – it was explained that remedial works had started due to the collapse of wall and traffic management issues.
24 July 2018	Getting to Good Children's Improvement Programme.	Childrens' Services	In September 2018 to update the Chair and the other OS Board members on the latest developments concerning the Getting to Good Children's Improvement Programme.	Workshop arranged for 17 September 2018 at 5.00 p.m.
24 July 2018	Oldham Work and Skills Strategy Update	Economy & Skills	Chair to have discussion with relevant portfolio holder to look at the five key points in the report and	The Chair met with the relevant Cabinet member on 17 September with a follow-up

			their prioritisation.	meeting scheduled on 10 October.
4 September 2018	Oldham Cares	Community Health and Social Care	Chair to meet with the Alliance Director to discuss a way forward and report back to the Board	

KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 14 JANUARY 2019

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
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Economy and Enterprise Cabinet Portfolio

RCR-09-14	Eastern Gateway Town Centre Land and Property Acquisitions	Director of Economy and Skills	March 2019	Cabinet
Description: Document(s) to be considered in public or private: Private for financial and commercial reasons				
RCR-10-04	Western Gateway Town Centre Land and Property Acquisitions	Director of Economy and Skills	March 2019	Cabinet
Description: To acquire strategic land and properties across the Western Gateway of the Town Centre Document(s) to be considered in public or private: Private for financial and commercial reasons				
ECEN-08-16	Oldham Property Partnerships - Final Reconciliation	Director of Economy and Skills	April 2019	Cabinet
Description: Reconciliation of money held in OPP joint venture. Document(s) to be considered in public or private: Report to be considered in private due to its commercial sensitivity and detailing of financial affairs.				

KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 14 JANUARY 2019

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
ECEN-12-17	Oldham Heritage and Arts Centre Enabling Works	Borough Solicitor (Paul Entwistle), Borough Treasurer, Director of Economy and Skills	February 2019	Cabinet Member - Economy & Enterprise (Leader - Councillor Sean Fielding)
Description: The implementation of enabling works in relation to the development of a new heritage and arts centre and a new theatre. Document(s) to be considered in public or private: Part A Cabinet report (Oldham Cultural Quarter), 24th April 2017.				
ECEN-07-18	Hollinwood Junction Development Site - Disposal of land at Albert Street	Director of Economy and Skills	January 2019	Cabinet Member - Economy & Enterprise (Leader - Councillor Sean Fielding)
Description: To approve the final terms for the disposal of land at Albert Street, Hollinwood. Document(s) to be considered in public or private: Private because it contains information relating to the financial and business affairs.				
ECEN-10-18	Waterloo St Area Utility Diversions and Highway Improvements	Deputy Chief Executive People and Place – Helen Lockwood	February 2019	Cabinet Member - Economy & Enterprise (Leader - Councillor Sean Fielding)

KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 14 JANUARY 2019

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: Utility diversions to facilitate the construction of the new Coliseum Theatre and OMA Heritage and Arts Centre and adjacent highway improvements Document(s) to be considered in public or private: Leader of the Council</p>				
ECEN-11-18	Appointment of EWA Architects	Deputy Chief Executive People and Place – Helen Lockwood	January 2019	Cabinet Member - Economy & Enterprise (Leader - Councillor Sean Fielding)
<p>Description: Appointment of EWA architects to complete the design and assist with the delivery of the new Coliseum Theatre and new heritage and arts centre on Union St Document(s) to be considered in public or private: Report of 1st February 2018 concerning the client-side appointment of EWA. This report is private as it contains information that relates to the financial and business affairs of a third party.</p>				
ECEN-16-18	Living Wage Accreditation	Deputy Chief Executive Corporate and Commercial – Ray Ward	January 2019	Cabinet
<p>Description: To consider accreditation through the Living Wage Foundation Document(s) to be considered in public or private: Public</p>				
ECEN-18-18	Alexandra Park Depot	Director of Economy and Skills	January 2019	Cabinet
<p>Description: Improvements to depot area of Alexandra Park Document(s) to be considered in public or private: Cabinet Report. Private given financially sensitive information.</p>				

KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 14 JANUARY 2019

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
ECEN-19-18	Alexandra Park Multi-disciplinary Team	Director of Economy and Skills	February 2019	Cabinet Member - Economy & Enterprise (Leader - Councillor Sean Fielding)
Description: Appointment of multi-disciplinary team in relation to the Alexandra Park Depot improvements. Document(s) to be considered in public or private: Delegated Decision. Report is private as it contains sensitive financial information.				
ECEN-20-18	Northern Roots	Director of Strategic Reform – Rebekah Sutcliffe	January 2019	Cabinet
Description: To bring forward proposals for a new initiative. Document(s) to be considered in public or private: Private: Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 as it is not in the public interest to disclose the information because the report contains information relating to the financial or business affairs of the Council.				
ECEN-21-18	Meridian Development Company: Land at Meridian Centre and Crossbank Street, Primrose Bank [Werneth]	Director of Economy and Skills	March 2019	Cabinet
Description: Document(s) to be considered in public or private: None.				

KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 14 JANUARY 2019

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
ECEN-22-18	Tommyfield Market	Deputy Chief Executive People and Place – Helen Lockwood	January 2019	Cabinet Member - Economy & Enterprise (Leader - Councillor Sean Fielding)

Description: Lease renewals.

Document(s) to be considered in public or private: NOT FOR PUBLICATION by virtue of Paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972 and it is not in the public interest to disclose the information because it relates to the financial or business affairs of the Council

Education and Culture Cabinet Portfolio

EDC-06-18	Annual Determination 2020/2021	Deputy Chief Executive People and Place – Helen Lockwood	January 2019	Cabinet
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Description: School Admissions for the period 2020/21 - Coordinated Scheme

Document(s) to be considered in public or private: All documentation will be public

EDC-07-18	Expansion of Hollinwood Academy	Deputy Chief Executive People and Place – Helen Lockwood	March 2019	Cabinet Member - Education and Culture (Cllr Paul Jacques)
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KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 14 JANUARY 2019

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
Description: To approve a basic need contribution for the expansion of Hollinwood Academy Document(s) to be considered in public or private:				

Employment and Skills Cabinet Portfolio - None

Children's Services Cabinet Portfolio - None

Health and Social Care Cabinet Portfolio - None

Housing Cabinet Portfolio

HSG-01-18	GMSF - Northern Gateway Masterplan	Deputy Chief Executive People and Place – Helen Lockwood	January 2019	Cabinet
Description: The report explains how the Northern Gateway masterplan demonstrates: <ul style="list-style-type: none"> - the capacity of strategic economic and residential growth in the area; - a development vision for the Northern Gateway; and, - the delivery of spatial growth within the area. Document(s) to be considered in public or private: Private on commercial sensitivity grounds				

KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 14 JANUARY 2019

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
HSG-02-18	Approval of new Warm Homes Delivery Agent	Deputy Chief Executive People and Place – Helen Lockwood	April 2019	Cabinet
Description: Approval of procured partners to deliver the Warm Homes Oldham contract (through OJEU procurement process) Document(s) to be considered in public or private: Private due to commercial sensitivity				
HSG-06-18	Revised Social Housing Allocations Scheme	Deputy Chief Executive People and Place – Helen Lockwood	February 2019	Cabinet
Description: The Council has undertaken a review with partners of how social housing is allocated within the borough. This report follows consultation with partners, elected members and others and seeks approval for a new Allocations Scheme. Document(s) to be considered in public or private: Report to follow				
HSG-09-18	Oldham Town Centre Conservation Area Appraisal and Management Plan	Deputy Chief Executive People and Place – Helen Lockwood	January 2019	Cabinet Member - Housing (Cllr Hannah Roberts)
Description: To approve public consultation on the Oldham Town Centre Conservation Area Appraisal and Management Plan (CAAMP) Supplementary Planning Document (SPD). Document(s) to be considered in public or private: Draft Oldham Town Centre Conservation Area Appraisal and Management Plan (CAAMP) Supplementary Planning Document (SPD)				

KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 14 JANUARY 2019

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
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Neighbourhood Services Cabinet Portfolio

NEI-07-18	Waste Management Replacement Vehicle Fleet	Deputy Chief Executive People and Place – Helen Lockwood	February 2019	Cabinet
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Description: The Waste Management Service need to replace their current vehicle fleet with new vehicles in 2019.

Document(s) to be considered in public or private:

NEI-08-18	Fleet Replacement Programme	Deputy Chief Executive People and Place – Helen Lockwood	February 2019	Cabinet
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Description:

Document(s) to be considered in public or private: Private

NEI-09-18	Tender Approval for Broomes Park Flood Alleviation Scheme (Phase 2)	Deputy Chief Executive People and Place – Helen Lockwood	January 2019	Cabinet Member - Neighbourhoods (Statutory Deputy Leader - Cllr Arooj Shah)
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KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 14 JANUARY 2019

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
	<p>Description: This report is seeking tender approval for the chosen contractor to deliver the Broomes Park Flood Alleviation Scheme (Phase 2). The tender award is expected to be in excess of £250,000 but less than £400,000.</p> <p>A number of properties on North Dene Park and Broomes Park, Chadderton, suffer from flooding from surface water runoff and groundwater from adjacent land (an embankment slope).</p> <p>To positively drain the surface water runoff and groundwater, a new highway drain is proposed. The works will involve the construction of a highway drain along Broomes Park, Hunt Lane, wooded area (south of Ferney Field Road) and the construction of a connection to an existing United Utilities manhole on Ferney Field Road.</p> <p>Document(s) to be considered in public or private: Proposed Report Title: Tender Approval for Broomes Park Flood Alleviation Scheme (Phase 2)</p> <p>Background Documents: None</p> <p>Report to be considered in Public? No</p> <p>Or partly or wholly in Private?: Yes – delegated to Deputy Chief Executive - People and Place and Cabinet Member for Neighbourhood Services (If Private) Reasons why: Financial information included.</p>			
NEI-10-18	GM Clean Air Plan	Deputy Chief Executive People and Place – Helen Lockwood	April 2019	Cabinet
<p>Description: Report providing update on GM clean air plan Document(s) to be considered in public or private: Public report</p>				

KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 14 JANUARY 2019

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
NEI-11-18	Highways Investment Programme 2019/20 – 2021/22	Deputy Chief Executive People and Place – Helen Lockwood	March 2019	Cabinet
<p>Description: Cabinet approved the £12m Highways Improvement Programme for delivery over the financial years 2019/20 - 2021/22 in October 2018.</p> <p>This report will detail the programme, following consultation with Members. It will also seek approval for all tender award decisions, including those with a value over £400,000, to be delegated to the Cabinet Member for Neighbourhoods and the Deputy Chief Executive People and Place in order to meet delivery timescales.</p> <p>Document(s) to be considered in public or private:</p>				

Policing and Community Safety Cabinet Portfolio

PCS-01-18	Contract for the provision of support to vulnerable people	Deputy Chief Executive People and Place – Helen Lockwood	February 2019	Cabinet
<p>Description: Document(s) to be considered in public or private:</p>				
PCS-02-18	Contract for the provision of Targeted Youth Services	Deputy Chief Executive People and Place – Helen Lockwood	February 2019	Cabinet
<p>Description: Document(s) to be considered in public or private:</p>				

KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 14 JANUARY 2019

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
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Finance and Corporate Resources Cabinet Portfolio

FCR-09-18	Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2018/19 Month 8	Deputy Chief Executive Corporate and Commercial – Ray Ward	February 2019	Cabinet
<p>Description: The report provides an update on the Council’s 2018/19 forecast revenue budget position and the financial position of the capital programme as at the period ending 30 November 2018 (Month 8)</p> <p>Document(s) to be considered in public or private: Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2018/19 Month 8</p> <p>Background Documents: Appendices – Various</p> <p>Report to be considered in Public</p>				
FCR-10-18	Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2018/19 Quarter 3	Deputy Chief Executive Corporate and Commercial – Ray Ward	March 2019	Cabinet

KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 14 JANUARY 2019

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
	<p>Description: The report provides an update on the Council's 2018/19 forecast revenue budget position and the financial position of the capital programme as at the period ending 31 December 2018 (Quarter 3) Document(s) to be considered in public or private: Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2018/19 Quarter 3</p> <p>Background Documents: Appendices – Various</p> <p>Report to be considered in Public</p>			
Page 136	CR-11-18 Report of the Director of Finance - Capital Programme & Capital Strategy for 2019/20 to 2023/24	Deputy Chief Executive Corporate and Commercial – Ray Ward	February 2019	Cabinet
	<p>Description: To consider the Council's capital programme and capital strategy Document(s) to be considered in public or private: Report of the Director of Finance - Capital Programme & Capital Strategy for 2019/20 to 2023/24</p> <p>Background Documents: Various Appendices</p> <p>Report to be considered in public</p>			
FCR-12-18	Statement of the Chief Financial Officer on Reserves, Robustness of the Estimates and Affordability and Prudence of Capital Investments in the 2019/20 Budget Setting Process	Deputy Chief Executive Corporate and Commercial – Ray Ward	February 2019	Cabinet

KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 14 JANUARY 2019

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: To consider the statement of the robustness of estimates and adequacy of the reserves in the 2019/20 budget setting process. Document(s) to be considered in public or private: Statement of the Chief Financial Officer on Reserves, Robustness of the Estimates and Affordability and Prudence of Capital Investments in the 2019/20 Budget Setting Process</p> <p>Background documents: Various Appendices</p> <p>Report to be considered in public</p>				
FCR-14-18 Page 137	Joint Report of the Deputy Chief Executive People and Place and Director of Finance - Strategic Housing Revenue Account Estimates for 2018/19 to 2023/24	Deputy Chief Executive Corporate and Commercial – Ray Ward, Deputy Chief Executive People and Place – Helen Lockwood	February 2019	Cabinet
<p>Description: The Housing Revenue Account (HRA) outturn estimates for 2018/19, the detailed budget for 2019/20 and the strategic HRA estimates for the four years 2020/21 to 2023/24 Document(s) to be considered in public or private: Joint Report of the Deputy Chief Executive People and Place and Director of Finance - Strategic Housing Revenue Account Estimates for 2018/19 to 2023/24</p> <p>Background Documents: Various Appendices</p> <p>Report to be considered in public</p>				
FCR-15-18	Report of the Director of Finance - Revenue Budget 2019/20 and Medium Term Financial Strategy 2019/20 to 2023/24	Deputy Chief Executive Corporate and Commercial – Ray Ward	February 2019	Cabinet

KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 14 JANUARY 2019

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: To consider the Administration's detailed revenue budget reduction proposals (2019/20 to 2021/22) and the presentation of the Medium Term Financial Strategy for the Council (2019/20 to 2023/24 incorporating the current policy landscape and Local Government Finance Settlement Document(s) to be considered in public or private: Report of the Director of Finance - Revenue Budget 2019/20 and Medium Term Financial Strategy 2019/20 to 2023/24 Background Documents: Various Appendices Report to be considered in public</p>				
<p>Page 138 FCR-17-18</p>	<p>Report of the Director of Finance - Treasury Management Strategy Statement 2019/20 - including Minimum Revenue Provision Policy Statement, Annual Investment Strategy and Prudential Indicators</p>	<p>Deputy Chief Executive Corporate and Commercial – Ray Ward</p>	<p>February 2019</p>	<p>Cabinet</p>
<p>Description: To consider the Council's Treasury Management Strategy for 2019/20 Document(s) to be considered in public or private: Report of the Director of Finance - Treasury Management Strategy Statement 2019/20 - including Minimum Revenue Provision Policy Statement, Annual Investment Strategy and Prudential Indicators Background Documents: Various Appendices Report to be considered in public</p>				
<p>FCR-22-18</p>	<p>2019/20 Council Tax Reduction Scheme</p>	<p>Director of Finance – Anne Ryans</p>	<p>February 2019</p>	<p>Cabinet</p>
<p>Description: To determine the Council Tax Reduction Scheme for 2019/20 Document(s) to be considered in public or private: this is a public item</p>				

KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 14 JANUARY 2019

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
FCR-24-18	Retender of eBulk (online) DBS system	Deputy Chief Executive Corporate and Commercial – Ray Ward	January 2019	Cabinet Member - Finance and Corporate Resources (Deputy Leader - Cllr Abdul Jabbar)
Description: Approval for the Council's re-contracting for an eBulk DBS supplier from 25 December 2018 as part of a GM collaboration				
Document(s) to be considered in public or private: Report				
FCR-25-18	Local Welfare Provision	Director of Finance – Anne Ryans	March 2019	Cabinet Member - Finance and Corporate Resources (Deputy Leader - Cllr Abdul Jabbar)
Description: Approval of procured partners to supply white goods and new and pre-loved furniture to support deliver of the Local Welfare Provision scheme.				
Document(s) to be considered in public or private: Private - commercially sensitive				
FCR-26-18	Commercial Investment Opportunity	Deputy Chief Executive Corporate and Commercial – Ray Ward	January 2019	Cabinet

KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 14 JANUARY 2019

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: In line with the Council's commercialisation agenda to consider an investment opportunity. Document(s) to be considered in public or private: Private - Documents (Report and Appendices) to be considered in private due to commercial sensitivity</p>				
FCR-27-18 Page 140	Oldham Council's inclusion within the Greater Manchester, Cheshire East and Cheshire West & Chester Business Rates Poll 2019/20	Deputy Chief Executive Corporate and Commercial – Ray Ward	January 2019	Cabinet Member - Finance and Corporate Resources (Deputy Leader - Cllr Abdul Jabbar)
<p>Description: The report seeks formal approval for the Council's inclusion in the Greater Manchester, Cheshire East and Cheshire West & Chester Business Rates Pool for the financial year 2019/20. Document(s) to be considered in public or private: Report: Oldham Council's inclusion within the Greater Manchester, Cheshire East and Cheshire West & Chester Business Rates Poll 2019/20 Various Appendices</p>				
FCR-28-18	Non-Domestic Rates Tax Base 2019/20	Deputy Chief Executive Corporate and Commercial – Ray Ward	January 2019	Cabinet Member - Finance and Corporate Resources (Deputy Leader - Cllr Abdul Jabbar)

KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 14 JANUARY 2019

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
Description: Report setting out information to determine the Non-Domestic (Business Rates) Tax Base for 2019/20 using the most up to date information and estimates available. Document(s) to be considered in public or private: Report: Non-Domestic Rates Tax Base 2019/20 Various Appendices				
FCR-28-18	Full Fibre Investment in Oldham	Director of Finance – Anne Ryans	January 2019	Cabinet
Description: To consider a Council Investment in extending broadband connectivity throughout the Borough by utilising existing Council Buildings Document(s) to be considered in public or private: Private due commercial sensitivity				
<p>Commissioning Partnership Board</p>				
CPB-03-18	Section 75 Agreement	Chief Executive/Accountable Officer NHS Oldham CCG	January 2019	Commissioning Partnership Board
Description: To provide notification of decisions to be taken by the Commissioning Partnership Board Document(s) to be considered in public or private: Report to be considered in private due to its commercial sensitivity and detail of financial affairs.				
CPB-04-18	Award of contract for Social Prescribing Innovation Partnership	Director of Strategic Reform – Rebekah Sutcliffe	February 2019	Commissioning Partnership Board

KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 14 JANUARY 2019

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: Decision regarding the outcome of the tender process to award the contract for the Social Prescribing Innovation Partnership Document(s) to be considered in public or private: Private - Para 3 under Schedule 12a: 3. Information relating to the financial or business affairs of any particular person including the Council ('person' includes any public authority, company, or other legally-constituted organisation, and the partners in a partnership or firm.)</p>				
CPB-05-18	Care at Home Flexible Purchasing System	Chief Executive/Accountable Officer NHS Oldham CCG	January 2019	Commissioning Partnership Board
<p>Description: Following a tender process for Adults Care at Home, Extra Care, Childrens Care at Home and Specialist Care Home provision, we are seeking approval to award contracts to successful providers. Document(s) to be considered in public or private: Private under paragraph 3 of Local Gov Act 1972</p>				
CPB-06-18 New!	Award of contract for the Supply, provision of stairlifts, ceiling track hoists, vertical & step lifts and temporary gantry hoists	Managing Director Community Health & Social Care Services (DASS) – Mark Warren	March 2019	Commissioning Partnership Board
<p>Description: To seek approval to award a contract for the Supply, provision of stairlifts, ceiling track hoists, vertical Document(s) to be considered in public or private: Public</p>				
CPB-01-19 New!	Section 75 Agreement	Chief Executive/Accountable Officer NHS Oldham CCG	February 2019	Commissioning Partnership Board

KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 14 JANUARY 2019

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
Description: To provide notification of decisions to be taken by the Commissioning Partnership Board Document(s) to be considered in public or private: Reports are to be considered in private due to commercial sensitivity and detail of financial / business affairs				

Key:

New! - indicates an item that has been added this month

Notes:

1. The procedure for requesting details of documents listed to be submitted to decision takers for consideration is to contact the Contact Officer contained within the Key Decision Sheet for that item. The contact address for documents is Oldham Council, Civic Centre, West Street, Oldham, OL1 1UH. Other documents relevant to those matters may be submitted to the decision maker.
2. Where on a Key Decision Sheet the Decision Taker is Cabinet, the list of its Members are as follows: Councillors Sean Fielding, Arooj Shah, Abdul Jabbar MBE, Paul Jacques, Amanda Chadderton, Shaid Mushtaq, Zahid Chauhan, Ateeque Ur-Rehman, and Hannah Roberts.
3. Full Key Decision details (including documents to be submitted to the decision maker for consideration, specific contact officer details and notification on if a report is likely to be considered in private) can be found via the online published plan at:
<http://committees.oldham.gov.uk/mgListPlans.aspx?RPId=144&RD=0>

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